



Date Posted: 1st March 2022.

To: All Town Council members:

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **Monday 7th March 2022**, 7pm at the Cleobury Country Centre, Love Lane, DY14 8PE for the transaction of business as set out in the agenda below.

The Public and Press are invited.

Yours Sincerely
D A McBride

Mrs Dorothy McBride
Finance Officer

AGENDA

03.01.22 Democratic Public Time.

This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

03.02.22 Apologies for absence.

**03.03.22 Declaration of interests.
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

03.04.22 To approve the Minutes of the Town Council Meeting held on Monday 7th February 2022.

03.05.22 Matters arising from the Minutes.
Clerk's Report.

03.06.22 Councillors' reports and items for future agendas.

03.07.22 Unitary Councillors' Reports.

03.08.22 Financial Matters

a) Invoices for Payment:

Silent Noize – deposit for Festival DJ - £300.00
R Price – Playing Fields and Cemetery work - £2,180.00
Market Hall – office hire for Food Bank (Jan-Feb 2022) - £200.00
Cleobury Country – Office Rent and Meeting Room Hire - £1,222.49
DM Payroll Services – Review and update GDPR policies - £180.00
Blisstech Solutions – IT services - £372.56
Payments made since last meeting:
M J Green – Two planters - £617.50
Prysmian – Street light upgrades, CCTV and Christmas connections - £10,290.00

b) To note income received:

Food Bank Donation - £50.00
Bank Interest - £1.84
Parish Hall – court costs - £200.00
Cemetery receipts - £825.00

c) Debit Card Payments made:

Viking – toilet and office supplies - £100.02



Hodgehill Plant Centre – plants for street planters - £119.92
Bill White Nurseries – plants for street planters - £89.50
Gallaghers – compost for street planters - £36.00

- d) To note Finance Committee Minutes from the meeting held on 15th February 2022.
- e) To agree Service Level Agreement for Payroll Services for 2022-23 - £700.00.
- f) To review Asset Register.

03.09.22 Planning Matters

- a) **New Planning Application** (information only as comment submitted due to being time critical):

1. Reference: 22/00495/TCA (validated: 04/02/2022)

Address: 1 Beechcote Lodge, The Hurst, Cleobury Mortimer, Shropshire, DY14 8EG

Proposal: Works to fell 1No T1 Sycamore, coppice 1No T2 Hazel, crown lift 1No T3 Yew over the adjacent highway to 5.2 metres and balance the lower crown to maintain a symmetrical view of the lower crown and reduce the upper crown by 2m overall, fell 1No T4 Lawson Cypresses, crown lift 1No T5 Yew over the drive to achieve a minimum 3.5m above ground level, crown reduce by 2m overall within Cleobury Mortimer Conservation Area.

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R6QSWHTDL9800>

- b) **Planning Decision - FOR INFORMATION ONLY:**

1. Reference: 21/05467/FUL (validated: 21/12/2021)

Address: 1 College Close, Cleobury Mortimer, DY14 8PG

Proposal: Erection of an entrance porch to the front and removal of part of a beech hedgerow and replacement with a 2.1m high close boarded timber fence

Decision: Grant Permission

03.10.22 Annual Risk Assessments Review.

03.11.22 Data Protection Policies and Procedures

To adopt updated Data Protection Policies and Procedures.

03.12.22 Platinum Jubilee commemorative tree planting request

To consider planting a red oak tree by Cleobury Youth Partnership in QEII Park.

03.13.22 Annual Parish Meeting

To consider date, venue and format of Annual Parish Meeting.

03.14.22 Representation on local Charitable Trusts

To nominate a person to represent the Town Council on the Cyril Edgar Berrington Trust.

To select an additional Town Council representative to Childe's School Endowment Fund.

03.15.22 Action Log Review - Cllr Brown.

03.16.22 To confirm the date of the next Town Council meeting.

The next Town Council meeting will be held on Tuesday 3rd May 2022.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

03.17.22 Employment Matters - Employment Working Group.