



Cleobury Country Centre
Cleobury Mortimer
Worcs
DY14 8PE
Tel No: 01299 271154

18th March 2025

To: Members of the Finance Committee - Cllr G Hainsworth, Cllr G James and Cllr D Abbatiello.
To: Other Council Members for information.

You are summoned to attend the **TOWN COUNCIL Finance Committee** Meeting to be held on **Monday 24th March 2025** commencing at **7.30pm** at the **Cleobury Country Centre, Cleobury Mortimer**, for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours sincerely

D McBride

Mrs Dorothy McBride
Town Clerk and Responsible Financial Officer

AGENDA

03.01.25F Apologies for absence.

To receive apologies and reasons for absence.

03.02.25F Declaration of interests.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

03.03.25F Public Participation Session.

This session provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

03.04.25F Minutes of the Finance Committee Meeting held on Monday 27th January 2025.

To approve the Minutes of the Finance Committee Meeting held on Monday 27th January 2025.

03.05.25F (a) To review 2024-25 Accounts year-to-date:

- 1. Receipts and Payments Account**
- 2. Bank Reconciliation**
- 3. Petty Cash**
- 4. Ear-Marked Reserves and Projects Review.**

03.06.25F To confirm the appointment of the Internal Auditor.

03.07.25F To review the Asset Register.

03.08.25F To review and confirm all direct debit payments.

03.09.25F To review the draft Business Plan for 2025-26.

03.10.25F To set the date of the next Finance Committee meeting.