



Minutes of Town Council meeting held on Monday 7th October 2019 at 7pm in the Cleobury Country Centre, Cleobury Mortimer.

Present:

Cllr Debbie Brown (Chair), Cllr Neil Tysall (Vice Chair) Cllr Geoff Hainsworth, Cllr Paul French, Cllr Andy Goold

Town Clerk: M Sheehan

RFO: Dorothy McBride

Public: 5

Unitary Councillors: Cllr Shineton

The Chair welcomed everyone to the October meeting.

10.00.19 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Mr Duley asked about the email sent to the Clerk to look at naming an area in Cleobury meadows after a local resident's intervention to save the substantial oak trees.

The Clerk explained that before it goes to council an investigation is being made as to who owns the areas and if they can be named. Shropshire council confirmed that they do not look after the areas and one may be owned by Severn Trent and the other by Persimmon Homes. A request has been made to Persimmon and awaiting a reply. Once all information has been gathered it will then be put on the Agenda.

Mr Smith (Tree warden) updated the council with the development on Tenbury road. Working with the Shropshire tree department making sure that tree and root protection is adhered to. This could be used as an exemplar for other sites.

Jessops invited us for a pre site visit and we are working well with Carl on site and we continue to visit.

Secondly Everyone now talks about trees and we need to look at a scoping study for tree planting over the next five-ten years.

We have the Town council's tree charter 2019, Mawley Hall – ambitious planting of trees and park land, Neighbourhood Plan with 25% shade cover for all new housing developments, Opportunity to include a tree plan into Planning Law, Old and new wildlife corridors, shelter belts and screening planting of trees and shrub for future developments, oak avenue to Hollywaste cross roads, National and international interest in trees and forests, greening of some of our existing green less housing estates and scope for new public ideas like Mr Duley.

Cllr Brown thanked Mr smith for all the hard work done with the Tenbury road development and the work to come.

10.01.19 Apologies for absence

Cllr Roberts – University

Cllr Kirkby – Another engagement

Cllr Smith – Working

Cllr Bodenham – Holiday

Cllr Butler Unitary Councillor - Holiday

**10.02.19 Declaration of interests:
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

10.03.19 To approve the Minutes of the Town Council Meeting held on Monday 2nd September 2019 Council RESOLVED to approve the Minutes of 2nd September 2019; duly signed by the Chairman. Council RESOLVED to approve the Confidential Minutes of 2nd September 2019; duly signed by the Chairman.



10.04.19 Matters arising from the minutes

Clerk's Report distributed at meeting.

Confirmation received from our applications for Grants of £50,000 funding from LEADER project and £10,000 from community lottery fund. Put together quotes for councillors to agree best tender for refurbishment of Love lane play area and outdoor gym equipment.

Arranged for tenders to complete all the tree work outstanding from our risk report. May need a councillor to attend meetings with clerk.

Visit from police Sargent and PCSO from our neighbourhood team to look at having more police presence in Cleobury Mortimer and having the mobile station back.

Look at CCTV at Police requests and with Police in attendance from Shrewsbury.

Sent off planning decisions from Council.

Sort out all day to day issues that are brought to my attention from residents, councillors, keeping the Chair, Vice Chair and RFO advised.

Put together Clarion report for October and sent after checking with councillors.

Arrange a Crime Reduction Group meeting for October 21st to move forward with current issues like parking.

Inspector Nikki Roberts came to view our CCTV system and go over issues with councillors.

Reported issues to Shropshire Council regarding the missing Rockley Bank sign and broken cover in pavement Lower street.

Tree Pleaching has come around again should be done in November. The cost will be ready for the November Agenda depending on Shropshire Councils donation.

Arranged hedge to be cut around play area in Love lane working with Schools £50 each.

Looking into Solar lighting in Skate park area and possible grants may be a 2020 project.

After discussions with Shropshire council I am Investigating ownership of Oak tree areas in Cleobury meadows with Persimmon homes, waiting for reply.

Now confirmed 6 concrete streetlights still to do. Arranged meeting for Friday with Mark from Prysmian and Cllr Hainsworth to go over, will also sort out a way of updating inventory.

Have instigated Parking enforcement to come down and target our parking problem areas in Cleobury. Working with Jason at Shropshire council to push for a flashing warning sign at Newbridge asap.

10.05.19 Councillors reports and items for future agendas

Cllr Brown suggested that the Clerk send out an email to those attending the Crime group to see if anyone is prepared to take on Chairmanship.

Cllr French asked that the clerk chase up the cleaning of the drains through the main street.

Cllr Goold explained that he and Cllr Bodenham have been working with Karen Rodgers from Capulate care to have a Dementia meeting. Can get free trees from woodland trust and suggest get together with Mr Smith and have as Agenda item at November meeting

Parking and in the High street causing bottlenecks. Concern over Newbridge and the access from the Bridgnorth road is another concern with stopping distances.

Cllr Brown reported that had to get letter from dentist to put on website. Clerk to get one for us to go on website.

Cllr Tysall reported that the parking in the town is getting progressively worse and quite brazen. The Plastics reduction group joined Plastics pollution coalition and propose that the Town council may want to join too.

November Agenda item. Have now put together request forms for CCTV.

Cllr Hainsworth raised that the streetlight audit needs to be kept up to date by our contractor. Meeting set with Clerk to address.

10.06.19 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)

Cllr Shineton confirmed that all planning applications building regs would have been looked at. Asked who owns the streetlights as you turn up the B4363 at Newbridge. Clerk confirmed Shropshire Council.

Cllr Brown confirmed that after the accident at Newbridge had asked Cllr Butler to chase Shropshire council for some action. Need to ask for Freedom of Information request for number of accidents

Cllr Shineton asked about the development at the bottom of Mortimer Gardens. Clerk to send info. The Secretary of State for Health has agreed the plans for the future of the two Hospitals, Royal Shrewsbury and the Princess Royal without any amendment. An A&E local will remain at the Princess Royal, Telford. The new



amalgamated Shropshire and Telford Wrekin CCG's has appointed David Evans as the new Accountable Officer.

19.35pm RESOLVED to Suspend Standing Orders to allow Mr Duley to speak.

Mr Duley reported that he was caught up in the diversion of traffic from the accident at Newbridge. They were sent around Stottesden and Neen savage and the Ford would have been dangerous.

Cllr Shingleton confirmed that Neen Savage parish council are well aware of the situation.

19.40pm RESOLVED to reinstate standing orders.

10.07.19 Financial Matters

a) Accounts to be paid:

R Price – grass cutting (September)- £240.00

West Mercia Energy – toilet electric (August) - £47.74

PKF Littlejohn – external audit fee - £480.00

Manutan UK – 2 x cupboards (Food Bank) - £321.83 (Capital Receipt)

Cleobury Country – office rent - £866.88

Cleobury Country – room hire for meetings - £165.00

Playsafety Ltd – ROSPA and post installations inspections - £638.40

Alan Guest – grass cutting (August) - £612.00

RFO notified the council of the following addition: -

Market Hall – meetings - £40.50

RESOLVED that the accounts are accepted and all payments are made

b) To consider external auditors report and note conclusion of audit for year ending 31st March 2019.

RFO reported that everything was clear and no issues and posted as per requirements and notes from finance meeting was in their packs.

10.08.19 Planning Matters

New Planning Applications:

10.08.19 Planning Matters

a) New Planning Applications:

b) Planning Decisions:

Reference: 19/03115/VAR (validated: 11/07/2019)

Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

Proposal: Variation of Condition No.2 (approved plans) pursuant of 19/00540/FUL to allow for: design changes to stable block; enlarged indoor riding arena; provision of below ground storage facility with ramped access; sub-division of storage barn; provision of additional courtyard walls; (slight) relocation of approved indoor arena and manage; internal alterations

Decision: Grant Permission

10.09.19 Wells Start and Finish Group- Cllr French

Agree spend to cover repointing of defective stone work.

Cllr French explained that three quotes were sought with only two quoting for the work of raking out and repointing. **RESOLVED that quote B is appointed to do the work.**

19.45pm RESOLVED to Suspend Standing Orders.

Cllr French asked Cllr Shingleton why she seemed perplexed, did he explain the work to be done well enough.

Cllr Shingleton was only trying to visualise area.

19.47 RESOLVED to reinstate Standing Orders.

10.10.19 Library – Cllr French

To receive update and discuss plan for Public Consultation.

Cllr French confirmed a meeting had taken place with Dorothy McBride, Cllr Butler and Leslie Picton and Michael Lewis from Shropshire council. Requested copy of Lease agreement, confirmation in writing of expectations. At the meeting Cllr Butler raised the question that with the original funding for Cleobury country



that there may be a duty to provide something in a public place, so may not need to do anything. Since 24th September have not received anything.

Cllr Brown explained that the overriding factor is that we may not have the information when we sit down to do the Precept. It was agreed that a formal letter from the Chair to Michael Lewis that while we appreciate, he may be waiting for figures, we are requesting a formal written proposal for our November meeting.

10.11.19 Christmas Lights – Cllr Goold

Cllr Goold confirmed that Mr and Mrs Todd will distribute the Christmas donation boxes. We have received a letter with costs the same as last year to Peach the trees in the main street ready for the Xmas lights.

RESOLVED to go ahead on the 4th November. Cost £1,800 last year but awaiting confirmation of Shropshire Councils donation of £500.

Saturday 7th December 4pm switch on of lights. Banner needed to advertise Christmas lights switch on, November agenda. 24th date to put up lights with Alan Guest and Men's shed helping as usual. Alan Guest will supply main tree.

10.12.19 Refurbishment of Love lane Play Area & outdoor Gym equipment – Cllr Brown

Agree contractors from tenders submitted.

20.00pm Cllr Brown proposed Suspending Standing Orders to look at display of quotes. RESOLVED.

20.10pm Reinstatate Standing Orders.

RESOLVED Play area Quote 1 wins the Tender.

RESOLVED outdoor Gym equipment Quote 8 wins the tender.

RESOLVED Clerk and RFO project manage both.

Agreed to have a press release and presentation displays to show the work.

10.13.19 Remembrance Day Parade – Cllr Brown

Donation for Wreath and laying of Wreath

RESOLVED Clerk to lay wreath on behalf of Town council and a donation of £50 be made for the wreath.

10.14.19 Council and St Marys joint Christmas Card – Cllr French

"Agree a supplier based on quotes submitted"

Cllr French reported that someone has come forward to sponsor the Christmas cards therefore zero cost.

One photo has been chosen out of three images so two more to choose. There will be six cards in each pack, two of each. Should be out for the beginning of November.

10.15.19 To confirm date of next Town Council meeting

The next Town Council meeting will be held on **Monday 4th November 2019.**

The Chairman read out the following requesting the public and press be excluded for the next item.

RESOLVED

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

10.16.19 Employment matters – Cllr Brown, Clerk

Meeting closed at 20.45pm.

Signed Chair:



Date: 4th November 2019