



Date Posted: 27th February 2024.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 4th March 2024, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

03.01.24 Apologies for absence.

To receive apologies and reasons for absence.

03.02.24 Declaration of interests.

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

03.03.24 Public Participation Session.

This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

03.04.24 To approve the Minutes of the Town Council Meeting held on Monday 5th February 2024.

03.05.24 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk/Deputy Clerk's Office Report.
- b) To receive Committee Reports.
- c) To receive Councillor Updates.

03.06.24 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

03.07.24 Financial Matters.

a) To approve the following invoices for payment:

Prysmian – Street Light maintenance - £756.00
A Wakeman – Electrical work at toilets - £30.00
Wicksteed Leisure – Spares for Play Equipment - £52.39
Groundwork UK – Return unspent Neighbourhood Plan grant - £1,099.52.
Cleobury FoodBank – Donations received for Food Bank - £170.00
R Price – Tree Work in QEII Park - £11,500
SALC – Training Course - £95.00.

b) To consider the following S.137 grant application:

Market Hall Trust - £500.00 - Food Bank support.

c) To note income received:

Parish Hall – court costs instalment - £100.00
Bank Interest - £129.83

d) To approve Debit Card payments made:

Eco Green Communities – Dog Waste Bags – £88.20
Viking – Office Supplies - £76.40
Screwfix – Maintenance Supplies - £261.75
Ebay – Maintenance Supplies - £50.93



- e) To sign the approved budget for 2024-25.
- f) To consider agreement in principle for the purchase of additional Christmas lights, structural equipment including load testing, power supplies and improvements to timers.

03.08.24 Planning Matters.

a) New Planning Applications:

1. Reference: 24/00535/FUL (validated: 15/02/2024)
Address: Bransley Cottage, Bransley, Kidderminster, Shropshire, DY14 0BZ
Proposal: Change of use of garden room to holiday let accommodation
Applicant: Mrs Sharon Handy (Bransley Cottage, Cleobury Mortimer, Shropshire, DY14 0BZ)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S8LRJITDFL200>

2. Reference: 24/00389/FUL (validated: 07/02/2024)
Address: Iona, 4 Furlongs Road, Cleobury Mortimer, Kidderminster, Shropshire.
Proposal: Erection of single-storey side and rear extension
Applicant: Ms S Allen.

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S853TFTDN3J00>

3. Reference: 23/05467/REM (validated: 20/12/2023)
Address: Proposed Dwelling SW Of Upper Dudhill Farm, Cleobury Mortimer, Shropshire
Proposal: Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to 22/00699/OUT for the erection of one dwelling for agricultural worker, to include a detached garage.
Applicant: Morris.

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S94AE8TDFTU00>

b) Planning Decisions (For Information Only):

1. Reference: 23/05467/REM (validated: 20/12/2023)
Address: Proposed Dwelling SW Of Upper Dudhill Farm, Cleobury Mortimer, Shropshire
Proposal: Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to 22/00699/OUT for the erection of one dwelling for agricultural worker, to include a detached garage.
Decision: Refuse.
2. Reference: 23/05112/FUL (validated: 29/11/2023)
Address: 3 Rockley Bank, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8AP
Proposal: Erection of single storey extension to side elevation (following removal of garage)
Decision: Grant Permission
3. Reference: 24/00222/AGR
Address: Woodside Fishery, Milson, DY14 0BU.
Proposal: Erection of an agricultural building for use as storage/workshop.
Applicant: Mr P Hughes.
Decision: Refused.
4. Reference: 24/00138/FUL (validated: 15/01/2024)
Address: Proposed Holiday Let Accommodation East Of B4202, Beach Hay, Cleobury Mortimer
Proposal: Development for the siting of one log cabin and two bell tents to be used for glamping holiday accommodation at Woodside Farm together with a ten pitch camp site and mobile toilet and shower facilities (Cross Border Application - Malvern District)
Decision: Withdrawn



5. Reference: 23/05279/FUL (validated: 05/12/2023)
Address: Proposed Residential Development Land To The East Of, Fryers Close, Cleobury Mortimer, Shropshire
Proposal: Erection of 2No. dwellings and associated garages
Decision: Grant Permission

03.09.24 Policies and Procedures

1. To review and adopt the Risk Management Policy and Risk Assessments.
2. To review and adopt the updated Playing Field Hire Agreement Form.
3. To confirm the Terms of Reference for the Market Hall Committee.

03.10.24 D-Day 80th Commemoration

To discuss options to mark the occasion.

03.11.24 Street Planters

To consider proposal from Flourish and Nourish to re-plant all planters along main road with edible plants.

03.12.24 Action Log Review - Cllr Greaves.

03.13.24 To confirm the date of the next Town Council meeting.

The next Town Council meeting will be held on Tuesday 2nd April 2024.

EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)

The public and press shall be excluded from the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under item 14.

03.14.24 Employment Matters

To receive employment update.

