



Cleobury Country Centre
Cleobury Mortimer
Worcs
DY14 8PE
Tel No: 01299 271154

16th March 2021

**To: Members of the Finance Committee: Cllr D Brown, Cllr G Hainsworth, Cllr P French and Cllr G James.
To other Council Members for information.**

You are summoned to attend the **TOWN COUNCIL Finance Committee** Meeting to be held on **Monday 22nd March 2021**, commencing at **7pm** using the Zoom on-line facility for the transaction of business as set out in the Agenda below.

The Public and Press are invited. Please contact the Finance Officer for the Meeting ID and password.

Yours sincerely

D McBride

Dorothy McBride
Finance Officer

AGENDA

03.00.21F Democratic 15-minutes Public Time.

This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda. Time for this session is limited to 15 minutes (3 minutes per person).

03.01.21F Apologies for absence.

03.02.21F Declaration of interests.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

03.03.21F To confirm Minutes of Finance Committee Meeting held on Monday 18th January 2021.

03.04.21F Matters arising from the Minutes.

03.05.21F To review 2020-21 Accounts year-to-date, including Grants and S.137 payments, Food Bank and Covid support funds, Food Bank Petty Cash and Ear-Marked Reserves.

03.06.21F To consider options to upgrade accounting system to Income and Expenditure basis.

03.07.21F To review progress of Council Projects.

03.08.21F To review Asset Register and consider On-Line Mapping of assets.

03.09.21F To review on-going difficulties with Lloyds Bank and consider options to add Finance Officer as a signatory and open account with another Bank.

03.10.21F To review draft Three Year Business Plan and Annual Summary Plan for 2021-22.

03.11.21F To receive Future Agenda items.

03.12.21F To set date of next Finance Committee meeting.