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**Minutes of Town Council Extraordinary meeting held on Monday 23rd March 2020 at 7pm in the Cleobury Country Centre, Cleobury Mortimer.**

**Present:**

Cllr Debbie Brown (Chair), Cllr Paul French, Cllr Neil Tysall, Cllr A Goold

**Town Clerk:** M Sheehan (**Present via Zoom**)

Cllr Geoff Hainsworth (**present via Zoom**)

**RFO:** Dorothy McBride

**Unitary Councillor:** Cllr M Shingleton

Public: 0

**03.00E.20 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**03.01E.20 Apologies for absence**

**Cllr Alex Smith - Working**

**Cllr Toby Kirkby - Working**

**Cllr Jon Bodenham – Social distancing**

**Unitary Cllr Butler – Not Well**

**03.02E.20 Delegated Powers – Cllr Brown**

**Cllr Brown** proposed an amendment to 03.01E.20 a) from Parish to Town. **RESOLVED**

- a) To note that it is lawful for the RFO to spend against specific items in the Town Council's budget, any such payments to be reported to the Council at the next ordinary meeting.

**RESOLVED.**

- b) To approve provision of delegated powers to the Clerk to spend up to a limited amount and to authorise urgent work when unforeseen circumstances occur, in consultation with the Chair.

The RFO confirmed that the limit in Financial regulations was £500. It was agreed that it can be exceeded with consultation with the Chair. **RESOLVED**

- c) Delegated powers to the Clerk to respond to planning applications, after consulting councillors by email.

**RESOLVED**

**7.20pm RESOLVED to suspend Standing Orders.**

Cllr Shingleton asked about putting planning applications on Town council website.

Discussed to use Council mobile phone number on posters to be distributed.

Cllr Shingleton asked about ground maintenance, who was doing it as footpath covered skate park area. Clerk to look at.

**7.26pm RESOLVED to reinstate Standing Orders.**

Cllr Brown notified the council that a support group has been sorted working with Katja and proposed taking the lead using the council mobile on all posters. **RESOLVED.**

- d) Agreement to delegate the postponement of future meetings of the Council to the Clerk should this be required in consultation with the Chair.



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Proposed BY Cllr Brown to cancel April meeting while reliant on SALC and NALC for instructions on further meetings. Next meeting to be agreed by Clerk and Chair. **RESOLVED.**

- e) Agreement to receive and act upon Government advice in relation to the holding of the Annual Meeting of the Parish and the Annual Meeting of the Town Council, thereby giving delegated power to the Clerk to make necessary re-arrangements for these meetings in consultation with the Chair.

**RESOLVED.**

**03.03E.20 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on **Monday 6<sup>th</sup> April 2020.**

**This will be subject to national/local circumstances prevailing at the time.**

**RESOLVED to cancel next meeting.**

**The Chair read out the following requesting the public and press be excluded for the next item. RESOLVED.**

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

**03.04E.20 Employment Matters – Cllr Brown**

**Meeting closed at 19.50 pm.**

**Signed Chair:**



**Date: 1<sup>st</sup> June 2020**