



Cleobury Country Centre
Cleobury Mortimer
Kidderminster
Worcs
DY14 8PE
Tel no: 01299 271154

Date: 16th March 2020

To: All Town Council members

You are summoned to attend the **TOWN COUNCIL EXTRAORDINARY** meeting will be held on **Monday 23rd MARCH 2020, 7.00pm** at **Cleobury Country Centre, Cleobury Mortimer**, for the transaction of business as set out in the agenda below.

The Public and Press are invited.

Yours sincerely

Cllr Brown (Chairman)

AGENDA

03.00E.20 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

03.01E.20 Apologies for absence

03.02E.20 Delegated Powers – Cllr Brown

- a) To note that it is lawful for the RFO to spend against specific items in the Parish Council's budget, any such payments to be reported to the Council at the next ordinary meeting.
- b) To approve provision of delegated powers to the Clerk to spend up to a limited amount and to authorise urgent work when unforeseen circumstances occur, in consultation with the Chair.
- c) Delegated powers to the Clerk to respond to planning applications, after consulting councillors by email.
- d) Agreement to delegate the postponement of future meetings of the Council to the Clerk should this be required in consultation with the Chair.
- e) Agreement to receive and act upon Government advice in relation to the holding of the Annual Meeting of the Parish and the Annual Meeting of the Town Council, thereby giving delegated power to the Clerk to make necessary re-arrangements for these meetings in consultation with the Chair.



03.03E.20 To confirm date of next Town Council meeting

The next Town Council meeting will be held on **Monday 6th April 2020.**

This will be subject to national/local circumstances prevailing at the time.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

03.04E.20 Employment Matters – Cllr Brown

