

Cleobury Mortimer Town Council

APPROVED BUDGET 2024-25

INCOME													
Item	2019-20	2019-20	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	NOTES FOR 2024-25 BUDGET
	budget	actual	budget	actual	budget	actual	budget	actual	budget	budget	draft	draft	
Precept	115000	115000	116749	116749	116749	116749	116749	116749	117892	140000	173000	197000	Consider options in conjunction with Taxbase figure from Shropshire Council
Other Grants	2,000	10,000	2,000	68,493	2000	4798	2000		10000	10000	10000	10000	Environmental Maintenance/Streetscene, Other grants
Other Income ie CIL, Neighbourhood Fund	50,000	4,371	1,000	7,617	5000	6861	1000	25732	5000	5000	6000	10000	CIL and Neighbourhood Fund
Capital Receipt						1675							Returned in 2021. Spent in 2023.
Cemetery Income	6,000	5,800	6,000	4,450	6000	5600	6000	4920	6200	6400	6600	6800	Fees reviewed for 1st April 2024
Donations	1,500	2,350	1,000	7,182	2000	380	1000	1000	1000	1000	1000	1000	Donations towards tree pleaching, Christmas lights etc
Food Bank Grants & Donations						15470	5000	13920					Separate charity. No more income expected.
Parish Plan/Neighbourhood Plan	0			2,000		8800	88	9005					Locality Grants for Neighbourhood Development Plan. Will cease if NDP goes ahead.
Playing Fields	1,000	220	500	590	500	373	500		500	500	500	500	Income from Hire. Fees reviewed for 1st April 2024
VAT Refund	10,000	8,603	10,000	19,744	15000	3286	15000	13568	10000	15000	17500	20000	
Bank Interest	100	102	100	41	100	72	20	376	100	1000	1000	1000	
Insurance Claims													
Miscellaneous				959	100	1428	300	1300	1500	1500	1500	1500	CCTV insurance receipts - fees reviewed for 1st April 2024. Plus any other miscellaneous income.
TOTAL	185600	146446	137349	227825	147449	165492	147657	186570	152192	180400	217100	247800	
EXPENDITURE													
Item	2019-20	2019-20	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	NOTES FOR 2024-25 BUDGET
	budget	actual	budget	actual	budget	actual	budget	actual	budget	budget	budget	budget	
Salaries	51600	48716	47000	51653	53000	54725	56000	51261	60000	75000	80000	85000	Six members of staff, including % increase in pension contributions and increase in NJC rates, increase in maintenance work and additional staffing. Payroll services.
HMRC PAYE & NI	11000	13026	13000	14060	17000	14631	17500	11984	16000	20000	22000	24000	
Travel & Subsistence	1000	540	1000	50	1000	97	300	445	1000	1000	1000	1000	Travel costs and refreshments for meetings.
Training / Quality Council	800	838	800	413	800	1168	1000	645	1000	1000	1000	1000	Training courses and meetings.
Office Rent, Rates & Room Hire	5000	4202	4000	4320	5000	6728	5000	4415	5000	5000	5000	5000	Cleobury Country office plus Council and other Committee/Working Group meetings.
Office Supplies & Services	2050	2929	2800	2355	3000	3968	3200	5681	6000	6250	6500	6750	Office supplies, stationery, telephone and internet, IT services.
Office Equipment	500	7	500	2552	500	457	500	2180	1000	1000	1000	1000	New/replacement items. Earmark unspent in reserves.
Cleobury QEII Park - Grass Cutting	1800	625	1800	696	1800	805	1000	850	1900	1700	1800	1800	Cleobury QEII Park grass cutting - currently by contractor.
Cleobury QEII Park - Maintenance	2000	19965	2000	1573	2000	19406	3000	128	2000	2500	2750	3000	Furniture, lighting and fencing maintenance, tree management.
Cleobury QEII Park - Outdoor Gym				240		86	500	755	500	500			Outdoor Gym RoSPA inspections and any maintenance.
Cleobury QEII Park - Skate Park				177		76	500	88	500	500			Skate Park RoSPA inspections and any maintenance.
Cleobury QEII Park - Bike Trail				69		69	200	70	200	200			Bike Trail RoSPA inspections and any maintenance.
Love Lane Play Area - grass cutting	750	700	750	780	780	1050	800	840	1000	1850	2000	2000	Grass cutting - currently by contractor.
Love Lane Play Area - maintenance	500	67634	500	2176	500	225	750	339	500	1500	1600	1700	Maintenance materials and repairs, RoSPA inspections. Also tree, fence and hedge management. Wages separate.
Playing Field - Grass Cutting	750	750	900	771	900	805	900	1065	1000	1700	1800	1800	Grass cutting - currently by contractor.
Playing Field - Maintenance	1000	1541	1000	552	1000	1715	1400	441	1000	2000	2000	2000	Playing Field Maintenance/Equipment (wages separate) including trees and fences.
Parish Maintenance	1500	400	1000		1000	408	1000	3603	2000	5000	5000	5000	Parish Maintenance/Equipment including street planters and Environmental Maintenance work (wages separate).
Place Plan projects	60000	6929	1000	3070	1000		1000		1000	1000	1000	1000	Projects identified for CIL/Neighbourhood Funding (earmarked in reserves) and Grants. See Projects List.
Capital Receipt funding projects	0	268	0		0		0		0	0	0	0	
Contingency / Asset Reserves	1000		1000		1000		1000		1000	1000	1000	1000	For emergency work or asset repairs/replacements. Earmarked in reserves.
Wells	500	197	5500	193	500	680	500		500	500	500	500	Reburishment and Maintenance - Earmarked in reserves.
Parish Hall	0												No longer custodian Trustee - no liability
Market Hall	0												Have Management Committee - should be no liability
Cemetery - Grass Cutting	1500	1700	2000	1625	2000	1900	2000	2135	2100	9000	9000	9000	Contractor grass cutting. Tree/stone maintenance & repairs to be shown separately below.
Cemetery - Maintenance	1500	3944	1500	362	1500	1724	1500	1701	1500	2500	2500	2500	Green Waste clearance, stone mason inspection & repairs, increase in grounds maintenance where grave owners not maintaining their areas. Wages separate.
Cemetery - Admin	250	33	250		250		250		250	250	250	250	Cemetery software administration/maintenance. Wages separate.
Churchyard - Grass Cutting	1700	1430	1800	1380	1900	1320	1500	1320	1900	2650	2650	2650	Contract grass cutting. Other maintenance to be shown separately below.
Churchyard - Maintenance	300	950	300		300	270	300	380	500	500	500	500	Trees, paths, flower beds maintenance.
Memorial Garden	500	134	500	91	500	145	500	65	500	250	250	250	Maintenance of flower tubs and area. Draw from reserves/contingency in emergency.
Subs - SALC & SLCC	1300	1298	1300	1418	1350	1424	1600	1562	1400	1800	1900	2000	Subscription costs and Membership fees.
Insurance	2000	1804	2000	2006	2200	2064	2300	2537	3000	3000	3100	3200	Insurance. To cover increase in assets.
Professional Fees	2000	888	2000	40	2000	35	1000	290	1000	500	500	500	Solicitor, HR Consultancy, ICO fees. Earmark unspent in reserves. No further precept required.
Election Costs	0		100		100		100	100	100	0	0	0	No further precept required.
Audit Fees	800	540	800	745	800	750	900	595	800	1000	1000	1000	Internal and External audit charges + higher fees for increased income & expenditure.
Bus Shelters, Bus Stops & Signage	1000		1000		1000		500		500	500	500	500	Bus Shelters' maintenance, bus stop signs and new street signs. Earmark unspent in reserves.
Toilet Provision & Maintenance	1500	1579	1700	1338	1800	1421	1850	1622	1850	2000	2100	2200	Electricity, cleaning materials, maintenance and repairs. Wages separate.
Street Lighting - Electricity	4500	6257	5500	7098	5700	7216	6500	10758	15000	15000	15000	15000	Contract with SSE currently for Town Council owned street lights.
Street Lighting - Maintenance	2000	2389	2000	1312	2000	1305	2000	2644	2500	4000	4200	4400	Contract with Prysmian for Town Council owned street lights. Earmark unspent in reserves.
Streetlight Upgrades	6000		3000	1171	3000	7000	3000		2000				No further precept required if project complete in 2023-24. Will be maintenance only.
Speed Management/Parking Enforcement	2000				1000		1000	5954		1000	1000	1000	Speed / Parking Management.
CCTV	500	158	500	7312	500	1674	1000	3150	5000	5000	5000	5000	Maintenance. Additional equipment to be funded through grants. Earmark unspent in reserves.
Website/Newsletter/Social Media	250	566	300	317	600	132	650	132	650	650	650	650	Includes Website, Notice Boards, Clarion page and Survey Monkey.
Cleobury Economy	8000	6716	12000	2869	11000	9678	4000	15398	8000	12500	13000	14000	Lime trees £3,500, Street Enhancement (planters, flowers, baskets) £2,000, Christmas £2,000, Festival £3,000, General £2,000. Earmark unspent in reserves.
Food Bank						4055	2000	0					Cleobury Food Bank is now a separate charity. No expenditure expected.
Neighbourhood Plan	5000	6596		4015		12318		7587					No expenditure expected.

Donations - S.137	5000	4190	6000	3246	6500	1780	7000	2396	7000	7000	7000	7000	For local community groups.
Other Expenditure								30					
Bank Charges													
VAT (recoverable)	10000	23740	10000	7050	10000	13557	10000	11313	10000	15000	17500	20000	
TOTAL	199350	234179	139100	129095	146780	176867	147500	156459	168650	213300	223550	235150	
Excess of Receipts over Payments	-13750	-87533	-1751	98731	669	-11374	157	29901	-16458	-32900	-6450	12650	
Opening balance	120000	152974	125000	65441	130194	164172	167106	152798	134947	93211	66811	60211	Opening Balance will change - only estimated at present.
Excess for year	-13750	-87533	-1751	98731	669	-11374	157	29901	-16458	-32900	-6450	12650	
Closing balance	106250	65441	123249	164172	130863	152798	167263	182699	118489	60311	60361	72861	Council recommended to have 6m Precept in reserve.
Less ear-marked money									70000				Estimated balance of Earmarked Reserves.
Net balance available									47346				General Reserve

Notes:
The Tax Base (number of households) has decreased. The increase in Precept is required to ensure continuity of service provision and asset maintenance for the benefit of the community.

Approved by Council on 5th February 2024

Signed: **J Greaves** J Greaves, Chair of Town Council