



**Date Posted: 25<sup>th</sup> February 2025.**

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 3<sup>rd</sup> March 2025, 7pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below. The Public and Press are invited.

Yours Sincerely

*D A McBride*

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

## **AGENDA**

**Welcome and reminder for everyone to treat each other with courtesy and respect.**

**03.01.25 To elect the Chair and receive the signed Declaration of Acceptance of Office.**

**03.02.25 To elect the Vice-Chair and to receive the signed Declaration of Acceptance of Office.**

**03.03.25 Apologies for absence.**  
To receive apologies and reasons for absence.

**03.04.25 Declaration of interests.**  
**Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**03.05.25 Presentation by Inspector Damien Kelly, West Mercia Police on local policing.**

**03.06.25 Public Participation Session.**  
*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).*

**03.07.25 Minutes of the Town Council Meeting held on Monday 3<sup>rd</sup> February 2025.**  
To approve the Minutes of the Town Council meeting held on Monday 3<sup>rd</sup> February 2025.

**03.08.25 Matters arising from the Minutes / Update since last Council meeting.**

- a) To note receipt of the Town Clerk's Office Report.
- b) To receive Councillor Updates.

**03.09.25 Unitary Councillors' Reports.**  
To receive Unitary Councillors' Reports.

**03.10.25 Financial Matters.**  
**a) To approve the following invoices for payment:**  
Cleobury Country – Meeting Room Hire - £45.00  
A Wakeman Electrical Services Ltd – replacement meter box lid for toilets - £102.00

- b) To approve payments made since the last meeting:**  
Amazon – Maintenance and Office Supplies - £141.30 (Debit Card)  
Viking – Office Supplies - £125.06 (Debit Card)  
B & Q – Toilet Supplies - £12.69 (Debit Card)  
J W Plant – VE Day flag - £44.80 (Debit Card)

- c) To note income received:**  
Bank Interest - £65.25  
Cemetery Receipts - £955.00



**d) To sign the budget for 2025-26.**

**03.11.25 Planning Matters.**

**a) New Planning Applications:**

1. Reference: 25/00374/FUL (validated: 07/02/2025)  
Address: 2 Ludlow Road, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DY  
Proposal: Creation of vehicle access to include formation of hard-standing  
Applicant: Mr Gavin Bower

View online at:

<https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fpa.shropshire.gov.uk%2Fonline-applications%2FapplicationDetails.do%3FactiveTab%3Dsummary%26keyVal%3DSQYW0TTDFIH00&data=05%7C02%7Ccouncil%40cleobury.org.uk%7Cf693c5de6d924b85ca9d08dd47addb6d%7C6bff838ad92549829348f978244b4b3e%7C0%7C0%7C638745534221175469%7CUnknown%7CTWFpGZsb3d8eyJFbXB0eU1hcGkiOnRydWUslYiOilwLjAuMDAwMCIsIAiOiJXaW4zMilslkFOljoiTWFpblldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=AVifJcwZcv9p56kGily9OOfZtn52rTkX2gAilBsjrbg%3D&reserved=0>

**b) Planning Decisions (For Information Only):**

1. Reference: 24/04866/LBC (validated: 09/01/2025)  
Address: 3 Lacon Court, Childe Road, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PB  
Proposal: Internal alterations to layout, relocation of historical parquet floor, adjustment and repair of exterior brickwork, widening of front door and replacement of iron steps with brick and stone steps.  
Decision: Grant Permission.

**03.12.25 To confirm the date of the next Town Council meeting.**

The next Town Council meeting will be held on Monday 7<sup>th</sup> April 2025 at 6.30pm.

**EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)**

The public and press shall be excluded from the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under item 13.

**03.13.25 Employment Matters – Cllr Burns.**