



Minutes of Town Council meeting held on Monday 5th August 2019 at 7pm in the Cleobury Country Centre, Cleobury Mortimer.

Present:

Cllr Debbie Brown (Chair), Cllr Neil Tysall (Vice Chair) Cllr Geoff Hainsworth, Cllr Paul French, Cllr Jon Bodenham, Cllr Alexander Smith, Cllr A Goold

Town Clerk: M Sheehan

RFO: Dorothy McBride

Public: 2

Unitary Councillors: Cllr M Shineton

The Chair welcomed everyone to the August meeting.

08.00.19 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Mr Steve Todd updated the council on representing the council at a Transport meeting in Shrewsbury which was a worthy initiative with a lot of people involved. It was led by Professor John Whitelegg who has a lot of experience across Europe with the transport and our bus service is not integrated but run on a piece meal basis.

19.05pm Cllr Shineton joined the meeting.

In Cornwall one ticket will take you all over but not here. Shropshire Council has a blind spot with our bus services which is why Bishops castle protested and they have better service than us. In Wales the bus service is every hour and we have a two hourly bus service which is not acceptable. Apparently, our contract now runs until next July, which Shropshire Council and Worcestershire council had different answers.

We have received a request from Professor Whitelegg to have a representative from the Town Council as a Rural Transport representative Mr Todd indicated he would take on that role if the Council agreed.

Cllr Brown formally thanked Mr Todd for his work on the transport services over the years and as we have a Tree warden proposed that Mr Todd could represent the Town council as our official Rural Transport representative. This was agreed unanimously by all councillors.

Cllr Brown also commented that the lack of good public transport causes an issue for those people that may wish to attend a foodbank which will be discussed later.

Mr Todd commented that we have 300 new homes built but rural transport is worse.

08.01.19 Apologies for absence

Cllr Roberts – Working abroad

Cllr Kirkby – Working

Cllr Butler Unitary Councillor – Another meeting

08.02.19 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr French - 08.07.19 Financial Matters

Cllr Bodenham - 08.07.19 Financial Matters

08.03.19 To approve the Minutes of the Town Council Meeting held on Monday 1st July 2019 and Extraordinary meeting Monday 15th July 2019

Council RESOLVED to approve the Minutes of 1st July 2019; duly signed by the Chairman.

Council RESOLVED to approve the Minutes of Extraordinary meeting Monday 15th July 2019; duly signed by the Chairman.

08.04.19 Matters arising from the minutes



Clerk's Report distributed at meeting.

Clerk's Report for August 2019 meeting.

Dog training area completed. Had incident of broken hinge but quickly rectified. Ordered new Dog bin and will be put in by Roger.

Leader grant funding completed all forms and gained letters of support from Primary School and our GP's, sent off and should hear back in September if successful. Also applied for another Grant of 10k to help. Sent off planning decisions from Council. Put together and confirmed Objection, checked with councillors. Met with Parish Hall committee, Chair and our Solicitor who gave advice. Agenda item.

Sort out all day to day issues that are brought to my attention by residents, keeping the Chair, Vice Chair and RFO advised.

Lots of meetings with different play area equipment suppliers to gain quotes for council to look at.

Visit from Broseley Mayor and councillors to come and look at our CCTV system. Sent them information.

More requests received for CCTV and assisted Police.

Attended meeting with Chair and Primary school head to look at ways forward with Primary School to get the School crossing person in place. Made enquiries with both Shropshire and Worcestershire council

Attended Town clerks meeting at Shire Hall, chasing work promised and work needed, report given to councillors.

Attended Housing survey meeting with Cllr Bodenham at Shire hall.

Meeting with Cllr Shingleton and Graham Downes, our new contact from Shropshire Council Highways.

Updated Shropshire Star with Wildflower meadow and other projects.

Contacted Hereford Diesels about the trees and wall opposite Parish Hall. Mike Williams will deal with it and will have to arrange traffic control. Will keep checking.

Put together Clarion report for August and checked with councillors.

Ordered business cards for councillors.

Met with Elections team to look at venues for Polling station.

Confirmed information to let us work with St Mary's to develop a Council Christmas card.

Look into the possibility of a foodbank in Cleobury, all info sent to Chair.

Keep an eye on the Bike trail and wildflower meadow after complaint.

Confirmed with Steve Todd that date for Xmas lights switch on is Saturday 7th December.

Confirmation of Festival 2020 is 27th June from Cllr French.

Sent out councillor's appraisal forms needed for Gold standard.

Steve Todd attended the launch of the Shropshire-wide bus upgrade project on 29th June on behalf of the Town council and reported back.

Contacted by Tony Price Clerk Milson and Neen Sollars Parish Council for advice on putting in the traffic calming gates.

Still trying to find out about any proposals for the Sewage works but being pushed from one to another. Will keep trying.

Requested annual reports from those who did not give them in to update the website.

Assisting the Rugby club to find out about planning permission for the drainage project.

Met with some parents interested to assist with play area, so will arrange a meeting in near future.

Have not had time to sort out another meeting yet of the Crime group due to workload and priorities.

Could not attend Youth partnership meeting due to work commitments.

Arranged Extraordinary meeting due to a planning application that required a response that could not wait until the next meeting.

Contacted by the Running Club for advice on a storage container.

Still no reply from letter sent regarding our streetlight taken from Rockley Bank. Agenda item

Have now submitted grant application for Lottery community award of £10,000 towards play area project and will know in 10 weeks whether successful.

08.05.19 Councillors reports and items for future agendas

Cllr Hainsworth mentioned the Church Gardens and lack of care. Clerk to look into finding a gardener to help. Have now received some kissing gates for footpath association.

From the Finance meeting it was agreed to arrange a meeting with the Unitary councillors. Clerk to arrange.

Cllr Smith notified the council that he had replaced the missing panes again in the phone box at Curdale. There is a large Pothole at the Catherton road junction.



Cllr Goold reported that after the loss of Mick Simpson from We Don't Buy Crime we now have a Rural Crime officer Graham Donaldson.

Cllr Brown suggested a good opportunity to have a Crime Group meeting and get around the Table again as we haven't had one for a while.

Cllr Goold continued that he was approached by three people about dog fouling and the need for local signage.

Cllr Brown confirmed that it has been looked into and we need uniformed signage from Shropshire Council.

Cllr Goold had met with Met with the Head at the Primary school and new school councillors and helped with the school disco doing the tombola.

Cllr Tysall raised the issue of the railings at the Wells are rusty. **Cllr French** will address in his report.

Cllr Tysall continued that time needs to be booked for traffic monitoring with the CCTV and also, we need to look at the audit trail from the Police when requesting footage.

Cllr Brown reported that a copy of the Market Hall report was in the packs and there is an empty office in the Market Hall that could be used as a base for the Police. Clerk to check with the Police and Crime Commissioner.

There have been discussions on the possibility of setting up a Food bank and working with the Clerk we have received information back and with the important issue of public transport there is meetings being arranged with both Ludlow and Bridgnorth Food banks. The Market Hall could be used 1 day a week and the Catholic Church have agreed to help and also work with St Mary's. Can update following meetings.

There is a meeting of South Shropshire Towns in Church Stretton in September and neither myself or the Clerk can attend and it is important. Cllr French will look at attending. Cllr Brown asked that anyone else let the Clerk know.

Cllr Brown continued that the Action Log is a good way to keep a check on projects and see what is drifting. After a short Discussion it was agreed to alternate monthly with the Strategic Log and Action log.

Cllr Bodenham reported that the Neighbourhood Plan had secured a grant of £7,200 for the SMYP Business case. The land owners have expressed concern about the funding of the Community Hub, they would not want it falling solely to themselves. A meeting took place earlier today between the Land agents and the land owners on our memorandum of understanding. The outcome is not yet known. A residents Newsletter has been prepared to go out once the outcome is known.

The Clerk attended the Right Home Right Place meeting and reported back with results.

Cllr French reported that the Wells railings is planned to be done next week and if all councillors are free, we can do it. From the Festival we have the outstanding presentation of the donations to Newbridge cat rescue and Forrest Dog rescue, and as the Clerk is arranging the Official opening of the Dog training area, with the Shropshire Star, it will be done on the same day. It has been noted that some work has been done to the entrance to the Coxs homes development off the Furlongs. This should have triggered CIL payments. RFO to follow up.

The Clerk was asked to check with NALC and SALC to see if we could have our own Parking officer. We had a reply of No we can't.

Cllr Brown noted that the markings for enforcement need doing, agreed to push for the road markings to be done.

08.06.19 Unitary Council Reports (Cllr G Butler / Cllr M Shingleton)

Cllr Shingleton reported that there was a meeting with SALC and MP's with two MP's from Shropshire and public transport was raised and the council should raise the issues with the local MP.

There is a Bill going through Parliament about business rates on Public toilets. Had a meeting with Graham Downes from Highways and the town Clerk. Showed him around Cleobury and he was horrified by the state of some of the places. There are reporting sections on Shropshire Councils website and we need to use as much as possible.

Still trying to get a meeting with Conexus about Mortimer Gardens planning application. MP's are interested in issues with dog mess as it is to do with public health. There is a Task and Finish group on dog fouling through SALC. There are a number of Task and Finish groups but are waiting for the Government to let us know what funding we are getting and may not know until Feb 2020.

Cllr Brown thanked Cllr Shingleton for her report and mentioned an item missed from her earlier report about School crossing person. After a meeting between the Primary school head, Chair and Clerk, advice was sought by the Clerk and was advised that we cannot employ ourselves. Clerk to put briefing paper together and set up a meeting with a couple of councillors with Cllr Goold taking the lead.



08.07.19 Financial Matters

a) Accounts to be paid:

- Cleobury Country – meeting room hire - £45.00
- Market Hall – meeting room hire - £16.00
- Cleobury Girlguiding – delivery of Festival leaflets - £130.00
- Viking – Toilet and Office supplies - £368.52
- P French – Festival posters - £164.17
- J Bodenham – Survey Monkey renewal and Memorial Garden flowers - £497.40
- West Mercia Energy – toilet electric – June - £43.95

The RFO notified the council of extra payments: -

- M Sheehan- Travel expenses - £57.60
- A Guest – Grass cutting - £612.00

RESOLVED that the accounts are accepted and all payments are made

b) Grant applications:

- St Mary's Youth Project – Speaker system and electric piano - £1,000

RESOLVED to grant application.

08.08.19 Planning Matters

New Planning Applications:

a) Reference: 19/03041/FUL (validated: 08/07/2019)

Address: Lyndas Field, Cleobury Mortimer, Shropshire, DY14 9DX

Proposal: Use of established residential accommodation on a permanent basis as rural enterprise dwelling

Applicant: Ms Sandra Whitmore (Lyndas Field, Lem Hill, Far Forest, Cleobury Mortimer, DY14 9DX)

RESOLVED No Objection

b) Reference: 19/03018/FUL (validated: 04/07/2019)

Address: The Old Barns, Tenbury Road, Cleobury Mortimer, DY14 8RB

Proposal: Erection of a single storey extension

Applicant: Mr & Mrs T Davies

RESOLVED No Objection

c) Reference: 19/03115/VAR (validated: 11/07/2019)

Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

Proposal: Variation of Condition No.2 (approved plans) pursuant of 19/00540/FUL to allow for: design changes to stable block; enlarged indoor riding arena; provision of below ground storage facility with ramped access; sub-division of storage barn; provision of additional courtyard walls; (slight) relocation of approved indoor arena and manage; internal alterations

Applicant: Mawley Hall LLP (c/o agent)

RESOLVED No Objection

d) Reference: 19/03116/FUL (validated: 11/07/2019)

Address: Stable Block at The Rookery, Cleobury Mortimer, Shropshire

Proposal: Conversion and erection of single storey extension to form two dwellings

Applicant: Mawley Hall LLP (c/o agent)

RESOLVED No Objection

e) Reference: 19/03117/FUL (validated: 11/07/2019)

Address: The Rookery Farm, Redthorne Hill, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8QP

Proposal: Erection of two (semi-detached) dwellings; formation of vehicular driveways and parking areas; landscaping scheme following demolition of existing dwelling and outbuilding

Applicant: Mawley Hall LLP (c/o agent)

RESOLVED No Objection

Planning Decisions:

Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN



Proposal: Repair and extension of existing deer park boundary wall and installation of sections of new fencing to existing deer park and fountain garden and associated works

Decision: Grant Permission

Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

Proposal: Repair and extension of existing deer park boundary wall and installation of sections of new fencing to existing deer park and fountain garden and associated works

Decision: Grant Permission

08.09.19 Review and agree Policies – Cllr A Smith, Cllr P French, Cllr Hainsworth

CCTV Policy, Code of Conduct, Model Publication Scheme, Unacceptable Behaviour Policy, Press and Media Policy, Disciplinary and Grievance Procedures, Complaints Policy and Procedures, Community Engagement Strategy, Cemetery Rules and Regulations, Anti-Bullying Policy.

RESOLVED to leave CCTV Policy until after the meeting with Police, but all other policies agreed with minor word changes agreed.

08.10.19 Local Council Award Scheme – Quality Gold Level – Cllr Bodenham

Cllr Bodenham explained to the council that we have Quality award but with substantial achievements with the Festival, Dog training area, wildflower meadow and bike trail. Councillors developments is in hand and to chase for training, also the councillor's skills assessments and appraisals. On that basis Deb myself, Matt and Dot are tidying things up ready. Lot of work on process and procedures and they are hot on community consultation.

RESOLVED to apply for Gold status.

08.11.19 Place plan – Cllr Bodenham

Issues and next steps

Cllr Bodenham reported that the Place Plan is wider than Cleobury Mortimer and has resulted in issue two of the place plan. Cllr Butler is on point and Gemma Davies from Shropshire Council has yet to provide process for Town council to make changes. Have been through the plan but some items that should be on are not. Will email around. Also, what is happening with the LJC.

Cllr Brown suggested it could morph into Place plan meetings.

08.12.19 Christmas Cards – Cllr French

Develop a Xmas card with St Mary's

Cllr French reported that this was done by Ludlow and the Clerk has checked with the Church and they are keen, and we have two local people who want to donate photos.

Cllr Bodenham suggested the photo of the church with the poppies.

Cllr Brown confirmed that we have had confirmation from NALC and SALC that we can go ahead.

08.13.19 Library - Cllr Brown, RFO

20.20pm Cllr French left the meeting.

Cllr Brown confirmed that a breakdown of statistics was needed. Also, we have only received a draft funding proposal and still not anything concrete, so it still cannot go out for public consultation.

Other points raised were that there is a significant cost to public funds and the Lease issue is between Cleobury Country and Shropshire council has legalities that we should not get involved in.

20.23pm Cllr French re-joined the meeting.

Further points raised of the outline funding proposal of £24,000 cost by 2024/25 and still not a formal request. There is a 25-year lease agreement between Shropshire council and Cleobury country which may be included.

If a full proposal is received then that could be a cost of 25% of our Precept. Need a firm definite proposal before we can ask the public.

Need to formally write to Shropshire council for more in depth statistics, what is period between outlying proposal and full proposal. Shropshire council has a Statutory duty to provide a library service. Could go to a mobile library but what would be the frequency?

RESOLVED that a briefing is drawn up by Cllr Bodenham and RFO to go out through social media, friends of the Library, Shropshire Star and bring back to next council meeting.

08.14.19 Missing Streetlight Rockley Bank – Cllr Brown, Clerk

Cllr Brown confirmed that the Clerk had tried everything to resolve this with emails, phone calls and a recorded letter, but now they are still ignoring us.



RESOLVED that the Clerk pursue legal action.

08.15.19 To confirm date of next Town Council meeting

The next Town Council meeting will be held on **Monday 2nd September 2019**.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

08.16.19 Parish Hall Update – Cllr Brown

08.17.19 Neighbourhood plan - Cllr Bodenham

Meeting closed at 9.10pm.

Signed Chair:



Date: 2nd SEPTEMBER 2019