

**Cleobury Mortimer Town Council**

APPROVED BUDGET 2021-22

INCOME									
Item	2018-19 budget	2018-19 actual	2019-20 budget	2019-20 actual	2020-21 budget	2021-22 approved budget	2022-23 draft budget	2023-24 draft budget	NOTES
Precept	112200	112200	115000	115000	116749	116749	116749	116749	Considered options in conjunction with Taxbase figure from Shropshire Council
Other Grants	5,000	10,655	2,000	10,000	2,000	2000	2000	2000	Environmental Maintenance Grant and other small grants
Other Income ie CIL, Neighbourhood Fund	45,000	384	50,000	4,371	1,000	5000	1000	1000	CIL and Neighbourhood Fund
Capital Receipt	0								
Cemetery Income	5,000	4,650	6,000	5,800	6,000	6000	6000	6000	Review fees for 1st April 2022
Donations	600	3,409	1,500	2,350	1,000	2000	1000	1000	Donations towards tree pleaching, Food Bank, Christmas lights etc
Parish Plan/Neighbourhood Plan	9,000	5,625	0						
Playing Fields		431	1,000	220	500	500	500	500	Income from Hire. Clubs fees/process to be reviewed.
VAT Refund	8,000	16,848	10,000	8,603	10,000	15000	10000	10000	
Bank Interest	100	94	100	102	100	100	100	100	
Insurance Claim	0	50							
Miscellaneous		775				100	100	100	Staff cover for Market Hall, CCTV payments, any other miscellaneous income
<b>TOTAL</b>	<b>184900</b>	<b>155121</b>	<b>185600</b>	<b>146446</b>	<b>137349</b>	<b>147449</b>	<b>137449</b>	<b>137449</b>	
EXPENDITURE									
Item	2018-19 budget	2018-19 actual	2019-20 budget	2019-20 actual	2020-21 budget	2021-22 budget	2022-23 budget	2023-24 budget	NOTES
Salaries	50000	43870	51600	48716	47000	53000	54000	56000	Five existing members of staff, including % increase in pension contributions and increase in NIC rates. Include £1,000 for seasonal help with floral displays and maintenance.
HMRC PAYE & NI	10000	12343	11000	13026	13000	17000	17500	18000	
Travel & Subsistence	800	692	1000	540	1000	1000	1000	1000	Travel costs and refreshments for meetings.
Training / Quality Council	700	615	800	838	800	800	800	800	Training meetings.
Office Rent, Rates & Room Hire	5000	3214	5000	4202	4000	5000	5000	5000	Cleobury Country office plus other meetings.
Office Supplies & Services	2000	2526	2050	2929	2800	3000	3200	3200	Office supplies, processing wages, telephone.
Office Equipment	0	0	500	7	500	500	500	500	New/replacement items ie printer. Ear-mark unspent in reserves.
Cleobury QEII Park - Grass Cutting	1500	1638	1800	625	1800	1800	1900	1900	Cleobury QEII Park grass cutting - currently by contractor.
Cleobury QEII Park - Maintenance	1500	32	2000	19965	2000	2000	2000	2000	Skate Park & Bike Trail RoSPA inspections. CYP/SSVF may assist with Skate Park improvements. Fencing, tree management. Dog training area and Bike Trail maintenance.
Love Lane Play Area - grass cutting	700	700	750	700	750	780	800	800	Grass cutting - currently by contractor.
Love Lane Play Area - maintenance	500	60	500	67634	500	500	500	500	Maintenance materials and repairs, RoSPA inspections. Also tree, fence and hedge management. Wages separate.
Playing Field - Grass Cutting	750	750	750	750	900	900	900	900	Grass cutting - currently by contractor.
Playing Field - Maintenance	2500	2003	1000	1541	1000	1000	1000	1000	Playing Field Maintenance/Equipment (wages separate) including trees and fences.
Parish Maintenance			1500	400	1000	1000	1000	1000	Parish Maintenance/Equipment including Environmental Maintenance work (wages separate).
Place Plan projects	60000		60000	6929	1000	1000	1000	1000	Projects identified from CIL/Neighbourhood Fund (earmarked in reserves) and Grants. See Projects List.
Capital Receipt funding projects	0	0	0	268	0	0	0	0	From sale of Muller land - remaining balance spent in 2019/20.
Contingency / Asset Reserves	5000		1000		1000	1000	1000	1000	Emergency Asset cover ie Churchyard Wall, Memorial Gardens, Phone Box - Ear-mark in reserves.
Wells	500	123	500	197	5500	500	500	500	Reburishment project £5,000 in 2020/21. Maintenance - Ear marked in reserves.
Parish Hall	0		0						Have Management Committee - should be no liability
Market Hall	0		0						Have Management Committee - should be no liability
Cemetery - Grass Cutting	100	1940	1500	1700	2000	2000	2000	2000	Contractor grass cutting. Tree/stone maintenance & repairs to be shown separately below.
Cemetery - Maintenance	1500	668	1500	3944	1500	1500	1500	1500	Skips, emptying compost bays, digger hire, stone mason inspection & repairs. Wages separate. Transferred WWI balance for war graves maintenance.
Cemetery - Admin	250	275	250	33	250	250	250	250	Cemetery software administration/maintenance. Wages separate.
Churchyard - Grass Cutting	1600	1690	1700	1430	1800	1900	1900	1900	Contract grass cutting. Tree/hedge/stone maintenance to be shown separately below.
Churchyard - Maintenance	300	125	300	950	300	300	300	300	Tree, hedge, stone maintenance.
Memorial Gardens & Flowerbeds	500	271	500	134	500	500	500	500	Maintenance of flower tubs and area. Draw from reserves/contingency in emergency
Subs - SALC & SLCC	1500	1275	1300	1298	1300	1350	1350	1350	Subscription costs.
Insurance	2000	1636	2000	1804	2000	2200	2300	2300	Insurance. To cover increase in assets.
Professional Fees	2000	221	2000	888	2000	2000	2000	2000	Solicitor and HR Consultancy. Further DBS checks required. Earmark unspent in reserves. No further precept required.
Election Costs	0	100	0		100	100	100	100	Carry forward unspent earmarked in reserves. No further precept required.
Audit Fees	800	525	800	540	800	800	800	800	External audit changes + higher fee for increase income & expenditure.
Bus Shelters, Bus Stops & Signage	1000	160	1000		1000	1000	500	500	Bus Shelters' maintenance, bus stop signs and new street signs. Ear mark unspent in reserves.
Toilet Provision & Maintenance	1500	1639	1500	1579	1700	1800	1850	1850	Electricity, cleaning materials, maintenance and repairs. Wages separate.
Street Lighting - Electricity	4200	5215	4500	6257	5500	5700	5700	5700	Contract with Npower for Town Council owned street lights.
Street Lighting - Maintenance	1000	4791	2000	2389	2000	2000	2000	2000	Contract with Prysman for Town Council owned street lights. Ear mark unspent in reserves.
Streetlight Upgrades	6500	16800	6000		3000	3000	3000	3000	Replace old concrete pillars to auto-sensing LED lights. Contract with WPD & Prysman. Two concrete columns remaining. Approx 70 lights to change to LED. Up-to-date inventory required.
Speed Management/Parking Enforcement		300	2000			1000	1000	1000	Speed management measures near Primary School. Additional enforcement.
CCTV	500	11602	500	158	500	500	500	500	Maintenance. Additional equipment to be funded through grants. Ear mark unspent in reserves.
Website/Newsletter/Social Media	200	2442	250	566	300	600	650	650	Includes Notice Boards and Survey Monkey.
Cleobury Economy	6000	7950	8000	6716	12000	11000	8000	8000	Lime trees £3,500, Street Enhancement (bollards, flowers, baskets) £4,500, Tourism £3,000, Health Card, Festival. Ear mark unspent in reserves. Less precept required.
Neighbourhood Plan	10550	12371	5000	6596					Updated budget shows final Project cost of £32,776.44 to be covered from ear-marked reserves and external Grants.
Donations - S.137	5000	3036	5000	4190	6000	6500	7000	7000	For local community groups.
Other Expenditure									
Bank Charges	0								
VAT (recoverable)		12078	10000	23740	10000	10000	10000	10000	
<b>TOTAL</b>	<b>188450</b>	<b>155676</b>	<b>199350</b>	<b>234179</b>	<b>139100</b>	<b>146780</b>	<b>145800</b>	<b>148300</b>	
<b>Excess of Receipts over Payments</b>	<b>-8550</b>	<b>-553</b>	<b>-13750</b>	<b>-87533</b>	<b>-1751</b>	<b>669</b>	<b>-8351</b>	<b>-10851</b>	
Opening balance	120000	153528	120000	152974	125000	130194	131863	123512	Opening Balance will change - only estimated at present.
Excess for year	-8550	-553	-13750	-87533	-1751	669	-8351	-10851	
Closing balance	111450	152974	106250	65441	123249	130863	123512	112661	Council recommended to have 6m Precept in reserve.
Less ear-marked money	-25000								Estimated balance of Ear-Marked Reserves.
Net balance available	86450								General Reserve

Approved by Council on 1st February 2021

Signed.....**D Brown**.....

D Brown, Chair