



Cleobury Country Centre  
Cleobury Mortimer  
Kidderminster  
Worc's  
DY14 8PE  
Tel no: 01299 271154

Date: 30<sup>th</sup> December 2019

To: All Town Council members

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **MONDAY 6<sup>th</sup> January 2020, 7.00pm** at the **Cleobury Country Centre, Cleobury Mortimer**, for the transaction of business as set out in the agenda below.

The Public and Press are invited.

Yours Sincerely



Matthew Sheehan  
Town Clerk

## AGENDA

### **01.00.20 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

### **01.01.20 Apologies for absence**

### **01.02.20 Declaration of interests:**

#### **Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

### **01.03.20 To approve the Minutes of the Town Council Meeting held on Monday 2<sup>nd</sup> December 2019**

### **01.04.20 Matters arising from the minutes**

Clerk's Report.

### **01.05.20 Councillors reports and items for future agendas**

### **01.06.20 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)**

### **01.07.20 Financial Matters**

#### **a) Finance Committee**

To note Finance Committee Minutes and Reports.

#### **b) Budget 2020/21**

To approve budget and precept requirements for 2020/21.

#### **c) Payments:**

Fresh Air Fitness – final payment for outdoor gym - £8,278.00

West Mercia Energy – Toilet electric (November 2019) - £98.28

Cleobury Country – Office Rent and room hire - £975.64

Viking – office supplies - £270.83

Andrea Pellegram – Neighbourhood Plan fees - £2,981.10

Lewis Arborcare – Tree work (Playing Field) - £1,758.00



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**Alan Guest – grass cutting (Churchyard – October - £156.00**  
**SALC – Quality & Web Training fees - £227.00**  
**ICO – Annual fee - £40.00**

**d) Section 137 Grant application**  
**Cleobury Bus travel - £250**

**01.08.20 Planning Matters**

**a) New Planning Applications:**

**i) Reference: 19/05234/LBC (validated: 06/12/2019)**

**Address:** Market Hall, Office 1, Church Street, Cleobury Mortimer, DY14 8BX

**Proposal:** Upgrade of upstairs windows and one downstairs windows to double glazed, sliding sash windows with a timber frame.

**Applicant:** Mrs Alison Sheffield (Market Hall, Church Street, Cleobury Mortimer, DY14 8BX, United Kingdom)

**ii) Reference: 19/05260/OUT (validated: 17/12/2019)**

**Address:** Proposed Residential Development Land East of New House Farm, Tenbury Road, Cleobury Mortimer, Shropshire

**Proposal:** Outline application for residential development of 5 no. dwellings to include access, landscaping, layout and scale

**Applicant:** D,M,A and R Robinson (New House Farm, Tenbury Road, Cleobury Mortimer, DY14 8RD)

**01.11.20 Annual Town Meeting and Primary Expo – Cllr Brown**

**01.12.20 Planning for Parish AGM – Cllr Bodenham**

**01.13.20 Town & Parish Councils - VE DAY 75 – Cllr Brown**

**01.14.20 The Cleobury Community Awards – Cllr Brown**

**01.15.20 Parking issues Primary School – Cllr Goold**

**01.16.20 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on **Monday 3<sup>rd</sup> February 2020.**

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

**01.17.19 Employee Matters – Cllr French, Mrs D McBride**

**01.18.19 Agree and sign legal documents for Parish Hall – Cllr Brown, Clerk**