

Cleobury Country Centre  
Cleobury Mortimer  
Worcs  
DY14 8PE  
Tel No: 01299 271154

19<sup>th</sup> November 2024

**To: Members of the Finance Committee - Cllr G Hainsworth, Cllr G James, Cllr K Walsh and Cllr D Abbatiello.  
To: Other Council Members for information.**

You are summoned to attend the **TOWN COUNCIL Finance Committee** Meeting to be held on **Monday 25<sup>th</sup> November 2024** commencing at **6.30pm** at the **Cleobury Country Centre, Cleobury Mortimer**, for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours sincerely

*D McBride*

Mrs Dorothy McBride  
Town Clerk and Responsible Financial Officer

## AGENDA

**11.01.24F Apologies for absence.**

To receive apologies and reasons for absence.

**11.02.24F Declaration of interests.**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**11.03.24F Public Participation Session.**

This session provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**11.04.24F Minutes of the Finance Committee Meeting held on Monday 29<sup>th</sup> July 2024.**

To approve the Minutes of the Finance Committee Meeting held on Monday 29<sup>th</sup> July 2024 and the Notes from the Finance Review on Monday 28<sup>th</sup> October 2024.

**11.05.24F To review the 2024-25 Accounts year-to-date:**

- 1. Receipts and Payments Account**
- 2. Bank Reconciliation**
- 3. Petty Cash**
- 4. Ear-Marked Reserves and Projects Review.**

**11.06.24F To review the first draft Budget for 2025-26.**

**11.07.24F To review the Fees and Charges for 2025-26.**

**11.08.24F To review the draft Business Plan for 2025-26.**

**11.09.24F To set the date of the next Finance Committee meeting.**