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Minutes of the Town Council meeting held on Monday 1<sup>st</sup> July 2024 at 6.30pm in the Cleobury Country Centre, Cleobury Mortimer.

**Present:**

Cllr Neil Tysall (Chair), Cllr Geoff Hainsworth, Cllr Guy James, Cllr Ken Walsh, Cllr David Abbatiello, Cllr Sally Burns, Cllr Tina Hobin and Town Clerk Mrs D McBride.

Cllr Neil Tysall welcomed everyone to the July meeting.

**07.01.24 Apologies for absence.**

Apologies were received from Cllr Martin Winward (work), Mrs Shaw (sick), Unitary Cllrs Simon Harris and Gwilym Butler.

**07.02.24 Declaration of interests.**

There were no declarations of interest made.

**07.03.24 Public Participation Session.**

There were two members of public present.

- As parking is already an issue in Hartmann Close, concerns were raised that a proposal to create a community garden adjacent to Hartmann Close could make matters worse. It was noted, however, that the volunteers are planning to park at the Medical Centre if this project is approved by Shropshire Council. The Town Council is aware of the proposed project and had advised the volunteers to undergo public consultation prior to a final scheme being submitted to the Town Council for review.
- Concerns were raised for the safety of pedestrians walking to Anchors Away within the grounds of the Tenbury Road Industrial Estate due to proximity of vehicles. Also, the speed of some vehicles on the Tenbury Road near the entrance to the Industrial Estate is an issue. Council note that this matter involves private parties and Shropshire Council and is happy to liaise between the private parties. Council has regularly requested speed checks and signage improvements from Shropshire council on the Tenbury Road. Cllr James will make enquiries with Anchors Away about pedestrian issues and report back.

**07.04.24 Minutes of the Town Council Meeting held on Monday 3<sup>rd</sup> June 2024.**

Council **RESOLVED** to approve the Minutes of the meeting held on Monday 3<sup>rd</sup> June 2024, duly signed by the Chair.

**07.05.24 Matters arising from the Minutes / Update since last Council meeting.**

- a) Council noted receipt of the Town Clerk/Deputy Town Clerk's Office Report. It was noted that the Environmental Maintenance Grant was oversubscribed and as such we will only receive £750 this year.
- b) Committee Reports:
  1. Health, Safety and Environmental Committee
    - Safety – Cllr Abbatiello has sought information on replacement benches for the QEII Park. Council agreed to look at recycled plastic benches as they are mostly maintenance free. The bins on the High Street could be refurbished on site or taken off-site for sanding and re-painting. Cllr James will check the fixings on the bins with a view to taking one to the Mens Shed as a project. Following an incident in the Council office recently, advice will be sought from the police and additional safety measures will be put in place.
- c) Councillor Updates:
  - Cllr Tysall reported on matters discussed at the June Councillor Surgery including the proposed community garden at Hartmann Close, further improvements to the Cemetery including a volunteer Working Party to tidy unkempt graves, installation of a new Notice Board and screening around the waste bins/areas.
  - Cllr James asked, on behalf of the British Legion, if the silent soldier can remain in the Memorial Garden permanently. Council agreed to this request and will make arrangements to have the soldier permanently fixed with appropriate fixings.
  - Cllr Burns will bring information regarding additional youth work in Cleobury to the next meeting.

Initials....**NT**.....



- Cllr Hobin has spoken with the Sports and Social Club with regards to setting up a Dementia Café. She would also like to hold an Old Time Musical Event to raise funds for the Dementia project. Cllr Hobin was advised to write a report on her proposals, setting out what support she would like from the Council and submit this for a discussion at a future Council meeting.
- Cllr Tysall reminded all councillors to submit written reports to the Clerk in time for them to be circulated with the Agenda and other meeting papers.

**07.06.24 Unitary Councillors' Reports.**

Due to the forthcoming General Election, the unitary councillors had not sent a report.

**07.07.24 Financial Matters.**

**a) Council RESOLVED to approve the following invoices for payment:**

Prysmian – Conversion of streetlights to LED - £3,234.00  
ICCM – Cemetery Management Training Course - £174.00  
Wicksteed – Replacement toddler swing seats - £427.37  
A Wakeman – Christmas light cable disconnection - £36.00  
Big Print Shop – Festival leaflets printing (balance) - £271.14  
Circus Sensible – Festival entertainment - £456.00  
Mrs D McBride – Festival reimbursements – posters, D J Supplies, Refreshments - £312.10  
Playsafety Limited – RoSPA inspections - £511.20  
Felix Nelson – Festival Forging - £250.00  
Paran Todd – Festival DJ - £75.00  
Cleobury Community Hub – Festival Bungee Trampolines - £500.00  
The Innocent Criminals – Festival Performance - £300.00.  
Payments for invoices received after the Agenda was published:  
Alan Guest – Grass Cutting (June) - £788.56  
R Price – Grass Cutting (June) - £1,170.00

**b) Council RESOLVED to approve the following S.137 payment:**

Cleobury Mortimer & District CFR's – Donation for First Aid support at D-Day Event and Cleobury Festival - £180.00.

**c) Council noted receipt of the following income:**

Parish Hall – court costs final payment - £965.50  
Bank Interest - £143.88  
Playing Field Receipt - £50.00.

**d) Council RESOLVED to approve the following Debit Card payments made:**

Newton Flags – D-DAY Flag of Peace - £28.80  
Sciotech – Secure Document Disposal - £7.20  
Co-op – Cash Withdrawal (Petty Cash) - £200.00  
The Garden Range – Grass Tiles - £156.50  
Amazon – Maintenance Equipment - £123.30  
Survey Monkey – Annual Fee - £408.00  
Burgoynes – Festival marquee – second payment - £900.00  
Currys/PC World – replacement printer and ink - £297.38.

**07.08.24 Planning Matters.**

**a) New Planning Application:**

1. Reference: 24/02158/FUL (validated: 13/06/2024)  
Address: Proposed Dwelling Adjacent Enderby, Cleobury Mortimer, Shropshire  
Proposal: Erection of a dwelling with detached double garage  
Applicant: Mr and Mrs Tara and Gurpal Singh and Kaur (31 Goodrich Close, Telford, TF2 8SN).  
Outcome: Council RESOLVED to have no objection to the proposals.

**07.09.24 Policing Priorities**

Council reviewed the local policing priorities for the period 1<sup>st</sup> July – 31<sup>st</sup> December 2024 for our Safer Neighbourhood Team. Priorities set were Anti-Social Driving, Other Traffic Offences and Drugs.

*Initials....NT.....*



**07.10.24 Date of the next Town Council meeting.**  
The next Town Council meeting will be held on Monday 5<sup>th</sup> August 2024.

**EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)**  
The public and press shall be excluded from the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under item 11.

**At 8.25pm there was a short break for members of the public to leave the meeting.**

**The Meeting reconvened at 8.26pm.**

**07.11.24 Maintenance Contracts – Cllr Tysall.**  
Council agreed to start the review process of the current grass-cutting and grounds maintenance contracts to establish if they are fit for purpose. A Working Group was set up to undertake this task and prepare the specification for tender for the next contract period.

**The Meeting closed at 9.14pm.**

*N Tysall*  
Signed:.....Chair

*5<sup>th</sup> August 2024*  
Date.....