Cleobury Mortimer Parish Council

Annual Parish Council meeting held on Monday 13th May 2013 at 7pm in the Market Hall, Cleobury Mortimer.

Present:

Cllr S Thorogood (Chairman), M Reiner (Vice Chairman), B Davies, D Brown, G Hainsworth, J Martin.

Clerk: Mr M Sheehan

Public: 5

AGENDA:

0.5.0 Signing of Councillors acceptance of office.

All acceptances of office forms signed and witnessed by Clerk.

0.5.1 Democratic 15 minute Public Time

The Chairman welcomed everyone to the meeting and asked if anyone wished to speak.

Mrs Carol Franklin explained that she was organising a Food and Ale Trail and have talked to Street Scene about putting posters up, which have been agreed, but requested that the parish Council allow banners to be put up at each end of the town and on the railings outside the Market Hall.

The Parish Council agreed but not on the Memorial Garden railings.

Sandra Cole from the Neighbourhood Watch came demonstrated the new Defibrillator bought jointly by the Parish Council and Local Joint Committee.

She thanked the Parish Council for the support and said it will be situated in the Kings Arms.

It can be used by lay people with voice instructions to follow, and has also a pack for children.

It detects a pulse and you keep going until the ambulance arrives or unless it tells you to stop, but keep the chest pad attached as it monitors the patient to analyse later.

It has 5 years battery life and runs self diagnostics.

Cllr Brown suggested permanent signs in the town.

The Chairman thanked Sandra for bringing it along.

0.5.2 Election of Chairman

Cllr M Reiner proposed Cllr Thorogood, Seconded by Cllr Hainsworth, no other nominations so voted all in favour **RESOLVED.**

0.5.3 Chairman's Declaration of Acceptance of Office

Cllr Sean Thorogood Signed the Declaration of Acceptance of Office witnessed by the Clerk.

0.5.4 Election of Vice Chairman

Cllr G Hainsworth proposed Cllr D Brown, Seconded by Cllr B Davies,

Cllr M Reiner proposed Cllr Hainsworth but there was no seconder, therefore the councillors voted on the first proposal of Cllr D Brown for Vice Chairman, Voted all in favour **RESOLVED**.

0.5.5 Vice Chairman's Declaration of Acceptance of Office

Cllr Deborah Brown Signed the Declaration of Acceptance of Office witnessed by the Clerk.

Cllr B Davies suggested that a letter be sent to Cllr Reynolds thanking him for his service.

After a brief discussion it was agreed that if any individual councillor wished to write a letter they can do so.

0.5.6 To elect any committees as required

The councillors went through the organisations list and agreed to the following.

Cyril Edgar Berrington Trust Cllr K. Reynolds June Agenda

Childe School Endowment Fund Cllr M. Reiner Parish Hall Committee Cllr G Hainsworth

CM Playing-Fields Group Cllr K Reynolds & Cllr G Hainsworth SALC Representatives Cllr M Reiner & Cllr J Martin.

Police Consultative Group

Cllr Mrs D. Brown, Cllr S Thorogood
Friends of Cleobury Mortimer Library

Cllr M. Reiner

June Agenda

South Shropshire Sports and Leisure Committee Cllr B Davies

Health Representative Cllr Mrs B. Davies & Cllr Mrs D. Brown

South Shropshire Access Group Cllr Mrs B. Davies.

Snow Warden Cllr M. Reiner

Power Warden Cllr Mrs B. Davies., Mr M Sheehan (Clerk) Street Light Warden Cllr S Thorogood, Mr M Sheehan (Clerk)

Emergency Warden Cllr Mrs B. Davies

7.45pm At this point Cllr Brown proposed suspending Standing Orders to allow Cllr Butler to explain the role of Emergency Warden. Seconded by Cllr Hainsworth Voted all in favour RESOLVED.

Cllr Butler said it was introduced in the late 60s in case of threats to Parishes and a lot of Parishes has got rid of it. It would be good to keep as a lorry could lose control in the town and knock into houses.

He gave two examples that Shropshire Council had to deal with, a landslide in Ironbridge and a major incident on the A5 with a chemical lorry.

7.50pm At this point Cllr Reiner proposed reinstating Standing Orders, seconded by Cllr Brown Voted all in favour RESOLVED.

Continued through the list

Cllr S Thorogood, Mr M Sheehan (Clerk) Highways Liaison Officer

Cllr M. Reiner, Cllr D Brown Cemetery

Traffic Group Cllrs G Hainsworth & Cllr Mrs B. Davies

Risk Assessment Cllrs G Hainsworth, Cllr D Harley, Mr M Sheehan (Clerk)

Cleobury Country Ltd Cllr D Brown, Cllr J Martin

Mr George Print Flag Man

At this point Cllr Davies suggested a letter of thanks be sent to Mr Print. To go on Next Agenda.

Publicity Officer Cllr S Thorogood, Cllr J Martin, Mr M Sheehan (Clerk) Financial Internal Control Cllr Mrs D Brown, Cllr S Thorogood, Cllr G Hainsworth,

Mr M Sheehan (Clerk, RFO)

Working Group to Liaise with PCC Cllr D Brown, Cllr M Reiner

CM Youth Forum Cllr J Martin Cleobury Mortimer Joint Committee Cllr Mrs D Brown Scouts and Guides Cllr G Hainsworth **Medical Centre** Cllr M Reiner

Committee

Complaints Committee - Cllrs D Brown, S Thorogood, B Davies - reserve Cllr Hainsworth and Martin Personnel Committee - Cllrs Brown, Thorogood and Davies - reserve Cllr Hainsworth and Martin

8.00pm At this point Cllr Brown proposed suspending Standing Orders to allow Cllr Butler to explain why Personnel Committee and Disciplinary and Grievance Committee had to be different councillors. Seconded by Cllr Hainsworth Voted all in favour **RESOLVED**.

Cllr Butler explained that if they were the same people there would be a conflict of interest.

8.05pm At this point Cllr Brown proposed reinstating Standing Orders, seconded by Cllr Reiner Voted all in favour RESOLVED.

Disciplinary and Grievance Committee - Cllrs Reiner, Hainsworth and Harley - reserve Cllr Davies

0.5.7 **Apologies for absence** Cllr D Harley Reason; Holiday Abroad RESOLVED to accept these apologies.

0.5.8 **Declaration of interests:**

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.

NONE

To approve the minutes of the meetings:a) 8th April 2013 0.5.9

Proposed:- Cllr G Hainsworth Seconded:- Cllr M Reiner that the minutes be agreed and approved. **RESOLVED** to accept the minutes and duly signed by the Chairman.

b) 17th April 2013

Proposed:- Clir D Brown Seconded:- Clir G Hainsworth that the minutes be agreed and approved. **RESOLVED** to accept the minutes and duly signed by the Chairman.

0.5.10 Matters arising from the minutes

Clerks Report up to date distributed at meeting

Cllr Brown had been contacted by Mrs McCrorie for an update of Disabled perspective at the New Toilets.

The Clerk confirmed that plans were being drawn up to rectify the problems.

Cllr Davies raised the issue of the Cleobury Bus Service donation request with the following point that they have to book three coaches in advance, they don't need the full £1,000 requested but did give accounts at time, but what else was needed.

8.10pm At this point Cllr Brown proposed suspending Standing Orders to allow Cllr Butler to explain Seconded by Cllr Hainsworth Voted all in favour **RESOLVED.**

Cllr Butler that at the time there was no breakdown of the accounts and that is all that was required. After a short discussion at **8.12pm** Cllr Brown proposed reinstating Standing Orders, seconded by Cllr Reiner Voted all in favour **RESOLVED.**

0.5.11 Councillor's reports and items for future agendas

Cllr Hainsworth said he has had complaints about the Manor House.

The Clerk said that it was due to be put on the Agenda after being discussed by Cllr Davies at the last meeting, but Cllr Davies requested it be put on the June Agenda.

Cllr Davies raised concerns over an empty bungalow at Curdale Close which has been empty for a while and has had no joy with Shropshire Housing to see why it is not allocated.

8.15pm Cllr Davies made her apologies and left the meeting.

8.16pm Cllr Thorogood proposed suspending Orders to allow Cllr Butler to explain Seconded by Cllr Hainsworth Voted all in favour **RESOLVED.**

Cllr Butler explained that the bungalow at Curdale was a prefab building and properties have to be eco 3 and above, which this one is not, some in the area have been upgraded by bricking around the outside, but that may be the issue. Regarding the Manor House, he suggested that the Clerk contact Mr Colin Richards at Shropshire Council for a written update as he is the senior Conservation Officer.

8.18pm Cllr Brown proposed reinstating Standing Orders, seconded by Cllr Reiner Voted all in favour **RESOLVED**. Cllr Reiner reported pot holes in Ronhill by Ronhill Crescent and the fading of the white lines on the corner by the bridge at the bottom of Cleobury. Clerk to inform Highways.

Cllr Martin handed out leaflets to the councillors of research and prices for leaflets which could be used to send out to advertise Parish Council meeting to get the community involved. To be put on June Agenda.

0.5.12 Unitary Report (Cllr G Butler / Cllr M Shineton)

Cllr Butler informed the council that the new administration will be announced on Thursday 16th May with a comprehensive review of spending with more cuts to come and more hard choices. Looking at training for new councillors and existing councillors in Cleobury for the surrounding Parishes.

Cllr Butler said he would still have a position on the Cabinet, which is good for the Ward.

After a short discussion on Face book and Twitter it was agreed to put it on the June Agenda.

0.5.13 Planning applications:

a) Planning Reference: Reference: 13/01554/FUL

Development: Proposal: Erection of a timber clad double garage with annex

accommodation above and associated retaining structure.

Proposed Location: Address: Inverbeg, Pinkham, Cleobury Mortimer, Kidderminster, DY14 8QE

Applicant: Mr and Mrs M Halliday

After A Short discussion Cllr Reiner proposed No Objection subject to Highways looking at the Access, Seconded by Cllr Hainsworth Voted All in Favour **RESOLVED**.

b) Planning Reference: Reference: 13/01370/FUL

Development: Proposal: Erection of two storage buildings on site of existing silage store. Proposed Location: Address: Prizeley Farm, Prizeley, Kidderminster, Shropshire, DY14 8PU

Applicant: Mr Steven Evans

After A Short discussion Cllr Brown proposed No Objection, Seconded by Cllr Hainsworth Voted All in Favour

RESOLVED.

- h) Planning permissions/refusals weekly planning list from SC
- i) Any others received after issue of the agenda

0.5.14 Finance:

Account to be paid:

Shropshire Council - Wages

Cheques for payment -

Lewis Arborcare Ltd - £3,300 (Lime Trees Pleaching)

RM Price - £714 (April, May Grass cutting)

J McGrath - £126 (Skip Cemetery)

L Lloyd - £1,950 (Historic Core Project)

Cleobury Mortimer Scouts - £300

BT - £130.04 - Phone bill office

G Davies - £25 Catering AGM

Payments Received:

Shropshire Council - £33,072 Precept

Donation Requests

Any others received after issue of the agenda

The Clerk made the Parish Council aware of the following:

Account to be paid:

Viking Direct - £365.66 Market Hall - £2,542.50

Payments Received:

VAT Refund - £2,373.76 Shropshire Council - £ 581.70

Proposed by Cllr D Brown, seconded by Cllr G Hainsworth, that the accounts are accepted and Payments are made. Voted all in favour RESOLVED.

0.5.15 Correspondence: Urgent matters received after Agenda needing attention.

The Clerk informed the Parish Council that he had received a draft from Street Scene, of the notices to be placed in the Playing Field about Dog Fouling.

After a short discussion the councillors agreed that the notice needed to be worded more strongly and that offenders will receive a fine and also dogs must be on a lead at all times on the Playing Field. Clerk to sort out.

0.5.16 Historic Core Project update – Cllr Hainsworth

The Clerk said that the contractor was agreed at the last meeting and now paperwork needs filling out for the Faculty and sent to London.

0.5.17 Wells – Cllr G Hainsworth

Cllr Hainsworth said that work had started and needed to get times and dates from Mandy or Ingrid.

0.5.18 New Toilets Update - Cllr S Thorogood

Cllr Thorogood said that the job of Toilet cleaner needs a job description put together and advertised. Clerk to see Derek and put something together.

Clerk has updated Shropshire Council of the current problems.

0.5.19 Confirm date next Parish Council meeting - Clerk

a) Next P.C. meeting 3rd JUNE 2013

Discussed and agreed by councillors

There being no other business the meeting closed at 9.15pm

Cheques written: Account to be paid:

Shropshire Council - Wages

Cheques for payment -

Lewis Arborcare Ltd - £3,300 (Lime Trees Pleaching)

RM Price - £714 (April, May Grass cutting)

J McGrath - £126 (Skip Cemetery)

L Lloyd - £1,950 (Historic Core Project)

Cleobury Mortimer Scouts - £300

BT - £130.04 - Phone bill office

G Davies - £25 Catering AGM

Viking Direct - £365.66 Market Hall - £2,542.50

Payments Received:
Shropshire Council - £33,072 Precept
VAT Refund - £2,373.76
Shropshire Council - £ 581.70

Signed: Chairman Date