

**Clerk's Report for January 2021 Virtual meeting.**

Dealt with requests for CCTV with Police and one Insurance claim.

Regular evening checks with the Xmas lights to make sure working. Had to put back on quite a few times on Kings Arms stretch. Set date and organised take down on Sunday Jan 10<sup>th</sup>.

Kept up to date with Social media and always discussed with Chair when posting or answering questions.

Updated Food bank rota and collected donations working with Cllr Brown. Thanks to Patrick Buck for attended every week to help out keeping in our bubble.

Paid for Foodbank vouchers with CoOp and Tracy's. Supporting local businesses.

Xmas bags gone out with volunteers from CoCo and exceptionally good feedback from community.

All planning going forward will still be in council meetings unless circumstances dictate otherwise.

Phoned Rod Lake from the Police to catch up after meeting with Dot and keeping the movement going to sort out children's safety at Primary school and other issues, we keep chasing. **Agenda item.**

Looking after all day-to-day issues as normal and working with Cllr Brown as needed.

Met with Cllr James to look at project for steps from Field into QEII area who will be leading the project with our help.

Shelving received and put up in Foodbank and helped Cllr Brown to organise. Stocks looking good and presents donated by St Marys for children, plus children's Xmas bags donated from the Primary school was given out and well received by everyone.

Sent all solar lighting information and our own streetlight engineer contact details to Cllr Greaves.

Passed on details of Manor house owner Mr Iqbal to another potential buyer. Will continue to send details to any more potential buyers.

Moved office and cleaned old office to handover to Cleobury country. A better office for Town council and meetings.

Please call by and have a look when safe to do so observing social distancing.

Sorted out the Xmas window dressing competition with judges looking separately and sending me the results of first, second and third, for me to announce winner. Cllr French and Jim Reynolds to present trophy.

Cllr Kirkby will be stepping down due to commitments. Checked and we still retain Gold standard. Will notify

Shropshire council and go through process to advertise for a replacement.

Organised and paid for Bleed Kits to be sent to Liz Quickenden direct. Received and ready if needed.

Cllr Brown and I had a nightmare sorting out Security certificate for our website but got there eventually.

Reported streetlighting faults as needed.

New system put in for CCTV which I am learning to use but is much more stable and produces better footage. I will need to train others as required.

Arranged and hosted Neighbourhood plan meeting in December.

M Sheehan (Town Clerk)