



Date Posted: 26th September 2023.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 2nd October 2023, 6.30pm** at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride

Town Clerk and Responsible Financial Officer

AGENDA

10.01.23 Apologies for absence.

To receive apologies and reasons for absence.

10.02.23 Declaration of interests.

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

10.03.23 Co-option of new councillor.

To co-opt one new councillor and receive their Declaration of Acceptance of Office.

10.04.23 Democratic Public Time.

This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

10.05.23 To approve the Minutes of the Town Council Meeting held on Monday 4th September 2023.

10.06.23 Matters arising from the Minutes / Update since last Council meeting.

- a) To note receipt of the Town Clerk/Deputy Clerk's Office Report.
- b) To receive Councillors' Reports.

10.07.23 Financial Matters.

a) To approve the following invoices for payment:

Cleobury Country – Meeting Room Hire and office rent - £1,237.49
ICCM – Corporate Membership Fee (6m pro-rata) - £48.00
J Williams – Maintenance Assistance - £200.00
Morris Bufton – Maintenance Supplies & Servicing - £90.26
Blachere Illumination – Carriage charge - £42.00
M Shinton – Pest Control - £345.00
Idverde – Tree Surveying - £2,310.00
M J Green – Planters - £680.39
Trevor Brooke Grab Services – Green Waste collection (Cemetery) - £252.00
Market Hall Trust – Room Hire (September) - £100.00

b) To approve the following S.137 payment:

Cleobury Mortimer Friendship Club – Christmas Event - £374.00.

c) To note income received:

Food Bank Donations - £80.00
Parish Hall – court costs instalment - £100.00
Bank Interest - £178.09
Cemetery Receipt - £1,200.00



d) To approve Debit Card payments made:

Screwfix – Maintenance Equipment - £213.65
Food Bank Vouchers and Petty Cash - £780.00
SLCC – Training Course and Materials - £228.90
J W Lane – Concrete for goal posts - £132.00
Eco Green Communities – Dog Waste Bags - £69.00
Amazon – Office and Maintenance Supplies – 119.97
Flagpole Express – Ukraine Flag - £59.40
Gallaghers – Compost and Maintenance Supplies - £77.50
Viking – Toilet and Office Supplies - £84.13
Cleoburrs – Tool Box (Christmas Lights) - £5.99

e) To consider quotations to install electric connections in Memorial Garden.

10.08.23 Planning Matters.

a) New Planning Applications:

1. Reference: 23/03816/LBC (validated: 01/09/2023)

Address: The Coach House, Mawley Hall, Cleobury Mortimer, Shropshire, DY14 8PN.

Proposal: Internal alterations to the Coach House, including installation of new interior panelling surface finishes to six rooms and associated internal works.

Applicant: Mawley Hall LLP (C/o Agent).

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S09ORRTDJPJ00>

2. Reference: 23/03453/FUL (validated: 05/09/2023)

Address: Barnsland Cottage, Tenbury Road, Cleobury Mortimer, Shropshire, DY14 8RE.

Proposal: Demolition of existing porch and replacement with single storey extension.

Applicant: Mr Jonathan Bloore (20 Pearmain Garden, Hagley, Stourbridge, DY9 0AL)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RYVP0STDJ4600>

3. Reference: 23/04006/FUL (validated: 19/09/2023)

Address: The Glen Caravan Park, Catherton Road, Cleobury Mortimer, Shropshire, DY14 8EL.

Proposal: Proposed extension and alterations to existing reception building.

Applicant: Mr Denis Lloyd Jones.

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S0U2K2TDK0000>

4. Reference: 23/03550/FUL

Address: Carters Auctioneers, 11 Church Street, Cleobury Mortimer, Kidderminster, Shropshire.

Proposal: Replacement of shop front with a traditional Georgian front door and window and change of use of the building, from Class E (commercial, shop) to class C (residential).

Applicant: Mr J Sant.

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RZ8NFVTDJ9Y00>

5. Reference: 23/03551/LBC

Address: Carters Auctioneers, 11 Church Street, Cleobury Mortimer, Kidderminster, Shropshire.

Proposal: Replacement of shop front with a traditional Georgian front door and window and change of use for front portion of the building, from Class E (commercial, shop) to class C (residential).

Applicant: Mr J Sant.

View the application directly online: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RZ8NFVTDJ9Z00>



6. Reference: 23/04116/FUL
Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN.
Proposal: Installation of replacement drainage system to serve the Coach House, the Spa Barn and Pool House, the North Lodge, and the Condenser Enclosure, including the installation of a new foul treatment plant in the garden of North Lodge, two submerged gas tanks and foul water treatment infrastructure within the service compound area, insertion of pipes through the retaining wall north of the Coach House underpinning the retaining wall adjoining the southwest corner of the Coach House, underpinning the privy to the north of the Coach House, landscaping and associated works.
Applicant: Mawley Hall LLP.

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S18VKATDK6F00>

7. Reference: 23/04117/LBC
Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN.
Proposal: Installation of pipework through the retaining wall north of the Coach House, underpinning the retaining wall which adjoins the southwest corner of the Coach House, and underpinning the privy to the north of the Coach House, in association with the proposed replacement drainage system and associated works.
Applicant: Mawley Hall LLP.

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S18VLUTDK6H00>

- 10.09.23 To adopt the updated Data Protection and associated policies, forms and notices.**
- 10.10.23 To review Council Committees and Working Groups and make appointments to local charities – Cllr Greaves.**
- 10.11.23 To adopt the drafted ‘Procedures for contacting residents about overgrown hedges’.**
- 10.12.23 To review Local Council Award Scheme – Cllr Greaves.**
- 10.13.23 To review the Action Log – Cllr Greaves.**
- 10.14.23 To confirm the date of the next Town Council meeting.
The next Town Council meeting will be held on Monday 6th November 2023.**

