



Cleobury Country Centre
Cleobury Mortimer
Kidderminster
Worcs
DY14 8PE
Tel no: 01299 271154

Date: 25th February 2020

To: All Town Council members

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **MONDAY 2nd March 2020, 7.00pm** at the **Cleobury Country Centre, Cleobury Mortimer**, for the transaction of business as set out in the agenda below.

The Public and Press are invited.

Yours Sincerely



Matthew Sheehan
Town Clerk

AGENDA

03.00.20 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

03.01.20 Apologies for absence

03.02.20 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

03.03.20 To approve the Minutes of the Town Council Meeting held on Monday 3rd February 2020

03.04.20 Matters arising from the minutes

Clerk's Report.

03.05.20 Councillors reports and items for future agendas

03.06.20 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)

03.07.20 Financial Matters

a) Payments:

Viking – office supplies - £182.86

West Mercia energy – Toilet Electric (January) - £110.81

Cleobury Country – Room Hire and printing costs - £91.44

Came & Company – insurance (additional cover premium) - £96.58

Wicksteed – Play area Refurbishment - £4,225.00

Prysmian – Street light maintenance - £1,628.40

D McBride – Travel expenses - £32.17

P French – Wells reimbursement (replacement cheque) - £46.92

Cleobury Mortimer PCC – Donation towards Christmas event - £129.25

D McBride – Reimbursement Food bank - £19.00

b) Appointment of Internal Auditor – RFO



c) Agree Walking for Health leaflet renewal payment- £60

03.08.20

Planning Matters

New Planning Applications:

a) Reference: 20/00400/FUL (validated: 30/01/2020)

Address: 20 Curdale Close, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DZ

Proposal: Installation of brick cladding to all elevations; insertion of new windows

Applicant: Mr H Deane (Flat 1 Hopton Bank Garage, Hopton Bank, Cleobury Mortimer, Shropshire)

b) Reference: 20/00396/FUL (validated: 04/02/2020)

Address: Flat 1, 6 - 7 Church Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8BS

Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the replacement of two first floor windows to front elevation

Applicant: David Davies (The Old Barns, Tenbury Road, Cleobury Mortimer, DY14 8RB)

c) Reference: 20/00404/FUL (validated: 12/02/2020)

Address: Keepers House, Mawley Oak, Cleobury Mortimer, Kidderminster, Shropshire, DY14 9BA

Proposal: Erection of one mobile home as permanent residential unit ancillary to main dwelling

Applicant: Mr And Mrs J Birch

Decisions: -

Reference: 19/00119/FUL (validated: 10/01/2019)

Address: Woodside Fishery, Milson, Kidderminster, Shropshire, DY14 0BU

Proposal: Change of use of existing holiday let units to form a single residential unit to be occupied by managers at Woodside Fishery and Cattery

Decision: Grant Permission

03.09.20

Purchase of new defibrillator cabinet – Cllr Goold

03.10.20

Approve draft Summary Annual Plan for 20/21– Cllr Bodenham

03.11.20

Approve draft Business Plan for 20/21 – Cllr Bodenham

03.12.20

Approve Big Cleobury Survey No.2 – Cllr Bodenham

03.13.20

Approve Annual Town Review – Cllr Bodenham

03.14.20

Neighbourhood Plan – Cllr Bodenham

03.15.20

Approve grass cutting contracts – Cllr Brown / RFO

03.16.20

Approve CCTV Policy and Handbook – RFO, Clerk

03.17.20

Bus Shelters refurbishment - Cllr French

03.18.21

Library update- Cllr French, RFO

03.19.20

To confirm date of next Town Council meeting

The next Town Council meeting will be held on **Monday 6th April 2020.**



Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

- 03.20.20 Employment Matters – Cllr Brown**
- 03.21.20 Recruitment to voluntary groups – Cllr Brown**
- 03.22.20 Office Equipment – Cllr Brown**

