



**Date Posted: 27<sup>th</sup> September 2022.**

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 3<sup>rd</sup> October 2022**, 7pm at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely  
D A McBride

Mrs Dorothy McBride  
Finance Officer

## **AGENDA**

**10.01.22 Democratic Public Time.**

This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**10.02.22 Apologies for absence.**

To receive apologies and reasons for absence.

**10.03.22 Declaration of interests.  
Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**10.04.22 To approve the Minutes of the Town Council Meeting held on Monday 5<sup>th</sup> September 2022.**

**10.05.22 Matters arising from the Minutes.**

Clerk's Report.

**10.06.22 Councillors' reports and items for future agendas.**

**10.07.22 Unitary Councillors' Reports.**

**10.08.22 Financial Matters.**

**a) To approve the following invoices for payment:**

Morris Bufton – Strimmer cord and ancillary items - £36.10  
R Price – Churchyard grass cutting (August) - £220.00  
Cleobury Country – Quarterly Rent (September – November) - £1,199.99  
West Mercia Energy – Toilets electric (August) - £42.36.  
Mrs D McBride – Chromebook - £234.00  
PKF Littlejohn LLP – External Audit Fee - £480.00  
Dolphin Administration Services - £315.00  
Flagmakers – Union flag - £143.90

**b) To note income received:**

Food Bank Donations - £320.00  
Bank Interest - £7.83  
Parish Hall – court costs - £100.00  
Cemetery Receipts - £1,000.00



**c) To approve Debit Card payments made:**

Co-op – Food Bank Vouchers - £50.00  
R P Enterprises – Food Bank Vouchers - £25.00  
Cash withdrawal – Food Bank Petty Cash - £200.00.  
Amazon – Cemetery and Office supplies - £74.93  
Ludlow Skip Hire – Cemetery skip hire - £390.00  
Eco Green Communities – Dog waste bag dispensers - £609.55  
Flowers By Fiona – Flowers for Memorial Garden - £12.00

**d) To consider the following S.137 Grant Application:**

Cleobury Mortimer Friendship Club – Member's outing - £286.00.

**e) To note the External Auditor's Report for 2021-22.**

**10.09.22 Planning Matters.**

**a) New Planning Applications:**

1. Reference: 22/04112/VAR (validated: 07/09/2022)  
Address: New Industrial Units At, New House Farm, Tenbury Road, Cleobury Mortimer, Shropshire, DY14 8RD  
Proposal: Variation of Condition 6 (The conditions to be altered to include the use of Class E(b) food and drink and E(d) Indoor sport, recreation or fitness (not involving motorised vehicles or firearms or use as a swimming pool or skating rink) of Application Reference Number: 22/00075/FUL Date of Decision: 31/03/2022 Erection of One Light Industrial unit and associated parking and access.  
Applicant: Mr A Robinson (D,M,A, And R Robinson, Mawley Town Farm, Cleobury Mortimer, Nr Kidderminster, DY14 8PJ)  
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHT13BTDIT100>
2. Reference: 22/04190/FUL (validated: 21/09/2022)  
Address: Bransley Cattery, Bransley Villa, Tenbury Road, Cleobury Mortimer, DY14 0AD  
Proposal: Change of use from a boarding cattery to a veterinary practice.  
Applicant: Ms Marie Kubiak (Park Cottage, The Village, Hartlebury, Kidderminster, DY11 7TD)  
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RI55IDTD06Z00>
3. Reference: 22/04031/LBC (validated: 20/09/2022)  
Address: 41 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DQ. Proposal: Replacement of like for like modern softwood timber window frames at the rear of the building (1 ground floor window, 2 first floor windows and 1 second floor window affecting a Grade II Listed Building.  
Applicant: Mrs Jennifer Bates (41 High Street, Cleobury Mortimer, Shropshire DY14 8DQ)  
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHJM7LTDIO700>
4. Reference: 22/04350/TCA (validated: 07/09/2022)  
Address: Hurst House, 7 The Hurst, Cleobury Mortimer, DY14 8EG  
Proposal: Crown lift and reduce canopy by up to 2m of 1no yew and fell 1no silver birch within Cleobury Mortimer Conservation Area.  
Applicant: Mrs Helen Smith.  
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RIT1BATD0GI00>



**b) Planning Decisions - FOR INFORMATION ONLY:**

1. Reference: 22/02124/FUL (validated: 23/05/2022)  
Address: The Dairy, Weston Farm Barns, Cleobury Mortimer, Shropshire, DY14 8PP  
Proposal: Reinstatement of roof on a like-for-like basis following severe fire damage.  
Decision: Grant Permission  
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RBDE2OTDFSC00>

**10.10.22 Road Safety - Cllr Brown.**

To discuss increasing number of accidents at Newbridge.

**10.11.22 Action Log Review - Cllr Brown.**

**10.12.22 To confirm the date of the next Town Council meeting.**

**The next Town Council meeting will be held on Monday 7<sup>th</sup> November 2022.**

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

**10.13.22 Employment Matters - Employment Working Group.**

**10.14.22 Market Hall – Cllr Brown.**

**10.15.22 Parish Hall – Cllr Brown.**

