



**Date Posted: 28<sup>th</sup> February 2023.**

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 6<sup>th</sup> March 2023**, 7pm at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below. The Public and Press are invited.

Yours Sincerely

D A McBride

Mrs Dorothy McBride  
Finance Officer

## AGENDA

**03.01.23 Democratic Public Time.**

This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**03.02.23 Apologies for absence.**

To receive apologies and reasons for absence.

**03.03.23 Declaration of interests.  
Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**03.04.23 To approve the Minutes of the Town Council Meeting held on Monday 6<sup>th</sup> February 2023.**

**03.05.23 Matters arising from the Minutes.**

Clerk's Report.

**03.06.23 Councillors' reports and items for future agendas.**

**03.07.23 Unitary Councillors' Reports.**

**03.08.23 Financial Matters.**

**a) To approve the following invoices for payment:**

ORP Surveillance – moving CCTV system - £3,780.00  
Coeval – Supply and install vehicle activated signs - £6,019.00  
SALC – Councillor training courses - £105.00  
National Grid – Street lighting service transfer - £724.14  
Market Hall Trust – Meeting Room Hire - £20.00  
Cleobury Mortimer Parish Hall – Room Hire for PACT meeting - £52.50  
M J Green Carpentry – Planters for High Street and Lower Street - £1,563.75

**b) To note income received:**

Shropshire Council – CIL Local receipt - £20,511.39  
Food Bank Donations - £125.00  
Bank Interest - £85.80  
Cemetery Receipt - £250.00  
Parish Hall – court costs - £200.00  
Horticultural Society – donation towards lime trees - £900.00

**c) To approve Debit Card payments made:**

Currys – Food Bank Slow Cookers - £41.98  
Currys – Office Supplies - £17.99  
Catering Hygiene – Food Bank Trolley - £113.99  
Viking – Office Supplies - £41.96  
Amazon – Cleaning supplies, bunting and flags - £203.70



- d) To sign approved budget for 2023-24.
- e) To review quotes received for grass-cutting for 2023 and 2024.
- f) To review budget for this year's Festival.
- g) To review Asset Register.
- h) To consider purchase of two bleed control kits for First Responder and Defibrillator Cabinet.
- i) To consider purchase of litter bin for Cemetery parking area.

**03.09.23 Planning Matters.**

**a) New Planning Application:**

- 1. Reference: 23/00359/FUL (validated: 06/02/2023)  
Address: Industrial Unit, New House Farm, Tenbury Road, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8RD  
Proposal: Change of use from bakery to a car repair workshop with associated MOT testing facility  
Applicant: Mr A Robinson (C/O Agent, 24 St Johns Hill, Shrewsbury, SY1 1JJ)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RP5A6MTDLZE00>

**b) Planning Decision (FOR INFORMATION ONLY):**

- 1. Reference: 22/00699/OUT (validated: 01/03/2022)  
Address: Proposed Dwelling SW Of Upper Dudnill Farm, Cleobury Mortimer, Shropshire  
Proposal: Outline application (access for consideration) for the erection of one dwelling for agricultural worker  
Decision: Grant Permission

**03.10.23 To review and adopt the updated Training and Development Policy.**

**03.11.23 To review West Mercia Police Local Policing Community Charter and consider local policing priorities.**

**03.12.23 To consider proposal to seek permission from Shropshire Council to install new path from Childe Road West Car Park to Footpath 0518/61/2 (Lacon Childe to Catherton Road) with appropriate steps, bollard-style solar lighting and grit bin.**

**03.13.23 To consider sponsored signage for Council planters on High Street and Lower Street.**

**03.14.23 To review the Action Log – Cllr Brown.**

**03.15.23 To confirm the date of the next Town Council meeting.  
The next Town Council meeting will be held on Monday 3<sup>rd</sup> April 2023.**

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

**03.16.23 Employment Matters - Employment Working Group.**

**03.17.23 Market Hall – Cllr Brown.**