



Cleobury Country Centre  
Cleobury Mortimer  
Kidderminster  
Worcs  
DY14 8PE  
Tel no: 01299 271154

Date: 1<sup>st</sup> October 2019

To: All Town Council members

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **MONDAY 7<sup>th</sup> October 2019, 7.00pm** at the **Cleobury Country Centre, Cleobury Mortimer**, for the transaction of business as set out in the agenda below.

The Public and Press are invited.

Yours Sincerely

  
Matthew Sheehan  
Town Clerk

## AGENDA

**10.00.19 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**10.01.19 Apologies for absence**

**10.02.19 Declaration of interests:**

**Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**10.03.19 To approve the Minutes of the Town Council Meeting held on Monday 2<sup>nd</sup> September 2019**

**10.04.19 Matters arising from the minutes**

Clerk's Report distributed at meeting.

**10.05.19 Councillors reports and items for future agendas**

**10.06.19 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)**

**10.07.19 Financial Matters**

**a) Accounts to be paid:**

R Price – grass cutting (September)- £240.00

West Mercia Energy – toilet electric (August) - £47.74

PKF Littlejohn – external audit fee - £480.00

Manutan UK – 2 x cupboards (Food Bank) - £321.83 (Capital Receipt)

Cleobury Country – office rent - £866.88

Cleobury Country – room hire for meetings - £165.00

Playsafety Ltd – ROSPA and post installations inspections - £638.40

Alan Guest – grass cutting (August) - £612.00

**b) To consider external auditors report and note conclusion of audit for year ending 31<sup>st</sup> March 2019.**



**10.08.19 Planning Matters**  
**a) New Planning Applications:**

**b) Planning Decisions:**

Reference: 19/03115/VAR (validated: 11/07/2019)

Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

Proposal: Variation of Condition No.2 (approved plans) pursuant of 19/00540/FUL to allow for: design changes to stable block; enlarged indoor riding arena; provision of below ground storage facility with ramped access; sub-division of storage barn; provision of additional courtyard walls; (slight) relocation of approved indoor arena and manage; internal alterations

**Decision: Grant Permission**

**10.09.19 Wells Start and Finish Group- Cllr French**

Agree spend to cover repointing of defective stone work.

**10.10.19 Library – Cllr French**

To receive update and discuss plan for Public Consultation.

**10.11.19 Christmas Lights – Cllr Goold**

**10.12.19 Refurbishment of Love lane Play Area & outdoor Gym equipment – Cllr Brown**

Agree contractors from tenders submitted.

**10.13.19 Remembrance Day Parade – Cllr Brown**

Donation for Wreath and laying of Wreath

**10.14.19 Council and St Marys joint Christmas Card – Cllr French**

"Agree a supplier based on quotes submitted"

**10.15.19 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on **Monday 4<sup>th</sup> November 2019.**

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

**10.16.19 Employment matters – Cllr Brown, Clerk**