



**Date Posted: 30<sup>th</sup> August 2022.**

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 5<sup>th</sup> September 2022**, 7pm at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely  
D A McBride

Mrs Dorothy McBride  
Finance Officer

## **AGENDA**

**09.00.22 Co-option of new councillor**

To receive recommendation following interviews and co-opt new councillor and receive their Declaration of Acceptance of Office.

**09.01.22 Democratic Public Time.**

This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**09.02.22 Apologies for absence.**

**To receive apologies and reasons for absence.**

**09.03.22 Declaration of interests.**

**Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**09.04.22 To approve the Minutes of the Town Council Meeting held on Monday 1<sup>st</sup> August 2022.**

**09.05.22 Matters arising from the Minutes.**

Clerk's Report.

**09.06.22 Councillors' reports and items for future agendas.**

**09.07.22 Unitary Councillors' Reports.**

**09.08.22 Financial Matters**

**a) To approve the following invoices for payment:**

Alan Guest Mowing Services – Grass Cutting - £773.14  
Parish Hall – Room hire for Police Meeting - £45.00  
Rialtas Business Solutions – Annual Support and Licence - £154.80  
Cleobury Country – Meeting Room Hire - £108.00  
West Mercia Energy – Toilets electric (July) - £35.95.

**b) To note income received:**

Food Bank Donation - £50.00  
Bank Interest - £2.23  
Parish Hall – court costs - £100.00



**c) To approve Debit Card payments made:**

- Co-op – Food Bank Vouchers - £50.00
- R P Enterprises – Food Bank Vouchers - £65.00
- Mumfords – Gloves and watering cans - £19.97
- Gallaghers – grass seed for Cemetery - £12.00
- Signtech – Play Area and Gym Signs - £266.40
- Cash withdrawal – Food Bank Petty Cash - £100.00.
- Cash withdrawal – Office Petty Cash - £200.00
- Viking – Office and Cleaning Supplies - £192.14
- Hotline – Love Cleobury lanyards - £141.25
- Amazon – Office Shredder and supplies - £62.72
- Ludlow Skip Hire – Cemetery skip hire - £330.00

**d) To consider whether to opt out of the SAAA central external appointment arrangements – Cllr Brown.**

**e) To consider NDP Finance Report and proposal to ear-mark a further £5,000 to cover any grants shortfall – Cllr Greaves.**

**09.09.22 Planning Matters.**

**a) New Planning Application:**

1. Reference: 22/03685/TCA (validated: 11/08/2022)  
Address: Lacon House, 27 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DQ  
Proposal: Reduce and shape (see photo for extent) 1no Black Poplar (T1), fell 1no Conifer (T2) & reduce and trim back the hedge line (H1) within Cleobury Mortimer Conservation Area  
Applicant: Mr Simon Harper (Lacon House, 27 High Street, Cleobury Mortimer, DY14 8DQ).

**b) Planning Decisions - FOR INFORMATION ONLY:**

1. Reference: 22/00893/COU (validated: 23/02/2022)  
Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN  
Proposal: Occasional use of hall and estate as short-term fully-serviced guest accommodation  
Decision: Grant Permission.
2. Reference: 22/02563/FUL (validated: 31/05/2022)  
Address: 18 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DG  
Proposal: Refurbishment and alterations to upper floors to provide 2no flats with new access and demolition of single storey extensions and retrospective approval for stainless steel flue  
Decision: Grant Permission.
3. Reference: 22/02564/LBC (validated: 31/05/2022)  
Address: 18 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DG  
Proposal: Refurbishment and alterations to upper floors to provide 2no flats with new access and demolition of single storey extensions and retrospective approval for stainless steel flue affecting a Grade II Listed Building.  
Decision: Grant Permission
4. Reference: 22/02477/FUL (validated: 26/05/2022)  
Address: Westfield, 12 Ronhill Lane, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8AU  
Proposal: Demolition of existing bungalow and outbuildings to be replaced with 3no. detached bungalows  
Decision: Grant Permission

**09.10.22 Action Log Review - Cllr Brown.**

**09.11.22 To confirm the date of the next Town Council meeting.  
The next Town Council meeting will be held on Monday 3<sup>rd</sup> October 2022.**



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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

**09.12.22      Employment Matters - Employment Working Group.**

**09.13.22      Market Hall – Cllr Brown.**

**09.14.22      Parish Hall – Cllr Brown.**

