

Cleobury Mortimer Town Council

APPROVED BUDGET 2023-24

INCOME														
Item	2018-19 budget	2018-19 actual	2019-20 budget	2019-20 actual	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 actual	2022-23 budget	2022-23 YTD (Nov 2022)	2023-24 approved budget	2024-25 draft budget	2025-26 draft budget	NOTES FOR 2023-24 BUDGET
Precept	112200	112200	115000	115000	116749	116749	116749	116749	116749	116749	117892	116749	116749	Considered options in conjunction with Taxbase figure from Shropshire Council
Other Grants	5,000	10,655	2,000	10,000	2,000	68,493	2000	4798	2000		10000	10000	10000	
Other Income ie CIL, Neighbourhood Fund	45,000	384	50,000	4,371	1,000	7,617	5000	6861	1000	5221	5000	5000	5000	CIL and Neighbourhood Fund
Capital Receipt	0							1675						Returned in 2021 - to be re-issued.
Cemetery Income	5,000	4,650	6,000	5,800	6,000	4,450	6000	5600	6000	3920	6200	6400	6600	Fees reviewed for 1st April 2023.
Donations	600	3,409	1,500	2,350	1,000	7,182	2000	380	1000		1000	1000	1000	Donations towards tree pleaching, Christmas lights etc
Food Bank Grants & Donations								15470	5000	11970				Show separately for Cleobury Food Bank
Parish Plan/Neighbourhood Plan	9,000	5,625	0			2,000		8800		9005				Locality Grants for Neighbourhood Development Plan.
Playing Fields		431	1,000	220	500	590	500	373	500		500	500	500	Income from Hire. Fees reviewed for 1st April 2023.
VAT Refund	8,000	16,848	10,000	8,603	10,000	19,744	15000	3286	15000	9010	10000	10000	10000	
Bank Interest	100	94	100	102	100	41	100	72	20	57	100	100	100	
Insurance Claims		50												
Miscellaneous		775				959	100	1428	300	900	1500	100	100	CCTV insurance receipts - fees reviewed for 1st April 2023. Plus any other miscellaneous income inc Parish Hall court costs.
TOTAL	184900	155121	185600	146446	137349	227825	147449	165492	147569	156832	152192	149849	150049	
EXPENDITURE														
Item	2018-19 budget	2018-19 actual	2019-20 budget	2019-20 actual	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 actual	2022-23 budget	2022-23 YTD	2023-24 budget	2024-25 budget	2025-26 budget	
Salaries	50000	43870	51600	48716	47000	51653	53000	54725	56000	31120	60000	61000	62000	Five current members of staff, including % increase in pension contributions and increase in NJC rates.
HMRC PAYE & NI	10000	12343	11000	13026	13000	14060	17000	14631	17500	6688	16000	16500	17000	
Travel & Subsistence	800	692	1000	540	1000	50	1000	97	300	242	1000	1000	1000	Travel costs and refreshments for meetings.
Training / Quality Council	700	615	800	838	800	413	800	1168	1000	185	1000	800	800	Training courses and meetings.
Office Rent, Rates & Room Hire	5000	3214	5000	4202	4000	4320	5000	6728	5000	2271	5000	5000	5000	Cleobury Country office plus Council and other Committee/Working Group meetings.
Office Supplies & Services	2000	2526	2050	2929	2800	2355	3000	3968	3200	4148	6000	4100	4200	Office supplies, processing wages, telephone, IT services.
Office Equipment	0	0	500	7	500	2552	500	457	500	1860	1000	1000	1000	New/replacement items ie printer. Earmark unspent in reserves.
Cleobury QEII Park - Grass Cutting	1500	1638	1800	625	1800	696	1800	805	1000	743	1900	1900	1900	Cleobury QEII Park grass cutting - currently by contractor.
Cleobury QEII Park - Maintenance	1500	32	2000	19965	2000	1573	2000	19406	3000	39	2000	2000	2000	Furniture, lighting and fencing maintenance, tree management.
Cleobury QEII Park - Outdoor Gym						240		86	500	162	500			Outdoor Gym RoSPA inspections and any maintenance.
Cleobury QEII Park - Skate Park						177		76	500	88	500			Skate Park RoSPA inspections and any maintenance.
Cleobury QEII Park - Bike Trail						69		69	200	70	200			Bike Trail RoSPA inspections and any maintenance.
Love Lane Play Area - grass cutting	700	700	750	700	750	780	780	1050	800	720	1000	1000	1000	Grass cutting - currently by contractor.
Love Lane Play Area - maintenance	500	60	500	67634	500	2176	500	225	750	239	500	500	500	Maintenance materials and repairs, RoSPA inspections. Also tree, fence and hedge management. Wages separate.
Playing Field - Grass Cutting	750	750	750	750	900	771	900	805	900	958	1000	1000	1000	Grass cutting - currently by contractor.
Playing Field - Maintenance	2500	2003	1000	1541	1000	552	1000	1715	1400	354	1000	1000	1000	Playing Field Maintenance/Equipment (wages separate) including trees and fences.
Parish Maintenance			1500	400	1000		1000	408	1000	2226	2000	2000	2000	Parish Maintenance/Equipment including Environmental Maintenance work (wages separate).
Place Plan projects	60000		60000	6929	1000	3070	1000		1000		1000	1000	1000	Projects identified from CIL/Neighbourhood Fund (earmarked in reserves) and Grants. See Projects List.
Capital Receipt funding projects	0	0	0	268	0		0		0		0	0	0	
Contingency / Asset Reserves	5000		1000		1000		1000		1000		1000	1000	1000	Emergency Asset cover ie Churchyard Wall, Memorial Gardens, Phone Box. Earmark unspent in reserves.
Wells	500	123	500	197	5500	193	500	680	500		500	500	500	Reburishment and Maintenance. Earmark unspent in reserves.
Parish Hall	0		0											No longer Custodian Trustee - no liability
Market Hall	0		0											Have Management Committee - should be no liability
Cemetery - Grass Cutting	100	1940	1500	1700	2000	1625	2000	1900	2000	1885	2100	2200	2300	Contractor grass cutting. Tree/stone maintenance & repairs to be shown separately below.
Cemetery - Maintenance	1500	668	1500	3944	1500	362	1500	1724	1500	1311	1500	1500	1500	Skips, stone mason inspection & repairs. Wages separate.
Cemetery - Admin	250	275	250	33	250		250		250		250	250	250	Cemetery software administration/maintenance. Wages separate.
Churchyard - Grass Cutting	1600	1690	1700	1430	1800	1380	1900	1320	1500	1320	1900	1900	1900	Contract grass cutting. Tree/hedge/stone maintenance to be shown separately below.
Churchyard - Maintenance	300	125	300	950	300		300	270	300	380	500	500	500	Tree, hedge, stone maintenance.
Memorial Gardens & Flowerbeds	500	271	500	134	500	91	500	145	500	65	500	500	500	Maintenance of flower tubs and area. Draw from reserves/contingency in emergency
Subs - SALC & SLCC	1500	1275	1300	1298	1300	1418	1350	1424	1600	1375	1400	1450	1500	Subscription costs.
Insurance	2000	1636	2000	1804	2000	2006	2200	2064	2300	2537	3000	3000	3000	Insurance. To cover increase in assets.
Professional Fees	2000	221	2000	888	2000	40	2000	35	1000	75	1000	1000	1000	Solicitor and HR Consultancy. Further DBS checks required. Earmark unspent in reserves. No further precept required into earmarked fund.
Election Costs	0	100	0		100		100		100	100	100	100	100	Carry forward unspent earmarked in reserves. No further precept required into earmarked fund.
Audit Fees	800	525	800	540	800	745	800	750	900	595	800	800	800	Internal and external audit fees.
Bus Shelters, Bus Stops & Signage	1000	160	1000		1000		1000		500		500	500	500	Bus Shelters' maintenance, bus stop signs and new street signs. Earmark unspent in reserves.
Toilet Provision & Maintenance	1500	1639	1500	1579	1700	1338	1800	1421	1850	1124	1850	1850	1850	Electricity, cleaning materials, maintenance and repairs. Wages separate.
Street Lighting - Electricity	4200	5215	4500	6257	5500	7098	5700	7216	6500	9617	15000	15000	15000	Contract with Npower for Town Council owned street lights.
Street Lighting - Maintenance	1000	4791	2000	2389	2000	1312	2000	1305	2000	2040	2500	2700	2900	Contract with Prysmian for Town Council owned street lights. Earmark unspent in reserves.
Streelight Upgrades	6500	16800	6000		3000	1171	3000	7000	3000		2000	1000	1000	On-going project to replace old sodium lights to auto-sensing/dimmable LED lights. Contract with WPD & Prysmian.
Speed Management/Parking Enforcement		300	2000				1000		1000			1000	1000	Measures to reduce speed and improve parking. No further precept required into earmarked fund.
CCTV	500	11602	500	158	500	7312	500	1674	1000		5000	5000	5000	Maintenance. Additional equipment to be funded through grants. Earmark unspent in reserves.
Website/Newsletter/Social Media	200	2442	250	566	300	317	600	132	650	72	650	650	650	Includes Notice Boards, Clarion page and Survey Monkey.
Cleobury Economy	6000	7950	8000	6716	12000	2869	11000	9678	4000	4191	8000	8000	8000	Pleaching lime trees, Street Enhancement (bollards, flowers, baskets), Tourism, Christmas, Festival. Earmark unspent in reserves.
Food Bank								4055	2000	2539				Cleobury Food Bank
Neighbourhood Plan	10550	12371	5000	6596		4015		12318		6413				
Donations - S.137	5000	3036	5000	4190	6000	3246	6500	1780	7000	2246	7000	7000	7000	For local community groups.
Other Expenditure										30				

Bank Charges	0														
VAT (recoverable)		12078	10000	23740	10000	7050	10000	13557	10000	6664	10000	10000	10000		
TOTAL	188450	155676	199350	234179	139100	129095	146780	176867	147500	96692	168650	167200	169150		
Excess of Receipts over Payments	-8550	-553	-13750	-87533	-1751	98731	669	-11374	69	59921	-16458	-17351	-19101		
Opening balance	120000	153528	120000	152974	125000	65441	130194	164172	167106	152798	134947	102646	70195	Opening Balance will change - only estimated at present.	
Excess for year	-8550	-553	-13750	-87533	-1751	98731	669	-11374	69	59921	-16458	-17351	-19101		
Closing balance	111450	152974	106250	65441	123249	164172	130863	152798	167175	212719	118489	85295	51094	Council recommended to have 6m Precept in reserve.	
Less ear-marked money	-25000									173460	70000			Estimated balance of Ear-Marked Reserves (at 31.03.24)	
Net balance available	86450									39259	48489			General Reserve (at 31.03.24)	

Notes:
The Tax Base (number of households) has increased. A corresponding increase in overall Precept will keep cost per household the same as current year.

Approved by Council on 6th February 2023

Signed.....**D Brown** D Brown, Chair of Town Council