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**Minutes of Town Council meeting held on Monday 2<sup>nd</sup> December 2019 at 7pm in the Cleobury Country Centre, Cleobury Mortimer.**

**Present:**

Cllr Debbie Brown (Chair), Cllr Neil Tysall (Vice Chair) Cllr Geoff Hainsworth, Cllr Paul French, Cllr Jon Bodenham.

**Town Clerk:** M Sheehan

**RFO:** Dorothy McBride

Public: 4

Unitary Councillors:

The Chair welcomed everyone to the December meeting.

**12.00.19 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**Mr Powell** who lives down Pinkham introduced himself and explained that there is a lot of issues there with three weeks of flooding in November. He had met with the Clerk and subsequently with Cllr Shingleton and Graham Downes from Shropshire Council. Two drains have been cleaned and rodded since, but with people cutting hedges and not clearing up and the leaves falling it all ends up down the drains blocking up the pipes. He continued that he owns some land beyond the mill and there is a drain off the Bayton road by way of a small ditch that is normally just a trickle but with the new home built and being built the surface water spills onto the road and down the field in a torrent and the drains can't cope now. When showing Graham around I also showed him the drain that pours water out. A lot of the path and land will be washed away. There is no joined up thinking with Planning, Highways and the Environment agency. My property has a holding tank which was part of planning. Mr Powell recalled the Floods of 2007 and 2014 with blockages at Paper mill bridge and the flooding of Pudding brook. There are massive trees coming down the river rea. Need a road sweeper down Pinkham to end.

Need to look at buildings on Bayton road and if SUDS has been followed.

Council suggested that the Clerk coordinates agencies with Unitary councillors to get everyone together.

**Mr Smith** notified the council of the Beavers working to plant trees obtained from the woodland trust.

**Mr Powell** offered his land to plant some trees.

**The Clerk** informed the council that there is a couple of places in the skate park area that could be used.

**Mr Smith** reported that the Tenbury road development are protecting the tree roots well, but next time it would be better not to scrape the ground around so deep. SUDS is working well and the standards are good.

**Cllr Brown** suggested some checking after planning and to get evidence pre planning and asking for evidence of post build inspections.

**Mr Smith** explained about a programme to plant some Oak trees at the side of the main road going towards Hollywaste, but there is a disease spreading from the south that is killing them.

**12.01.19 Apologies for absence**

**Cllr Roberts – University**

**Cllr Kirkby – Another engagement**

**Cllr Goold - Holiday**

**Cllr Smith – Sick**

**Unitary Councillors: -**

**Cllr Shingleton – Another engagement**

**Cllr Butler – Another engagement**



**12.02.19 Declaration of interests:  
Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**Cllr French Personal - item 12.07.19 Financial Matters**

**12.03.19 To approve the Minutes of the Town Council Meeting held on Monday 4<sup>th</sup> November 2019 Council RESOLVED to approve the Minutes of 4<sup>th</sup> November 2019; duly signed by the Chair. Council RESOLVED to approve the Confidential Minutes of 4<sup>th</sup> November 2019; duly signed by the Chair.**

**12.04.19 Matters arising from the minutes  
Clerk's Report.**

Chased Shropshire Council Highways for drains in main road to be cleaned, also issues in Pinkham. Looked at CCTV for Police and more incidents reported and requiring action. Request for registration of vehicle involved in Bewdley burglary and Cleve Hill burglary and able to get information requested for both. Attended Rural Strategy workshop at Shrewsbury. Sent out information to councillors. Attended Food Bank joint meeting at Church Stretton organised by Hereford Diocese. Report sent out. Arranged Food bank committee meeting at the Hub to discuss operations so far. Attended to all questions and queries from the public professionally and promptly. Checked with Shropshire council about planning permission for tree work in churchyard. Starts 6<sup>th</sup> January 2020. Met with Wicksteed to discuss work beginning at the Love lane Play area. Starting work 6<sup>th</sup> January 2020. Put up Christmas lights weekends with volunteers ready for switch on. Also, other days for lights. Met with Bus shelter manufacturers and requested refurbishment quotes for council to look at. Agenda item. Confirmed Finance committee agreement to change final six concrete streetlights and placed order to be done. Outdoor Gym equipment arrived and fitted. Worked with Lacon and Alan Guest to move items to be fitted in Skate park area. Looking at opening date and emailed Running club, walking for health and Doctors to attend. Have date for Shropshire Star photographer of Friday 6<sup>th</sup> December provisional. Confirm agreement from Finance committee to fit the additional cameras when Grant funding is confirmed in writing from PCC. Report issues with cameras to our contractor when needed for repair or adjustments. Requested dates for training. Registered for Quality Gold status and looking to January 14<sup>th</sup> 2020 to go to Shrewsbury for presentation to the panel of judges with Cllrs Brown and Bodenham. Chase what is happening to Manor House with Shropshire council. Shared answer with councillors. Also contacted the owner who is still open to offers but concentrating on gravely ill daughter. Helped Mawley estate to get a reply from Shropshire council from a report of a dangerous footbridge. All of the wildflower meadows have now been cut back and cleared ready for next year. Chased issues with drain blocked in Pinkham to a satisfactory conclusion for residents. December Clarion report done and sent out for approval before sending. Copy in packs. Report potholes and highways issues to Shropshire council through public reporting system. Received a suggestion from a resident about having Chat Benches in the town.

**The Clerk added: -**

**The Christmas Sled has been given to the Cleobury Fire service who is doing it up to drive Santa around Cleobury followed by the Fire engine.**

**The Clerk would like to represent the many views of the community relayed to him and say a big Thank you to all councillors and staff for their work throughout the year. The volunteer councillors have done so much work for the community with a lot achieved and more to come in 2020. A deservedly well done to all and Thank you.**



Also, thanks to the many volunteers in the community that do valuable good work throughout the year, which makes Cleobury Mortimer such a friendly and envied community.

**7.30pm RESOLVED to Suspend Standing Orders**

**Mrs Payne** notified the council that there may be an issue with parking by the social club on the day of the opening of the outdoor gym equipment.

**The Chair** thanked her for the information.

**7.34pm RESOLVED to reinstate Standing Orders.**

**12.05.19 Councillors reports and items for future agendas**

**Cllr Hainsworth** reported that we had the quote from Prysmian to replace the remaining concrete streetlights but no headway with them using the spreadsheet that the Clerk put together to keep us up to date. Will move ahead with the clerk.

Anniversary of the Cleobury Mortimer Footpaths association and the anniversary of the Simons Evans way. We are still having Road closure signs with no indication where the road is closed.

**Cllr Brown** suggested that the Footpath and Simon Evans Way anniversaries could be tied into the Tourism Strategy. It was also questioned if there will still concrete streetlight poles in Furlongs close. Clerk to check.

The Chair informed the council about the Quality panel meeting on the 14<sup>th</sup> January and asked that the councillors check the website and report anything out of date or untoward and send her the link.

R&B are not renewing their tender in the New Year so may be back with Diamond buses. Will wait for update from Shropshire council. Need to look at the date for VE day next year and start to look at what the council may want to do.

**Cllr Bodenham** reported on the progress of the Neighbourhood plan and seeing Shropshire planning with 3<sup>rd</sup> draft plan and 1<sup>st</sup> draft land allocation plan, not with all the landowner's agreement but need advice first from planning. Head of planning has now moved to take over Zero carbon on climate. The Hub review first draft business plan for the first 5 years of operating is done. Not yet a robust building cost. Meeting with Head of primary school about the Neighbourhood plan which proved very positive and creative. Would like to relocate in the future and take on board a sponsor to help with it. The school roof is leaking and heating is not reliable, looking into 50% European grant for renewable energy and does support academies. Cllr Gould has spoken to the Head of Lacon and is putting together an expression of interest to help.

Tourism meeting Tuesday 3<sup>rd</sup> December 6pm to 7.30pm if any councillors wanted to be involved to let him know. Next Strategy meeting looking at 1- and 3-year plan.

For next months Agenda, Cleobury option of Zero carbon by 2030 and Looking at Community Champion for Parish AGM.

**12.06.19 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)**

**None present to report**

**12.07.19 Financial Matters**

**a) Finance Committee**

To note Finance Committee reports and receive future budget considerations.

RFO asked if there were any other budget considerations for the coming year.

**8.52pm Cllr Bodenham left the room.**

**b) Accounts to be paid:**

West Mercia Energy – Toilet electric (October) - £67.84

Market Hall Trust – Room hire for Committee meetings - £33.75

Cleobury Country – Room hire for Council meetings - £60

Kings Arms – Christmas lights - £45.05

M Sheehan – Reimbursements Training mileage, Xmas lights - £106.75

**RFO notified the council of the following addition: -**

P. French – Reimbursements - £219.84

A. Guest – Grass Cutting, Cemetery work, hedge love lane - £1,380

Kings Arms – Christmas lights - £28.25

**RESOLVED that the accounts are accepted and all payments are made**

**c) Agree SLCC Annual Subscription of £227**

**RESOLVED renewal of annual subscription by card.**



**8.55pm Cllr Bodenham re-joined the meeting.**

**d) Agree changes for Play area costings**

RFO explained small changes that needed to be made due to equipment staying that was listed to go and nothing wrong with it. Have applied for CIL and supplied all information they required, just waiting for an answer. May be an additional cost of £1,141.

**RESOLVED to go ahead with changes and costs but looking at grant money first.**

**12.08.19 Planning Matters**

**a) New Planning Applications:**

**b) Planning Decisions:**

**Reference:** 19/03117/FUL (validated: 11/07/2019)

**Address:** The Rookery Farm, Redthorne Hill, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8QP

**Proposal:** Erection of two (semi-detached) dwellings; formation of vehicular driveways and parking areas; landscaping scheme following demolition of existing dwelling and outbuilding

**Decision:** Grant Permission

**12.09.19 CCTV additions – Cllr Brown**

Grant from PCC for 5 more cameras, agree upgrade.

The Clerk explained that a grant application had been put into the Police and Crime commissioner for £5,324 to supply 5 extra cameras for Tenbury road, New Road Furlongs and Love lane. We are waiting to hear but if successful it falls to the Town council to agree to take them on with the others.

**RESOLVED** to liaise with Cllr Bodenham to move it on.

**12.10.19 Best dressed window for Christmas – Cllr French**

Cllr French confirmed that in his report he is collecting a cup and Trophy and the cup will be on show during the Christmas period. The last day for the window display is the 19<sup>th</sup> December and the windows will be judged asap after that date. Agreed two councillors and Jim Reynolds to judge. Let Cllr French know who would like to judge. It was explained that Mr Reynolds came to the council. Clerk to contact councillors not at meeting to see if they would like to judge.

**12.11.19 Bus Shelter Refurbishment – Cllr French**

To look at quotes to refurbish bus shelters

The Clerk had two replies from three contacted to quote. One quoted more than a new shelter at over £6,000 and the other withdrew from quoting due to the work involved.

After a short discussion it was agreed that Cllr Tysall and the Clerk look into other options and bring back to council.

**12.12.19 Agree dates 2020-2021 council meetings / Parish AGM – Cllr Brown**

**RESOLVED** all dates OK just need to check parish AGM date of 15<sup>th</sup> May with schools.

**12.13.19 Purchase Ladders for Town council – Cllr Tysall, Cllr Goad**

To put up and take down Xmas lights, Health & Safety, etc.

Cllr Tysall showed the council examples of ladders at a reduced price that would serve the need for flexibility.

**RESOLVED** to buy two sets of ladders with the accessories.

**12.14.19 Confirm Christmas Shutdown - Clerk**

Same as Shropshire Council, closed from end of day on 20<sup>nd</sup> December until Thursday 2<sup>nd</sup> January 2020.

Agreed this was for Shropshire council only as we may be working and available.

**12.15.19 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on **Monday 6<sup>th</sup> January 2020.**

**Meeting closed at 20.25pm.**

Signed Chair:



**Date: 6<sup>th</sup> JANUARY 2020**