

Cleobury Country Centre  
Cleobury Mortimer  
Worcs  
DY14 8PE  
Tel No: 01299 271154

19<sup>th</sup> March 2024

**To: Members of the Finance Committee - Cllr G Hainsworth, Cllr G James, Cllr J Greaves and Cllr N Tysall.  
To: Other Council Members for information.**

You are summoned to attend the **TOWN COUNCIL Finance Committee** Meeting to be held on **Monday 25<sup>th</sup> March 2024** commencing at **7pm** at the **Cleobury Country Centre, Cleobury Mortimer**, for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours sincerely

*D McBride*

Mrs Dorothy McBride  
Town Clerk and Responsible Financial Officer

## AGENDA

**03.01.24F Apologies for absence.**

To receive apologies and reasons for absence.

**03.02.24F Declaration of interests.**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**03.03.24F Public Participation Session.**

This session provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**03.04.24F Minutes of the Finance Committee Meeting held on Tuesday 23<sup>rd</sup> January 2024.**

To approve the Minutes of the Finance Committee Meeting held on Tuesday 23<sup>rd</sup> January 2024.

**03.05.24F (a) To review 2023-24 Accounts year-to-date:**

- 1. Receipts and Payments Account**
- 2. Bank Reconciliation**
- 3. Petty Cash**
- 4. Ear-Marked Reserves**

**03.06.24F To review the Asset Register.**

**03.07.24F To review and confirm all direct debit payments.**

**03.08.24F To set the date of the next Finance Committee meeting.**

**EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)**

The public and press shall be excluded from the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under item 9.

**03.09.24F To consider Cemetery request.**