



**Date Posted: 27<sup>th</sup> May 2022.**

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 6<sup>th</sup> June 2022**, 7pm at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the Agenda below.

The Public and Press are invited.

Yours Sincerely  
D A McBride

Mrs Dorothy McBride  
Finance Officer

## **AGENDA**

**06.01.22 Democratic Public Time.**

This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**06.02.22 Apologies for absence.  
To receive apologies and reasons for absence.**

**06.03.22 Declaration of interests.  
Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**06.04.22 To approve the Minutes of the Extraordinary Town Council Meeting held on Thursday 17<sup>th</sup> March 2022 and the Town Council Meeting held on Tuesday 3<sup>rd</sup> May 2022.**

**06.05.22 Matters arising from the Minutes.  
Clerk's Report.**

**06.06.22 Councillors' reports and items for future agendas.**

**06.07.22 Unitary Councillors' Reports.**

**06.08.22 Financial Matters**

**a) To approve the following invoices for payment:**

- Anthony Arnold – Festival Circus Skills - £190.00
- Mrs D McBride – reimbursement for toilet and office supplies - £163.31
- Alan Guest – grass cutting (April) - £701.13
- Cleobury Mortimer Parish Hall - room hire - £20.00
- N J Plumbing & Heating – repairs to toilets - £339.98
- Veldonn Printers – Festival leaflets - £331.20
- Arthur J Gallagher – Annual Insurance - £2,537.11
- DM Payroll Services – Internal Audit Fee - £195.00
- Mr P French – reimbursement for Love Cleobury banners - £145.90
- Mrs D McBride – Food Bank Petty Cash - £200.00
- West Mercia Energy – Toilet electric (April) - £90.08
- Cleobury Country – NDP printing, room hire, door sign - £400.00
- A J Greaves – reimbursement NDP printing - £201.58

**b) To note income received:**

- Precept - £116,749.00



Neighbourhood Fund - £5220.60  
VAT Refund - £9,009.63  
Food Bank Donations - £185.00  
Bank Interest - £1.47  
Parish Hall – court costs - £100.00  
Cemetery receipts - £200.00

**c) To approve Debit Card payments made:**

Traceys Kreations – Food Bank Vouchers - £108.00  
R P Enterprises – Food Bank Vouchers - £150.00  
Butlers – Food Bank Vouchers - £460.00

**d) To review Market Hall Report – Cllr Brown.**

**e) Annual audit and accounts for year ending 31<sup>st</sup> March 2022**

1. To confirm no conflicts of interest with PKF Littlejohn LLP
2. To consider Internal Auditor's Reports
3. To consider and approve AGAR Section 1 Annual Governance Statement 2021-22
4. To consider and approve Accounts and Bank Reconciliation for year ending 31<sup>st</sup> March 2022
5. To consider and approve AGAR Section 2 Accounting Statements 2021-22.

**06.09.22 To review updated Standing Orders and Financial Regulations.**

**06.10.22 Planning Matters**

**a) New Planning Application:**

1. Reference: 22/02124/FUL (validated: 23/05/2022)  
Address: The Dairy, Weston Farm Barns, Cleobury Mortimer, Shropshire, DY14 8PP  
Proposal: Reinstatement of roof on a like-for-like basis following severe fire damage  
Applicant: Suzanne Perry (The Dairy, Western Farm Barns, Cleobury Mortimer, DY14 8PP)  
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RBDE2OTDFSC00>

**b) Planning Decision - FOR INFORMATION ONLY:**

1. Reference: 22/01470/FUL (validated: 28/03/2022)  
Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN  
Proposal: Erection of new dry stone wall adjacent to 'fountain' garden  
Decision: Grant Permission

**06.11.22 To consider request for memorial bench on Playing Field.**

**06.12.22 To receive update following Parish Hall AGM and work required to Bell Tower – Cllr James**

**06.13.22 High Street improvements and safety measures**

- a) To consider request to install bollards to protect historic cobbled area outside No.27-28 High Street and improve pedestrian safety at pavement.
- b) To note proposed High Street re-surfacing design plans and confirm locations of disabled bays.

**06.14.22 Traffic Safety by Primary School – Cllr James**

To consider recent concerns raised regarding parking near Primary School.

**06.15.22 To consider response to Shropshire Council's Housing Allocations Policy consultation**

**06.16.22 Action Log Review - Cllr Brown.**

**06.17.22 To confirm the date of the next Town Council meeting.  
The next Town Council meeting will be held on Monday 4<sup>th</sup> July 2022.**



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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

**06.18.22      Employment Matters - Employment Working Group.**

