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**Minutes of Town Council meeting on Monday 5<sup>th</sup> JULY 2021 at 7pm in the Cleobury Country Centre, Cleobury Mortimer.**

**Present:** Cllr Debbie Brown (Chair), Cllr Neil Tysall (Vice Chair), Cllr Geoff Hainsworth, Cllr Paul French, Cllr Guy James, Cllr Patrick Buck, Cllr Alex Smith, Cllr John Greaves.

**Town Clerk:** M Sheehan

**RFO:** D McBride

**Unitary Cllrs:** Cllr G Butler, Cllr S Harris.

Public: 4

**Cllr Brown welcomed everyone to the JULY Town Council meeting and reminded everyone to adhere to the guidelines set out by Cleobury country and observe current government guidelines.**

**07.01.21 Democratic 15-minute Public Time.**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**The Town council was joined by PCSO Jacqueline Fletcher via Zoom.**

**Jacqueline joined from the station with PCSO Shelly Hyde who was on duty at Bridgnorth.**

She had joined from Shifnal to help support the community and was looking to help address the issues in the area, looking at the three top issues identified by the council. Anti-Social behaviour, speeding and drugs.

She will introduce herself in person when out and about.

The Chair thanked her for joining and let her go to carry on with their shift.

**Mr Smith** reported that everyone should have the neighbourhood plan leaflet delivered and after three years of work and effort and important that everyone has a voice to take it on as a 100-year plan. The time is coming and everyone needs to have a voice and get behind the plan.

**Mr Ian Horton** missed getting a request on the agenda to have a memorial bench for his late father situated on the field.

**The Chair** asked that it be put on the August agenda and Mr Horton work with the Clerk to confirm a location.

**Pete Blackburn, Chair of neighbourhood plan steering group**, updated the council on communications with the landowner's agent that they have backtracked on an agreed policy and raised other concerns.

There is a steering group meeting with ongoing negotiations but the motivation of the group is changing due to the recent communications.

**The Chair** suggested it would be helpful to have an extraordinary meeting the following week. As the Clerk will be on Holiday, interim clerk Dorothy McBride will put it together, called by the Chair.

**07.02.21 Apologies for absence**

**NONE**

**07.03.21 Declaration of interests:**

**Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

**NONE**

**07.04.21 To approve the Minutes of the Town Council AGM Meeting held on Monday 7<sup>th</sup> June 2021. and Confidential minutes 7<sup>th</sup> June 2021.**

**Council RESOLVED to approve the Minutes of 7<sup>th</sup> June 2021; duly signed by the Chair.**

**Council RESOLVED to approve the Confidential Minutes of 7<sup>th</sup> June 2021; duly signed by the Chair.**

**07.05.21 Matters arising from the minutes.**

**The clerk went through his report with some updates in bold.**

Attended Training for Leadership in action over two days and from this arranged a task and finish group to look at office 365. Also raised a lot of issues around Code of Conduct. Mental Health and many other issues.

From this training arranged a meeting to discuss the use of office 365 against Google for us to use as a council moving forward. Discuss further at the meeting.

Look into CIL and gain answers to legal questions for the CIL working group, which we need to agree as a council. Thank you to Cllr Buck for looking at and gaining CCTV which helped me get on with other work. Always notify the Fire Chief when we are there.



Sent an email with photos to Highways about the church wall and other Highways issues around the town. Training and Code of Conduct is a requirement by all councillors or can be seen as a Breach of the Code of Conduct and will be explained later in the meeting.

Keeping in touch with contractors for projects agreed and working to support the councillors involved.

Met with our new police constable, PC Wayne Strangwood. Discussed all the issues we have and where we can work together. Introduced him to School heads and some housing officers.

Arranged and attended a meeting with the new housing officer for Stanbury place and Cllr Guy James. Visited all houses and gave out information and introduced ourselves welcoming them to our community. An afternoon well spent as it is leading to another meeting being set up to address all the site issues and Health and Safety concerns.

Sent an invitation to the Police and Crime Commissioner John Campion, to come and meet with the Town Council. Arranging to visit TBC on 23rd July. **Confirmed and meeting at the Fire station at 2pm.**

Visited the Co-op with Cllr Buck to talk with Elliot the manager of the concerns raised with some not wearing masks.

A lot of time spent dealing with day-to-day complaints and issues sent to me in many different ways.

Working with RFO to deal with complaints about grass cutting issues, also the footpaths and Cemetery.

Dealt with a Freedom of Information request with the Chair and took advice from the Information Commissioner's office.

Met with Mr Robinson to look at a site for the container to move to. Also contacted the Quarry and managed to secure 20 ton of scalping's FOC donated to the community. Have a contractor to move the container and when organised will need all hands to help. **Set to be moved week commencing 19th July.**

Attended Planning training over 3 weeks, Leadership in Action over two full days and Code of Conduct.

Attended Town Clerks zoom meetings every other week now to work with other clerks to sort out our issues using a joint approach. Also meeting people that we can work with, like the new Chief superintendent of police for Shropshire.

Arranged and hosted Zoom meeting with Cllr Hainsworth and Shropshire council to sort out the footpath and bridge issue at the Glen caravan park. Neen Savage Footpath 44R.

Arranged and met with Police Inspector Nikki Roberts covering south Shropshire, as a catch up and to keep in touch with any issues we have. **Cancelled and to be rearranged.**

Made contact with the new Bromford housing officer to help with issues brought to my attention. As with everything, keeping the Chair fully informed.

Put together the July Clarion report and sent it to Jim for the July issue of the Clarion.

Put the planning comments agreed at the June meeting online.

Completed an online survey for the Police and Crime commissioner. Also have arranged a meeting pencilled in for the 23rd July for councillors available and the Fire chief has been notified and may attend.

Will be checking the Christmas lights in July and will look at what we can get to enhance what we have already with some new additions.

Memorial Cross Centenary by the British Legion on 19th JULY at 11am. Chair and councillors are invited.

Looking into damaged signs in the play area with the police who will follow up the anti-social behaviour.

Arranged for the new Defib cabinet to be fitted. **Now all fitted and completed.**

M Sheehan (Town Clerk)

Cleobury Mortimer Town Council

#### **07.06.21 Councillors' reports and items for future agendas**

**Cllr Brown** reported about the communications on the Queen's platinum jubilee next year in June. Received an offer from Mark Baldwin and members of the community to help organise celebrations. Clerk to arrange a meeting. Another nightmare is trying to avoid the potholes on the way to Kidderminster on the A4117. Informed that some potholes around Shrewsbury are repaired in less than 7 days from marking. Unitary Councillors to chase.

**Cllr Butler** reported a surface machine parked up by the Cemetery.

**Cllr Tysall** reported the footpath from the school to the CoOp was very overgrown. Clerk confirmed it belonged to Connexus and would report.

**Cllr James** reported overgrown pavement in the Tenbury road.



**Cllr Butler** suggested the Lenghtsman could do with funding.

**RFO** questioned 50% or 100%. To look at.

**Cllr James** updated issues from the meeting with the housing officer at Stanbury place with No dropped kerbs, paths around the houses needing gates plus other issues of Health and Safety. Another meeting is being arranged.

**Cllr Smith** mentioned the split bow on the tree in Larks rise. Clerk to look at. Also, the speeding of vehicles into the Town needs to be addressed. Clerk to follow up with the Police.

**Cllr French** reported the entrance to the Coxs homes was overgrown and looking a mess. Newbridge footpath up the Bridgnorth road is getting impassable as overgrown over the path and trees overhanging. Also speeding cars up the Tenbury road by the Vets needs looking at.

The bulbs have been ordered for October and will be delivered on our schedule.

Met at the wells to look at supply points for pressure washing and Christmas lights. Looking at the Tourist notice board and the fitting of a sluice gate.

**Cllr Hainsworth** reported good news with efforts from Clerk and Cllr Butler that attended a positive meeting with Shona Butter from Shropshire council moving forward with a bridge for footpaths at the Glen caravan park.

Moving on with the markings of all our streetlights. Received a complaint about the footpath at Jacobs ladder but will be addressed by the CMFA group working party. Iron fences need attention. Clerk to address with the landowner. Last week the group repaired a bridge.

**Cllr Greaves** mentioned about the planning for Wythpool was in review. Solar lighting at the QEII area was going ahead. Also had concerns with the speeding issues.

We have proper QEII signs which need putting up.

**Cllr Hainsworth** apologised for forgetting to mention that the Parish Hall has a leak in the roof and may need scaffolding to take a look.

**Cllr James** confirmed Corey Lane has a drone that could be used to take a look.

**The Chair** confirmed that the Parish Hall committee makes that decision, but can suggest.

#### **07.07.21 Unitary councillors' reports – Cllr Butler, Cllr Harris**

**Cllr Butler** confirmed highways update to full council for the next 5-10 years with spending of 6-8 million this year.

Lot of spending on patching, the end of April to October is surface dressing. There will be a full letter of communications to all councils this week. Most spending is to create better communications. 100 million over the next 10 years and it costs 13 million to borrow 100 million.

**The Clerk** confirmed that the A4117 through Cleobury averages over 7,000 vehicles a day and is the main road from the Midlands to Wales and the roads are getting worse.

There was a short discussion on community service and to look at and come back at a future meeting.

**Cllr Harris** reported the contact for Connexus was Paul Linch. If something is being done for the Jubilee then also involving surrounding parishes so will ask Clerks and Chairs.

Spent time with Madge looking at the Youth partnership as no meetings for 18 months and accounts are overdue. Looking into where it can now be taken so will welcome thoughts. PC Wayne Strangwood would like to be involved.

**The Chair stated that it would be an opportunity to revitalise the constitution and focus on a plan.**

#### **07.08.21 Financial Matters**

##### **a) Invoices for Payment: -**

Cleobury Country - Training Room Hire - £60.00

Oxford Cartographers - NDP Mapping - £943.84

Cleobury Mortimer Parish Hall - NDP Hire Charges - £110.00

Groundwork UK - return of unspent NDP grant - £2,000.00

West Mercia Energy - Toilet Electric (May) - £80.29

##### **The RFO made the council aware of another payment**

J.Greaves - Reimbursements neighbourhood plan - £432.60

**At this point Cllr Greaves registered an interest.**

**RESOLVED that the accounts are accepted, and all payments are made.**

##### **b) To note income received:**

Bank Interest - £1.97

Food Bank donation - £370.00

Surplus aggregates receipt - £19.00

CCTV receipt - £50.00

##### **c) Debit Card Payments made:**

SurveyMonkey - Annual subscription - £408.00



Imperative Training Ltd - defibrillator cabinet - £630.00

**RESOLVED that the Card payments are accepted, and payments are made.**

#### **07.09.21 Planning Matters.**

**a) Reference: 21/02505/FUL (validated: 17/05/2021)**

**Address:** 11 Ronhill Crescent, Cleobury Mortimer, DY14 8AT

**Proposal:** Erection of a two storey rear extension, alterations to the front including erection of a porch

**Applicant:** Mr. and Mrs. J. Wilks

**RESOLVED No Objection.**

**b) Reference: 21/02295/FUL (validated: 16/06/2021)**

**Address:** Hungry Hill Farm, Cleobury Mortimer, Kidderminster, Shropshire, DY14 9BH

**Proposal:** Change of use of a redundant farm building to a Live/Work Unit and installation of package treatment plant

**Applicant:** Mr. R. Booton

**This application has been Withdrawn no comment required.**

**c) Reference: 21/02580/FUL (validated: 21/05/2021)**

**Address:** Bothy to The North of Mawley Hall, Cleobury Mortimer, Shropshire

**Proposal:** Restoration of the walled garden to include a new gardeners shed, greenhouses and cold frames for ancillary domestic use within the historic greenhouse garden, the renovation and extension of the Bothy and a new aviary within the lower walled garden, landscaping and associated works

**Applicant:** Mawley Hall LLP (C/o Agent)

**RESOLVED No Objection**

**d) Reference: 21/02581/LBC (validated: 21/05/2021)**

**Address:** Bothy to The North of Mawley Hall, Cleobury Mortimer, Shropshire

**Proposal:** Restoration of the walled garden to include a new gardeners shed, greenhouses and cold frames within the historic greenhouse garden, the renovation and extension of the Bothy and a new aviary within the lower walled garden, landscaping and associated works

**Applicant:** Mawley Hall LLP (C/o Agent)

**RESOLVED No Objection.**

#### **e) Information Only: -**

Reference: 20/05104/FUL (validated: 22/12/2020)

Address: Enderby, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DN

Proposal: Erection of extension and conversion/alterations to the loft space

**Decision: Grant Permission**

Reference: 21/01338/FUL (validated: 15/03/2021)

Address: Horse and Jockey, Cleobury Mortimer, Kidderminster, Shropshire, DY14 9DX

Proposal: Formation of a manege, erection of an outbuilding for the storage of show jumps and fodder and surface improvements to existing access

**Decision: Grant Permission**

#### **07.10.21 Climate action group - Cllr Greaves**

**Cllr Greaves** reported that he has been asked to join the South Shropshire seminar and surprised as to how advanced they are. MP Phillip Dunne is also chair of the Climate Committee.

Directly there will be an impact for Cleobury Mortimer with warmer summers and more tropical storms and a lot more flooding. More planning applications for drainage like we are doing at the QEII park.

Indirectly the government has a disastrous greenhouse scheme with not enough people involved as could get registered for greener homes grants. There is a plan to start increasing tax on Oil and LPG making fuel poverty a reality with coal banned for heating to start.

Transport and home heating is more damaging.

The ask is should we set up a climate action group in Cleobury, more trees, solar and greener homes with people on standby to upgrade.

For Electric cars we need to lobby Western power and encourage local businesses. They hope to fit 900,000 heat pumps installed by 2028. When changing to heat source and insulation houses may change some externally and will not look the same and internally for insulation. The historic high street will change. Some work and some don't from the monitoring of 25,000 homes. There is also a shortage of 150,000 trained engineers to put in the systems. Cllr Hainsworth and Cllr Buck registered an interest to join the group.

#### **07.11.21 Neighbourhood Plan – Clerk, RFO**



- a) Agree a second consultation for Resolution 14  
**RESOLVED** to defer until after the extraordinary meeting.  
b) Agree CIL working group to look into CIL funding following due diligence.  
Agreed for **Cllr Tysall, Kit Smith, Clerk and RFO.**

**07.12.21 Steps Project update – Cllr James**

Agree changes to previous quote.

**Cllr James** explained the increase from £1,704.00 to £2,184.00

**Council RESOLVED to accept the increase.**

**07.13.21 Action Log Review - Cllr Brown**

The council went through the Action Log and updated the log as required.

**07.14.21 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on Monday 2nd August 2021 and posted on the Town Council Website <https://www.cleobury.org.uk/blog/>

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

**07.15.21 Confidential Correspondence - Cllr Brown, Clerk**

**07.16.21 Contracts - Cllr Brown, Clerk**

**07.17.21 a) Code of Conduct / Standing Orders - Cllr Brown, Clerk**

**b) Training and expectations of councillors - Clerk**

**Meeting closed at 20.55pm.**

Signed Chair:



Date: 2<sup>nd</sup> August 2021