



The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020
Date: 31st March 2020. To be able to hold Virtual meetings.

Date Posted: 1st September 2020

To: All Town Council members

You are summoned to attend a meeting of **Cleobury Mortimer Town Council** which will be held on the zoom platform <https://zoom.us/j/93924484667?pwd=SEtITXM5dmRRcEdpcmRCa2RBTnRNdz09>

Meeting ID: 939 2448 4667 on **MONDAY 7th September 2020, 7.00pm.**

Please call the Clerk on 07483112290 if you are having trouble logging on.

The Public and Press are invited.

Yours Sincerely

Matthew Sheehan
Town Clerk

AGENDA

09.00V.20 Welcome by the Chair

09.01V.20 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

09.02V.20 Apologies for absence

09.03V.20 Declaration of interests:

Disclosable Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

09.04V.20 To approve the Minutes of the Town Council Meeting held on Monday 3rd August 2020 and Confidential minutes 3rd August 2020

09.05V.20 Matters arising from the minutes

Clerk's Report.

Resolve content agreed over email.

09.06V.20 Councillors reports and items for future agendas

09.07V.20 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)

09.08V.20 Financial Matters

a) Invoices due for Payment:

R Skellern – QEII gate and fence installation - £370.00

Morris Bufton - leaf blower - £205.00

Alan Guest Mowing Services - grass cutting (July) - £701.13

D McBride - reimbursement plants, compost, and paint - £99.08

West Mercia Energy - Toilet electric (July) - £44.81

PKF Littlejohn - External audit fee - £720.00

b) To note cheques paid since last meeting:

Western Power Distribution - street light works - £1404.74

c) To note Debit Card Payments made:

McVeigh Parker - QEII Park Fence materials - £181.72



Fresh Air Fitness - Outdoor Gym balance payment - £1.60

Viking - Toilet and office supplies - £169.79

d) To consider S.137 Grant application:

South Shropshire Youth Forum - £620.00 towards detached Youth Worker.

e) To confirm Shropshire Council Payroll Service Contract.

f) To consider External Auditor's Report for year ended 31st March 2020.

g) To note income received:

Food Bank donations - £100.00

Bank Interest - £7.20

HMRC - Job Retention Scheme Grant - £452.35

09.09V.20

Council Policies

Approve recommendations from Policy Working Group regarding Council policies and updated policy schedule.

09.10V.20

Annual and Three-Year Business Plans

To approve Annual Summary Plan for 2020-21- and Three-Year Business Plan for 2020-21 - 2022-23.

09.11V.20

Extra rubbish bins for Field, Skate park - Clerk

09.12V.20

Council ways of improved working - Cllr Brown

To look at Chromebooks and more efficient ways of working.

09.13V.20

Flower Beds Church and High Street flower planters – Cllr French

09.14V.20

To confirm date of next Town Council meeting

The next Town Council virtual meeting will be held on **Monday 5th October 2020 and posted on the Town Council Website** <https://www.cleobury.org.uk/blog/>

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

09.15V.20 Employee matters – Cllr Brown

