



Date Posted: 31st October 2023.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 6th November 2023, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

11.01.23 Apologies for absence.

To receive apologies and reasons for absence.

11.02.23 Declaration of interests.

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

11.03.23 Public Participation Session.

This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

11.04.23 Minutes of the Town Council Meeting held on Monday 2nd October 2023.

To approve the Minutes of the Town Council Meeting held on Monday 2nd October 2023.

11.05.23 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk/Deputy Clerk's Office Report.
- b) To note receipt of the Finance Committee Report.
- c) To receive Councillors' Reports.

11.06.23 Unitary Councillors' Report

To receive Unitary Councillors' Reports.

11.07.23 Financial Matters.

a) To approve the following invoices for payment:

SMYP – Thriving Communities Grant - £9,000.00

SSYF – Thriving Communities Grant - £8,010.00

Glasdon – Outdoor bin and bin bags - £721.78

Cleobury Mortimer FoodBank – Transfer of ear-marked funds - £22,697.24

Signtech (Midlands) Ltd – Signs for QEII Park and Cemetery - £270.00

SLCC – Training Conference - £30.00

Alan Guest – grass cutting (October) - £788.56

R Price – grass cutting (October) - £1,170.00

Market Hall Trust – Room Hire (October) - £135.00

A Wakeman Electrical Services – Installation of electric supply to Memorial Garden - £1,128.00

Cheques signed since last meeting:

Bill White Nurseries – Plants and Compost - £235.00

Mrs D McBride – Reimbursement web hosting (£366.83) and gravel (£114.78) - £481.61

Andrea Pellegram – Neighbourhood Development Plan work - £739.78

b) To approve the following S.137 payments:

Royal British Legion – Remembrance Wreath - £20.00

Royal British Legion Cleobury Mortimer - Community Support - £30.00

Dr M Baldwin - Flag Raising - £50.00



c) To note income received:

Food Bank Donations - £80.00
Parish Hall – court costs instalment - £100.00
Bank Interest - £212.73
Cemetery Receipts - £1,200.00
Neighbourhood Development Plan Grant - £1,716.00

d) To approve Debit Card payments made:

Bromfield Sand & Gravel – Topsoil for Planters - £151.08
Cleobury Freezer Centre - Food Bank Vouchers - £55.00
Coop - Food Bank Vouchers - £10.00
Office Petty Cash - £200.00
Stitches – Workwear - £477.60
Amazon – Weed Suppressant – 26.99
Signomatic – Decals for road signs - £16.87
Viking – Maintenance and Office Supplies - £107.34

e) To consider quotations for the recommended tree safety work.

11.08.23 Planning Matters.

a) New Planning Applications:

1. Reference: 23/04271/LBC (validated: 02/10/2023)
Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN
Proposal: Installation of replacement gates and gate piers to the North Drive, and adjacent drystone walling and associated works affecting a Grade I Listed Building.
Applicant: Mawley Hall LLP (C/o Agent)
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S1RE2DTRDKF600>
2. Reference: 23/04346/FUL (validated: 05/10/2023)
Address: 5 Mortimer Hill, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8QQ
Proposal: Erection of single storey extension to side elevation.
Applicant: Mr And Mrs J Sheffield
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S20NLWTDKJN00>
3. Reference: 23/04426/TCA (validated: 11/10/2023)
Address: Ronville, Childe Road, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8EG
Proposal: Reduce by 30% 5no Conifers within Cleobury Mortimer Conservation Area.
Applicant: Mr Tom Morris (Burford Mill, Burford, Tenbury Wells, Worcestershire , WR158HH)
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S2BRPDTDKNN00>
4. Reference: 23/04437/LBC (validated: 24/10/2023)
Address: The Coach House, Mawley Hall, Cleobury Mortimer, Shropshire, DY14 8PN
Proposal: Installation of a new fireplace surround in the drawing room affecting a Grade II Listed Building.
Applicant: Mawley Hall LLP (C/o Agent)
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S2DM3PTDKOA00>
5. Reference: 23/04195/LBC (validated: 25/10/2023)
Address: Radnor Cottage, 3A Lower Street, Cleobury Mortimer, Shropshire, DY14 8BN
Proposal: Works to install a wood burner on the ground floor and flue to bracket on to the exterior of an existing chimney affecting a Grade II Listed Building.
Applicant: Ms Melissa Hunt
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S1JZGGTDKAX00>



6. Reference: 23/04573/FUL (validated: 26/10/2023)
Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN
Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for building to house electrical equipment
Applicant: Mawley Hall LLP (C/o Agent)
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S2SFENTDKVM00>

b) Planning Decisions (For Information Only):

1. Reference: : 23/03581/FUL (validated: 15/08/2023)
Address: 1 Curdale Close, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DZ
Proposal: Erection of a front porch (retrospective), erection of a two storey side extension and single storey rear extension.
Decision: Grant Permission.
2. Reference: 23/03264/PA3MA (validated: 17/08/2023)
Address: 7-9 Talbot Square, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8BQ
Proposal: Application to determine if prior approval is required for the proposed change of use of the ground floor from Commercial, Business and Service (Use Class E) to Dwellinghouse (Use Class C3) to provide 3 flats, under Schedule 2, Part 3, Class MA of The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).
Decision: Prior Approval Required and Refused.
3. Reference: 23/03056/FUL (validated: 25/07/2023)
Address: Cleobury Hills , High Street, Cleobury Mortimer, Shropshire, DY14 8DN
Proposal: Proposed 75 bedroom residential care accommodation, access, amenity space and associated works.
Decision: Refuse.
4. Reference: 23/03453/FUL (validated: 05/09/2023)
Address: Barnsland Cottage, Tenbury Road, Cleobury Mortimer, Shropshire, DY14 8RE.
Proposal: Demolition of existing porch and replacement with single storey extension.
Decision: Grant Permission.
5. Reference: 23/03816/LBC (validated: 01/09/2023)
Address: The Coach House, Mawley Hall, Cleobury Mortimer, Shropshire, DY14 8PN
Proposal: Internal alterations to the Coach House, including installation of new interior panelling surface finishes to six rooms and associated internal works.
Decision: Grant Permission.
6. Reference: 23/04006/FUL (validated: 19/09/2023)
Address: The Glen Caravan Park, Catherton Road, Cleobury Mortimer, Shropshire, DY14 8EL
Proposal: Proposed extension and alterations to existing reception building.
Decision: Grant Permission.

- 11.09.23 To adopt the updated Health and Wellbeing Policy and the Safeguarding Policy.**
- 11.10.23 To confirm the Council Committees and Working Groups and adopt the Terms of Reference for each committee – Cllr Greaves.**
- 11.11.23 To review the Action Log – Cllr Greaves.**
- 11.12.23 To confirm the date of the next Town Council meeting.
The next Town Council meeting will be held on Monday 4th December 2023.**



EXCLUSION OF PUBLIC AND PRESS under the Public Bodies (Admission to Meetings) Act 1960 S1(2)

The public and press shall be excluded from the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under item 13.

11.13.23 Contractor Performance Review – Cllr Greaves.

