



---

**Minutes of Town Council meeting on Monday 2nd August 2021 at 7pm in the Cleobury Country Centre, Cleobury Mortimer.**

**Present:** Cllr Debbie Brown (Chair), Cllr Neil Tysall (Vice Chair), Cllr Paul French, Cllr Guy James, Cllr Patrick Buck, Cllr Alex Smith, Cllr John Greaves.

**Town Clerk:** M Sheehan

**RFO:** D McBride

**Public:** 13

**Cllr Brown welcomed everyone to the August Town Council meeting and asked if anyone would like to speak in the public time.**

**08.01.21 Democratic 15-minute Public Time.**

*This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).*

**Judy Morgan** Read out a statement with her concerns over the Withypool Farm application.

Points raised were, open dry digester creating a new odour source which was a concern. More Digest to store. Near to residents and wind in their direction. Previous agreements are still not discharged like noise surveys to obtain.

Thank you to the Town council for ongoing support.

**Shaunah Murrell** thanked the council for quick responses to observations in the QEII park which is such an asset with seven benches to take a rest. Would question the siting of a bin by one as the smell of dog poo is not nice. Thanks to Cllr French for the daffodils and crocus planting, also clearing the ice off the pavement in winter with his son. Thank you to Cllr James and his wife for litter picking the area. New steps into the park looks good.

The maintenance of the park is neglected, overgrown and branches over the footpath. The two wildflower meadows are now looking neglected. One dustbin near the skatepark is smashed and the mowing of the grass is a disgrace. Problem with moles.

Bull Alley the hedge needs cutting, and it needs a handrail. The footpath off steeple close and Viols walk too. Ivy is killing the trees. Tenbury is clean and tidy, I am jealous of the image of our town and am ashamed of it.

**Peter Cuthbert** lives in Tenbury Mead by the junction of the A4117 and has great concerns with the state of the road and junction. The proposal for more houses makes it even more a concern.

**Peter Snaidowski** lives in Tenbury Road and commented that there is a small Industrial Estate up the Tenbury Road with ever increasing lorries and mentioned how difficult it was for a low loader to get down the Tenbury Road.

**Andrew Key** Questioned the Tenbury Road for development and suggested that as a lot of vehicles come from the Kidderminster side perhaps development over Newbridge would be better suited.

**Madge Shineton** voiced her support for the Withypool planning application on the agenda. The climate change and reduction of carbon is a big issue and any business doing this should be supported. It supplies up to 800 kw per hour into the National Grid. Hobsons and Mawley have wind and photovoltaics with Lacon. Housing associations have ground, and air source heating all advances and urge the council to support the application. She added that the Town council had not taken the owners up on a site visit.

**The Chair** confirmed that the councillors had not received any invitation, also the Clerk confirmed no invitation had come through the office.

**Gilbert Carter** stated that green projects are vital but should take into account everyone's interest and must control the odours. The smell and gasses that come into our homes should not happen with a good controlled environmental project.

**08.02.21 Apologies for absence**

**Cllr Hainsworth Reason - Not well**

**Unitary Cllr Butler - Reason - Holiday**

**Unitary Cllr Harris - Reason - Not well**

**Unitary Cllrs:** Cllr G Butler, Cllr S Harris.

**RESOLVED to accept the apologies**



**08.03.21 Declaration of interests:  
Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**Cllr John Greaves - item 08.11.21 Neighbourhood Development Plan Motion.**

**Cllr Guy James - item 08.11.21 Neighbourhood Development Plan Motion.**

**Cllr Patrick Buck - item 08.11.21 Neighbourhood Development Plan Motion.**

**08.04.21 To approve the Minutes of the Town Council AGM Meeting held on Monday 5<sup>th</sup> July 2021.  
and Confidential minutes 5<sup>th</sup> July 2021.**

**Also, extraordinary meeting Minutes from July 13th.**

**Council RESOLVED to approve the Minutes of 5<sup>th</sup> August 2021; duly signed by the Chair.**

**Council RESOLVED to approve the Confidential Minutes of 5<sup>th</sup> August 2021; duly signed by the Chair.**

**Council RESOLVED to approve the Extraordinary Minutes of 13<sup>th</sup> August 2021; duly signed by the Chair.**

**Council RESOLVED to approve the Extraordinary Confidential Minutes of 13<sup>th</sup> August 2021; duly signed by the Chair.**

**08.05.21 Matters arising from the minutes.**

**The Clerk went through his report.**

Registered Councils comments on the planning portal as agreed at council.

Checked with the planning officer for the Wythpool application that the council had enough time to comment.

Reply to all requests to the Town Council and place on the agenda for a decision.

Attended Appraisal with Cllr Brown and Cllr Tysall.

Chased potholes and the state of the A4117 around Cleobury with many emails sent out.

Followed up on information about the closure of the Bridgnorth depot and informed other clerks in the south of the county. Requested an update from Unitary councillors to the Town council at the August meeting. Have received many emails and explanations but I am still not happy with the replies given. Must be more to it.

Solar lighting completed and looked good for the community with positive comments. Thank you to Cllr Greaves.

Work on new steps has started and overseen by Cllr James. May be completed by time of meeting.

Have been invited to a follow up meeting with Citizen housing and Jessops on the Stanbury road site Wednesday 4th August. Will attend with Cllr James.

Organised and attended a meeting with Cllr Brown to show John Campion Police and Crime Commissioner our CCTV with the support of the Fire service. Met after to discuss local issues with a positive outcome.

Attended a meeting at Bridgnorth police station with the police sergeant to discuss all our issues and strategies going forward to address them. List put together by councillors.

Attend issues concerning the council to keep the community fully informed and transparent using the Clarion and social media.

Arranged and supervised the delivery of the scalping's and moving the container to the Tenbury road site. Thanks to Roger, Cllr James, and Pete Blackburn for their help.

Attended Clerks meeting with the new Chief Superintendent of Shropshire and shared video of the meeting with councillors.

Attended a meeting at the Glen caravan park with Shona Butter Shropshire Council, Cllr Hainsworth and RFO and site managers concerning the siting of the new footpath bridge to be put in.

Started working back in the office for a few days a week which is working well.

Looking to have team meetings with all council employees on a regular basis.

Working more with Google documents and Drive and moving forward to make working easier with minimal paperwork and printing involved.

Received more CCTV requests from Police and Insurance companies. All completed and sent as needed.

Foodbank is getting busier and now will be handing out Lateral Flow testing kits.

After receiving news of the Cleobury Hills nursing home I got in touch with planning and have the following advice from a senior planner.

*I am not aware that the planning authority has so far received any notification from the developer concerning this matter, though, as previously noted, the former case officer has now left Shropshire Council.*

*As the site is just outside the Conservation Area planning permission would not be required for demolition and immediate re-building provided that the property is re-built like-for-like in accordance with the previously approved plans (as amended). The permission has been implemented so there is no time limit within which construction must be completed. However, the proximity of the Conservation Area is a material consideration which the operations will need to take into account.*

*It is regrettable that the demolition and re-construction work may lead to some additional disturbance to local residents. In this respect a Construction Management Plan was submitted under Condition 5 of the permission and would continue to control the demolition and construction operations. If, however local residents have any concerns about specific amenity issues when the works commence then please feel free to forward these to the Town clerk to send to me.*

Will be looking at the Christmas lights and the purchasing of new equipment with Cllr French and RFO.  
Updated the Action log throughout the month as required. All councillors need to look at it when they can and update.

M Sheehan (Town Clerk)

Cleobury Mortimer Town Council

**The Clerk added the following to the report**

Kept an eye on new steps in Cllr James absence and now completed.

Registered a planning enforcement enquiry.

Looking at a meeting soon with a few other Clerks and Highways to address our issues representing other local parishes in the South.

**08.06.21 Councillors' reports and items for future agendas**

**Cllr Greaves** reported that the drains need to be kept clear as we are heading for more tropical weather and if we look at 1 inch falling on the playing field it would be one million litres of water.

**Cllr French** reported that the councillor's surgeries should start again now. Clerk to put a rota together to start in September.

Have had a meeting to look at the sluice gate at the Wells. Flo Hadley has asked if we are going to do something for the Shropshire love nature Festival. There is a lecture on the history of the trees in the High Street with refreshments by the Women's Institute in the Market Hall on Sunday 22nd August. Money raised will go towards the pleaching of the Lime trees.

The QEII bulb planting will be started next month to broaden the colours and have identified 10 sites for planting. Have support from the Horticultural society and the Primary school.

Looking at the Wildflower meadow as we knew it would only last 3 years.

Clerk put me in touch with the Head gardener at Mawley estate and will have some snowdrops and bluebells to transplant for next year.

**Cllr Brown** reported that John Champion, our Police and Crime commissioner had been to look at our CCTV system and discussed other issues in the town. He has asked us to put in for funding for vehicle activated speed awareness signs.

**08.07.21 Unitary councillors' reports – Cllr Butler, Cllr Harris**

**Cllr Brown reported that all reports from our Unitary councillors are on the website.**

**08.08.21 Financial Matters**

**a) Invoices for Payment: -**

Cleobury Country Ltd - Training Room Hire - £45.00

Morris Bufton & Co Ltd - Strimmer wire - £12.95

Turners Gates - wooden stakes - £23.04



ORP Surveillance Ltd - Replacement CCTV camera - £658.80  
CM Market Hall Trust - Food Bank Room Hire - £300.00  
West Mercia Energy - Toilet Electric (June) - £57.92  
Alan Guest - Grass Cutting (May) - £701.13  
Richard Skellern - Wells maintenance - £330.00  
R Price - Grass Cutting (June) - £220.00  
A Wakeman - installing defibrillator cabinet - £72.00  
M Sheehan - reimbursement for tea set - £53.58  
SALC - Handling Difficult Situations training - £60.00  
Playsafety Limited - RoSPA inspections - £396.00  
Prolectric Services Ltd - QEII Park lighting - £16,474.80  
A P Haulage - moving container - £252.00 (paid).

**RFO added the following Invoices received for payment.**

Andria Pellingham - Neighbourhood Plan - £3,226.53  
JRD Groundworks - New steps - £2,184.00

**RESOLVED that the accounts are accepted, and all payments are made.**

**b) To note income received:**

Bank Interest - £2.29  
Food Bank donations - £300.00  
Cemetery Income - £1,225.00  
Lime Tree Pleaching donation - £450.00

**c) Debit Card Payments made:**

Viking - Office Supplies - £80.70.  
Amazon - Coffee Machine, pods, and USB Stick - £173.40  
Bill White Nurseries - Plants and compost for Memorial Gardens - £116.00  
R P Enterprises - Food Bank Vouchers - £84.00  
Cleobury Freezer Centre - Food Bank Vouchers - £13.00  
Traceys Kreations - Food Bank Vouchers - £64.00

**RESOLVED that the Card payments are accepted, and payments are made.**

**08.09.21 Planning Matters.**

**a) Reference:** 21/02953/FUL (validated: 29/06/2021)

**Address:** Withypool Farm, Hollywaste, Kidderminster, Shropshire, DY14 0DB

**Proposal:** Erection of 2No steel portal frame buildings, (one to house a fire store, and one to be a manure store which feeds the AD unit), covering of the two towers with a permanent dome membrane to capture odour from the tanks

**Applicant:** BK Hinwood (Withypool Farm, Hollywaste, Cleobury Mortimer, DY14 0DB)

**Cllr Greaves**, tasked due to his field of expertise to follow this by the council, reported that he had put together a report after going over the application and raised a few of the following points.

Pleased the tanks were covered. Muck stores are a good idea, but no control system is identified. The Fibre store is not fully enclosed with the open side towards the residents. Purpose of the building needs clarifying. The vehicle movements for fibre should be no more than 0.5 per day (or 1 every 2 days) averaged over a year. Recently the residents have counted an average of 6 per day including Sundays. Proposed the council object with the report.

**RESOLVED.**

**b) Information Only: -**

**Reference:** 21/02258/FUL (validated: 24/05/2021)

**Address:** Cleobury Mortimer Primary School, Languard Road, Cleobury Mortimer, Kidderminster, DY14 8EH

**Proposal:** Install new modular classroom building on school playground

**Decision:** Grant Permission

**Reference: 21/02014/FUL (validated: 10/05/2021)**

Address: New House Farm, Tenbury Road, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8RD

Proposal: Erection of new portal framed warehouse for B8 use, including all associated external works to form yard

**Decision: Grant Permission**

**08.11.21 Neighbourhood Development Plan Motion - Chair, Clerk**

Cllr Brown read out the following motion.

**‘Motion’**

**‘The Town Council moves to suspend the current Regulation 14 consultation of the Cleobury Mortimer Neighbourhood Development Plan. The Town Council are concerned about the possible withdrawal of one site, and the traffic impact of the Tenbury road junction and High Street that other sites in the NDP may give rise to. Therefore, the Town Council moves that there shall be a new “call for sites” in support of the NDP followed by another regulation 14 consultation, to be organised by the steering group.’**

Cllr Brown proposed the Motion and seconded by Cllr Tysall

Cllrs, Brown, Tysall, Smith, French voted for the Motion

Cllrs James, Greaves, Buck abstained.

**RESOLVED** motion passed.

It was agreed that the Clerk and RFO would look at the finances of the Neighbourhood plan with the Chair of the steering group and report back to council.

**08.12.21 Cleobury Market signs - Cllr Brown**

**Agree to have permanent tourist signs**

Cllr Brown explained this was to confirm new signs and also a working partnership supporting Cleobury Country looking at floral displays in the town going forward.

**RESOLVED.**

**08.13.21 Memorial bench - Clerk**

Application for a memorial bench on the Field

The Clerk confirmed the location for the new bench and also asked that a waste bin be put near the bench.

**RESOLVED to agree to the location of Mr Hortons memorial bench on the field.**

**08.14.21 Request for memorial silver Birch in the Churchyard - Clerk**

The Clerk shared the request of Mrs Parker to cite a tree in the Churchyard in memory of her recently passed husband. **RESOLVED to grant the request as long as the Rev Ashley Buck is happy for it to go there. Clerk to follow up.**

**08.15.21 Action Log Review - Cllr Brown**

The Clerk updated the council with a list of what was completed and what needed the end date moving due to circumstances explained.

**RESOLVED to make all the agreed changes.**

**08.16.21 To confirm date of next Town Council meeting**

**The next Town Council meeting will be held on Monday 6th September 2021 and posted on the Town Council Website <https://www.cleobury.org.uk/blog/>**

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

**08.17.21 Employee Matters Update - RFO**





---

**Meeting closed at 20.35pm.**

**Signed Chair:**



**Date: 6<sup>th</sup> SEPTEMBER 2021**