



The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020
Date: 31st March 2020. To be able to hold Virtual meetings.

Date Posted: 29th September 2020

To: All Town Council members

You are summoned to attend a meeting of **Cleobury Mortimer Town Council** which will be held on the zoom platform <https://zoom.us/j/99586899955?pwd=OHRmVUJlFV291UzRmSk9sY0dtUDk1QT09>

Meeting ID: 995 8689 9955 on **MONDAY 5th October, 7.00pm.**

Please call the Clerk on 07483112290 if you are having trouble logging on.

The Public and Press are invited.

Yours Sincerely

Matthew Sheehan
Town Clerk

AGENDA

10.00V.20 Welcome by the Chair

10.01V.20 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

10.02V.20 Apologies for absence

10.03V.20 Declaration of interests:

Disclosable Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

10.04V.20 To approve the Minutes of the Town Council Meeting held on Monday 7th Sept 2020 and Confidential minutes 7th Sept.

10.05V.20 Matters arising from the minutes

Clerk's Report. To Resolve content agreed over email.

10.06V.20 Councillors reports and items for future agendas

10.07V.20 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)

10.08V.20 Financial Matters

a) Invoices due for Payment:

P French – Reimbursements plants (Wells & Memorial Gardens) - £137.92

SALC - Councillor Training fee - £75.00

Morris Bufton - QEII Park gate and post - £164.40

West Mercia Energy - Toilet electric (August) - £46.74

Cleobury Country - Office Rent (Sept-Nov) - £866.88

b) To note cheques paid since last meeting:

Food Bank - Petty Cash - £100.00

c) To note Debit Card Payments made:

Viking - Toilet and Office Supplies - £220.86

d) To note income received:

Food Bank donations - £100.00

Bank Interest - £5.69

Playing Field Income (Cricket & Football) - £410.00

Small Market Town Support Fund Grant - £5,000.00



Small Business Grant Fund - £10,000.00
CCTV receipt - £50.00
Horticultural Society - Lime Trees donation - £450.00

e) To note Finance Committee meeting report.

- 10.09V.20 Plant a Tree in '23 – Cllr Brown**
- 10.10V.20 Annual and Three-Year Business Plans**
To approve Annual Summary Plan for 2020-21- and
Three-Year Business Plan for 2020-21 - 2022-23.
- 10.11V.20 Remembrance Day – Cllr Brown**
Provision and laying of Wreath
- 10.12V.20 Annual Trimming of Lime Trees – Cllr Brown**
Agree to 2020 cost and future works.
- 10.13V.20 Council ways of improved working - Cllr Brown, Cllr Tysall**
Protocols for emails and costings for laptops/Chromebook.
- 10.14V.20 Flower Beds Church and High Street flower planters – Cllr French**
- 10.15V.20 Town Council Office – Cllr Brown**
Consider offer of Cleobury Country to move office.
- 10.16V.20 Christmas – Cllr French**
Update on Xmas lights and other preparations
- 10.17V.20 To confirm date of next Town Council meeting**
The next Town Council virtual meeting will be held on **Monday 2nd November 2020** and posted on the
Town Council Website <https://www.cleobury.org.uk/blog/>

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

- 10.18V.20 Employee matters – Cllr Brown**

STAY ALERT ▶ CONTROL THE VIRUS ▶ SAVE LIVES