



Minutes of the Town Council meeting held on Tuesday 7th April 2026, 6.30pm at the Cleobury Country Centre, Love Lane, Cleobury Mortimer, DY14 8PE.

Present:

Cllr David Abbatiello, Cllr Geoff Hainsworth, Cllr Tony Hayward, Cllr Ben Williams, Cllr Tina Hobin and Deputy Town Clerk Miss Samantha Dolphin.

The Chair, Cllr David Abbatiello welcomed everyone to the April meeting.

04.01.26 Apologies for absence.

There were apologies from Cllr Guy James, Cllr Sally Burns, Cllr Helen Smith, Cllr Matthew Rose and Town Clerk Mrs Dorothy McBride.

04.02.26 Declaration of interests.

There were no formal declarations of interest made.

04.03.26 Public Participation Session.

Unitary Cllr Pamela Davies was in attendance along with two members of the public.

A resident raised an ongoing issue with vehicles entering Mortimer Gardens without realising it is a no-through road. They noted that the current signage is inadequate, as it is positioned too high for drivers to see clearly. The Chair confirmed that the office will investigate ownership of the area and take steps to report and address the problem.

The same resident also reported that the gates to the playing field were locked. They were advised to report the matter directly to the school.

A resident reported that 3–4 years ago, Shropshire Council had promised to install a “narrow road” sign on Eagle Lane, which has not yet been provided. Unitary Cllr Pamela Davies confirmed she would follow this up.

04.04.26 Minutes of the Town Council Meeting held on Monday 2nd March 2026.

Council **RESOLVED** to approve the Minutes of the Town Council meeting held on Monday 2nd March 2026. Duly signed by the Chair.

04.05.26 Matters arising from the Minutes / Update since last Council meeting.

- a) Council noted receipt of the Town Clerk’s Office Report.
- b) Committee, Working Group and Councillor Reports:
 - 1. Employment Committee Report had been previously circulated.
There were no questions raised.
 - 2. SALC Area Committee Report had been previously circulated.
There were no questions raised.
 - 3. Finance Committee Report has been previously circulated.
There were no questions raised.

04.06.26 Unitary Councillor’s Report.

Unitary Councillor’s Report had been previously circulated. Cllr Davies followed up by saying that Alex Wagner had responded with dates for a meeting to discuss Devon Council’s pothole repair trials.

04.07.26 Financial Matters.

- a) **Council RESOLVED to approve the following invoices for payment:**
 - SALC – Training Fees - £425.00
 - Shropshire Council – HR Fees - £671.98
 - Cleobury Country Limited – Meeting Room Hire (March) - £57.60
 - Stewart Mumford Architectural Consulting Ltd – Design & Listed Building Consent App - £505.00
 - Shropshire Council – Business Rates (Cemetery 2026-27) – £256.35

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eCapital Commercial Finance (Ace Shelters) – Replacement Bus Shelter - £5,370.00
Blanchere Illumination UK Ltd – 12 x strings Christmas Lights - £1,569.60
R Price – Grass Cutting (March) - £1,120.00.

b) Council confirmed the additional payments made since the last meeting:

Amazon – Maintenance and Office Supplies - £97.10 (Debit Card)
Viking – Office and Maintenance Supplies - £113.40 (Debit Card)
Signtech – Dog mess signs - £84.00 (Debit Card).

c) Council noted income received:

Bank Interest - £8.03
Hiscox – Bus Shelter insurance claim - £4,225.00
Playing Field receipts - £450.00
Cemetery Receipt - £350.00
HMRC – VAT Reclaim - £8,638.92.

04.08.26 Planning Matters.

a) To consider new Planning Applications:

1. Reference: 26/00917/LBC (validated: 09/03/2026)
Address: Market Hall, Church Street, Cleobury Mortimer, Shropshire, DY14 8BS
Proposal: Proposed replacement ground floor office window.
Applicant: Cleobury Mortimer Town Council (Market Hall, Church Street, DY14 8BX)
Decision: Council RESOLVED to have no objection to the proposal.
Council noted that as Trustees of the Market Hall it could be viewed that there is a declaration of interest in this application, this is to be noted on the application.
2. Reference: 26/01169/TCA (validated: 19/03/2026)
Address: Manor House &, 15B High Street, Cleobury Mortimer, Shropshire, DY14 8DG
Proposal: Fell Conifer Hedge, 4no Conifers (T1-T4), & 4no Ash (T5-T8) within Cleobury Mortimer Conservation Area
Applicant: Mr Matthew Evans (Cleobury Garage Site, 15B High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DG)
Decision: Council RESOLVED to have no objection to the proposal.

b) Planning Decisions (For Information Only):

1. Reference: 25/02499/LBC (validated: 24/07/2025)
Address: Electra House, 18 High Street, Cleobury Mortimer, Shropshire, DY14 8DG
Proposal: Proposed refurbishment and alterations to upper storeys to provide 2No. flats with new pedestrian access and demolition of redundant dilapidated single storey extensions
Decision: Grant Permission.
2. Reference: 25/02498/FUL (validated: 24/07/2025)
Address: Electra House, 18 High Street, Cleobury Mortimer, Shropshire, DY14 8DG
Proposal: Proposed refurbishment and alterations to upper storeys to provide 2No. flats with new pedestrian access and demolition of redundant dilapidated single storey extensions
Decision: Grant Permission.
3. Reference: 25/04888/LBC (validated: 05/01/2026)
Address: Priests House And Laundry Cottage, Mawley Hall, Cleobury Mortimer, DY14 8PN
Proposal: Works of repairs and or replacement to windows and external doors, brickwork repairs and repointing, roof and rainwater goods repairs, installation of localised ventilation where required, upgrade of building services and minor alterations.
Decision: Grant Permission.

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4. Reference: 25/04718/PA3MA (validated: 03/02/2026)
Address: Mrs Hills Pantry, 7 Talbot Square, Cleobury Mortimer, Shropshire, DY14 8BQ.
Proposal: Application under Schedule 2, Part 3 Class MA of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) to change the use from a shop (Class E) to a single residential dwelling (Class C3).
Decision: Prior Approval Not Required.
5. Reference: 26/00396/FUL (validated: 11/02/2026)
Address: Bransley Villa, Tenbury Road, Cleobury Mortimer, Kidderminster, Shropshire, DY14 0AD
Proposal: Erection of a building for the emergency accommodation of small animals
Decision: Grant Permission.

04.09.26 Policies and Procedures

Council reviewed and adopted the following updated policies and procedures:

1. CCTV Policy.
2. CCTV Handbook.

04.10.26 Date of the next Town Council meeting.

The next Town Council meeting will be held on Tuesday 5th May 2026 at 6.30pm.

The meeting closed at 6.45pm.

Signed.....*Guy James*..... Chair

Date.....5th May 2026...