



Date Posted: 25th March 2024.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Tuesday 2nd April 2024, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

04.01.24 Apologies for absence.

To receive apologies and reasons for absence.

**04.02.24 Declaration of interests.
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

04.03.24 Public Participation Session.

This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

04.04.24 To approve the Minutes of the Town Council Meeting held on Monday 4th March 2024.

04.05.24 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk/Deputy Clerk's Office Report.
- b) To receive Committee Reports.
- c) To receive Councillor Updates.

04.06.24 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

04.07.24 Financial Matters.

a) To approve the following invoices for payment:

ORP Surveillance – Replacement hard drive for CCTV system - £262.80
Cleobury Country – Meeting Room Hire and Training Course - £141.00
SALC – Training Courses - £85.00
Shropshire Council – Business Rates - £379.24

b) To note income received:

Parish Hall – court costs instalment - £100.00
Bank Interest - £121.78
Cemetery Fees - £550.00

c) To approve Debit Card payments made:

Viking – Toilet and Office Supplies - £199.50
The Garden Range – Grass Tiles - £165.00
Stitches – Workwear for staff and volunteers - £338.40
Land Registry – Title Plan and Map - £6.00
Post Office – Stamps - £12.00

d) To note the Minutes from the Finance Committee meeting held on Monday 25th March 2024.

e) To approve quotation to make repairs to Skate Park equipment.



f) To approve lease for Police/CCTV room at the Market Hall.

g) To approve purchase of a new website domain name.

04.08.24 Planning Matters.

a) New Planning Applications:

1. Reference: 24/00881/TCA (validated: 27/02/2024)

Address: Hill House, 2 Castle Hill, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DA

Proposal: Fell 1no Fir within Cleobury Mortimer Conservation Area

Applicant: Mr Timothy Elcock

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S9O63DTD0GI00>

2. Reference: 24/00977/TCA (validated: 28/02/2024)

Address: Oakland, Pinkham, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8QE

Proposal: Reduce crown by approx. 2m to leave 5.5m above ground of 1no Cherry within Cleobury Mortimer Conservation Area

Applicant: Mr Mark Purslow

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SA14B1TD0GI00>

3. Reference: 24/00904/FUL (validated: 14/03/2024)

Address: The Coach House, Mawley Hall, Cleobury Mortimer, Shropshire, DY14 8PN

Proposal: Installation of two ventilation grilles in existing retaining wall, and below-ground service connections, for kitchen extract system

Applicant: Mawley Hall LLP (C/o Agent)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S9U7M8TDG6B00>

4. Reference: 24/00984/LBC (validated: 14/03/2024)

Address: The Coach House, Mawley Hall, Cleobury Mortimer, Shropshire, DY14 8PN

Proposal: Installation of two ventilation tiles, two leaded dormers, four cowls and one louvred panel on Coach House roof, installation of two louvred grilles in adjacent retaining wall plus below-ground service connections

Applicant: Mawley Hall LLP (C/o Agent)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SA1MA0TDGAP00>

5. Reference: 24/01169/TCA (validated: 25/03/2024)

Address: 27 Lower Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8AB.

Proposal: Fell approx. 4no. leylandii within Cleobury Mortimer Conservation Area.

Applicant: Ms A Stringer

View online at : <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SAPUDTTDGLJ00>

b) Planning Decisions (For Information Only):

1. Reference: 24/00389/FUL (validated: 01/02/2024)

Address: Iona, 4 Furlongs Road, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8AR

Proposal: Erection of single-storey side and rear extension

Decision: Grant Permission.



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2. Reference: 24/00535/FUL (validated: 15/02/2024)
Address: Bransley Cottage, Bransley, Kidderminster, Shropshire, DY14 0BZ
Proposal: Change of use of garden room to holiday let accommodation
Decision: Grant Permission.

04.09.24 Public Path Diversion Order

To note the Diversion of Footpath 52 (PART) – New House Farm Industrial Estate.

04.10.24 Policies and Procedures

To review and adopt the updated CCTV Policy and Procedural Handbook.

04.11.24 Action Log Review - Cllr Greaves.

04.12.24 To confirm the date of the next Town Council meeting.

The next Town Council meeting will be held on Tuesday 7th May 2024.

EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)

The public and press shall be excluded from the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under item 13.

04.13.24 Employment Matters – Cllr Greaves.

To receive employment update.