

Cleobury Mortimer Town Council

APPROVED BUDGET 2022-23

INCOME												
Item	2018-19 budget	2018-19 actual	2019-20 budget	2019-20 actual	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 YTD	2022-23 approved budget	2023-24 draft budget	2024-25 draft budget	NOTES FOR 2022-23 BUDGET
Precept	112200	112200	115000	115000	116749	116749	116749	116749	116749	116749	116749	Considered options in conjunction with Taxbase figure from Shropshire Council
Other Grants	5,000	10,655	2,000	10,000	2,000	68,493	2000		2000	2000	2000	
Other Income ie CIL, Neighbourhood Fund	45,000	384	50,000	4,371	1,000	7,617	5000	6861	1000	1000	1000	CIL and Neighbourhood Fund
Capital Receipt	0							1675				Returned in 2021 - to be re-issued.
Cemetery Income	5,000	4,650	6,000	5,800	6,000	4,450	6000	4775	6000	6000	6000	Fees reviewed for 1st April 2022
Donations	600	3,409	1,500	2,350	1,000	7,182	2000	480	1000	1000	1000	Donations towards tree pleaching, Christmas lights etc
Food Bank Grants & Donations								15170	5000			Show separately going forward
Parish Plan/Neighbourhood Plan	9,000	5,625	0			2,000		8800				Locality Grants for Neighbourhood Development Plan.
Playing Fields		431	1,000	220	500	590	500	300	500	500	500	Income from Hire. Fees reviewed for 1st April 2022
VAT Refund	8,000	16,848	10,000	8,603	10,000	19,744	15000	3286	15000	10000	10000	
Bank Interest	100	94	100	102	100	41	100	14	20	100	100	
Insurance Claims		50										
Miscellaneous		775				959	100	918	300	100	100	CCTV insurance receipts - fees reviewed for 1st April 2022. Plus any other miscellaneous income.
TOTAL	184900	155121	185600	146446	137349	227825	147449	159028	147569	137449	137449	
EXPENDITURE												
Item	2018-19 budget	2018-19 actual	2019-20 budget	2019-20 actual	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 YTD	2022-23 budget	2023-24 budget	2024-25 budget	
Salaries	50000	43870	51600	48716	47000	51653	53000	36907	56000	56000	56000	Five existing members of staff, including % increase in pension contributions and increase in NJC rates. Include £1,000 for seasonal help with floral displays and maintenance.
HMRC PAYE & NI	10000	12343	11000	13026	13000	14060	17000	10029	17500	18000	18000	
Travel & Subsistence	800	692	1000	540	1000	50	1000	47	300	1000	1000	Travel costs and refreshments for meetings.
Training / Quality Council	700	615	800	838	800	413	800	655	1000	800	800	Training courses and meetings.
Office Rent, Rates & Room Hire	5000	3214	5000	4202	4000	4320	5000	3861	5000	5000	5000	Cleobury Country office plus Council and other Committee/Working Group meetings.
Office Supplies & Services	2000	2526	2050	2929	2800	2355	3000	1855	3200	3200	3200	Office supplies, processing wages, telephone.
Office Equipment	0	0	500	7	500	2552	500	425	500	500	500	New/replacement items ie printer. Ear-mark unspent in reserves.
Cleobury QEII Park - Grass Cutting	1500	1638	1800	625	1800	696	1800	751	1000	1900	1900	Cleobury QEII Park grass cutting - currently by contractor.
Cleobury QEII Park - Maintenance	1500	32	2000	19965	2000	1573	2000	19286	3000	2000	2000	Furniture, lighting and fencing maintenance, tree management.
Cleobury QEII Park - Outdoor Gym						240		86	500			Outdoor Gym RoSPA inspections and any maintenance.
Cleobury QEII Park - Skate Park						177		76	500			Skate Park RoSPA inspections and any maintenance.
Cleobury QEII Park - Bike Trail						69		69	200			Bike Trail RoSPA inspections and any maintenance.
Love Lane Play Area - grass cutting	700	700	750	700	750	780	780	990	800	800	800	Grass cutting - currently by contractor.
Love Lane Play Area - maintenance	500	60	500	67634	500	2176	500	100	750	500	500	Maintenance materials and repairs, RoSPA inspections. Also tree, fence and hedge management. Wages separate.
Playing Field - Grass Cutting	750	750	750	750	900	771	900	751	900	900	900	Grass cutting - currently by contractor.
Playing Field - Maintenance	2500	2003	1000	1541	1000	552	1000	1235	1400	1000	1000	Playing Field Maintenance/Equipment (wages separate) including trees and fences.
Parish Maintenance			1500	400	1000		1000	408	1000	1000	1000	Parish Maintenance/Equipment including Environmental Maintenance work (wages separate).
Place Plan projects	60000		60000	6929	1000	3070	1000		1000	1000	1000	Projects identified from CIL/Neighbourhood Fund (earmarked in reserves) and Grants. See Projects List.
Capital Receipt funding projects	0	0	0	268	0		0		0	0	0	
Contingency / Asset Reserves	5000		1000		1000		1000		1000	1000	1000	Emergency Asset cover ie Churchyard Wall, Memorial Gardens, Phone Box - Ear-mark in reserves.
Wells	500	123	500	197	5500	193	500	680	500	500	500	Reburishment project £5,000 in 2020/21. Maintenance - Ear marked in reserves.
Parish Hall	0		0									Have Management Committee - should be no liability
Market Hall	0		0									Have Management Committee - should be no liability
Cemetery - Grass Cutting	100	1940	1500	1700	2000	1625	2000	1625	2000	2000	2000	Contractor grass cutting. Tree/stone maintenance & repairs to be shown separately below.
Cemetery - Maintenance	1500	668	1500	3944	1500	362	1500	24	1500	1500	1500	Skips, emptying compost bays, digger hire, stone mason inspection & repairs. Wages separate. Transferred WWI balance for war graves maintenance.
Cemetery - Admin	250	275	250	33	250		250		250	250	250	Cemetery software administration/maintenance. Wages separate.
Churchyard - Grass Cutting	1600	1690	1700	1430	1800	1380	1900	1320	1500	1900	1900	Contract grass cutting. Tree/hedge/stone maintenance to be shown separately below.
Churchyard - Maintenance	300	125	300	950	300		300	270	300	300	300	Tree, hedge, stone maintenance.
Memorial Gardens & Flowerbeds	500	271	500	134	500	91	500	145	500	500	500	Maintenance of flower tubs and area. Draw from reserves/contingency in emergency
Subs - SALC & SLCC	1500	1275	1300	1298	1300	1418	1350	1424	1600	1350	1350	Subscription costs.
Insurance	2000	1636	2000	1804	2000	2006	2200	2064	2300	2300	2300	Insurance. To cover increase in assets.
Professional Fees	2000	221	2000	888	2000	40	2000		1000	2000	2000	Solicitor and HR Consultancy. Further DBS checks required. Earmark unspent in reserves. No further precept required.
Election Costs	0	100	0		100		100		100	100	100	Carry forward unspent earmarked in reserves. No further precept required.
Audit Fees	800	525	800	540	800	745	800	750	900	800	800	External audit changes + higher fee for increase income & expenditure.
Bus Shelters, Bus Stops & Signage	1000	160	1000		1000		1000		500	500	500	Bus Shelters' maintenance, bus stop signs and new street signs. Ear mark unspent in reserves.
Toilet Provision & Maintenance	1500	1639	1500	1579	1700	1338	1800	746	1850	1850	1850	Electricity, cleaning materials, maintenance and repairs. Wages separate.
Street Lighting - Electricity	4200	5215	4500	6257	5500	7098	5700	5174	6500	5700	5700	Contract with Npower for Town Council owned street lights.
Street Lighting - Maintenance	1000	4791	2000	2389	2000	1312	2000	630	2000	2000	2000	Contract with Prysmian for Town Council owned street lights. Ear mark unspent in reserves.
Streetlight Upgrades	6500	16800	6000		3000	1171	3000		3000	3000	3000	On-going project to replace old concrete pillars to auto-sensing/dimmable LED lights. Contract with WPD & Prysmian.
Speed Management/Parking Enforcement		300	2000				1000		1000	1000	1000	Speed management measures near Primary School. Additional enforcement.
CCTV	500	11602	500	158	500	7312	500	549	1000	500	500	Maintenance. Additional equipment to be funded through grants. Ear mark unspent in reserves.
Website/Newsletter/Social Media	200	2442	250	566	300	317	600	60	650	650	650	Includes Notice Boards, Clarion page and Survey Monkey.

Cleobury Economy	6000	7950	8000	6716	12000	2869	11000	4265	4000	8000	8000	Lime trees £3,500, Street Enhancement (bollards, flowers, baskets) £4,500, Tourism £3,000, Health Card, Festival. Ear mark unspent in reserves. Less precept required.
Food Bank								1800	2000			Food Bank
Neighbourhood Plan	10550	12371	5000	6596		4015		8336				Updated budget shows final Project cost of £32,776.44 to be covered from ear-marked reserves and external Grants.
Donations - S.137	5000	3036	5000	4190	6000	3246	6500	1780	7000	7000	7000	For local community groups.
Other Expenditure												
Bank Charges	0											
VAT (recoverable)		12078	10000	23740	10000	7050	10000	8975	10000	10000	10000	
TOTAL	188450	155676	199350	234179	139100	129095	146780	118148	147500	148300	148300	
Excess of Receipts over Payments	-8550	-553	-13750	-87533	-1751	98731	669	40878	69	-10851	-10851	
Opening balance	120000	153528	120000	152974	125000	65441	130194	164172	167106	123512	123512	Opening Balance will change - only estimated at present.
Excess for year	-8550	-553	-13750	-87533	-1751	98731	669	40878	69	-10851	-10851	
Closing balance	111450	152974	106250	65441	123249	164172	130863	205050	167175	112661	112661	Council recommended to have 6m Precept in reserve.
Less ear-marked money	-25000											Estimated balance of Ear-Marked Reserves.
Net balance available	86450											General Reserve

Approved by Council on 4th January 2022

Signed: **D BROWN** D Brown, Chair

Notes:
NDP - potentially £10,205.22 Locality Grant to bid for. Expenditure unknown currently - awaiting NDP progress report and revised quote from Consultant.

Precept of £116,749 = same as current and previous year. As Tax Base figure increases, the cost per household reduces.