



---

**Minutes of Town Council meeting held on Monday 1<sup>st</sup> July 2019 at 7pm in the Cleobury Country Centre, Cleobury Mortimer.**

**Present:**

Cllr Debbie Brown (Chair), Cllr Neil Tysall (Vice Chair) Cllr Geoff Hainsworth, Cllr Toby Kirkby, Cllr Paul French, Cllr Jon Bodenham, Cllr Alexander Smith, Cllr A Goold.

**Town Clerk:** M Sheehan

Public: 4

Unitary Councillors: Cllr G Butler, Cllr M Shineton

The Chair welcomed everyone to the July meeting.

**07.00.19 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**No one wished to speak**

**07.01.19 Apologies for absence**

**Cllr Roberts – Working abroad**

**RFO D McBride - Holiday**

**07.02.19 Declaration of interests:**

**Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**Cllr French - 07.07.19 Financial Matters**

**Cllr Hainsworth - 07.10.19 Parish Hall**

**07.03.19 To approve the Minutes of the Town Council Meeting held on Monday 3rd June 2019**

Council **RESOLVED** to approve the Minutes of 3<sup>rd</sup> June 2019; duly signed by the Chairman.

**07.04.19 Matters arising from the minutes**

Clerk's Report distributed at meeting.

**Clerk's Report for July 2019 meeting.**

Chased Johnathan Guest about Dog training area as he said would be started beginning of June.

Complaint about pothole in school car park. Passed to Lacon. Meeting with Lacon concerning the car park and discuss what can be done. Gave advice.

Continue with organisation of Festival on the Playing field.

Meeting with Dot, Rugby Club and Pete Banford for Leader grant funding. Dot and me will complete expression of Interest forms.

Sent off planning decisions from Council. Put together and confirmed Objection, checked with councillors.

Gained photos of before and after area in Ronhill Lane had all vegetation cut down.

Signed up the Town Council to the Tree Charter as agreed.

Met with Justin Parker and gained information as requested from Council.

Met with Gwilym Butler to discuss Shropshire Council dog fouling signs. Requested more up to date signs from Shropshire council.

Meeting with Housing officer from Stonewater to make a new connection for future partnership working.

Sort out all day to day issues that are brought to my attention by residents, keeping the Chair, Vice Chair and RFO advised.

Lots of meetings with different play area equipment suppliers to gain quotes for council to look at.

Visit from Graham Oliver from the Police and Crime commissioner's office.

Request from Brosley Mayor and councillors to come and look at our CCTV system.

More requests received for CCTV. Had all cameras checked over and system software updated. Branches cut back which obscured Primary school entrance at schools' request.

Look at ways forward with Primary School to get the School crossing person in place.



Dealt with more requests to use Playing field, and given out agreement forms.  
 Attended training at Shire Hall.  
 Chased Shropshire council with grass cutting for Childe road and Larks rise.

<b>SALC Training</b>	(up until end of September)	
26 June (9 am)	Neighbourhood Planning	Lord Hill
2 July (5.30 pm)	Fundamentals for Councillors	Ludlow Room, Shirehall
3 July (10 am)	Chairmanship	Dawley Town Hall
2 September (10 am)	Be a Better Councillor	Shirehall
24 September (5.30)	Budget Setting	Shirehall
26 September	Be a Better Councillor	Stirchley & Brookside

**Update:** - Sent letter regarding missing streetlight after getting advice from our Insurance Legal helpline.

**Just informed that we now come under Bridgnorth for Highway maintenance.**

**Met with Nick Hill from Treasures and will be in touch with site manager for Saddler Barns development.**

**Applying to Sports England as well as Leader for Grant funding for Play area. Met with 2 companies so far, Wicksteed and Playdale and will be meeting with Ray Parry Tuesday.**

**Made contact with Peter Copsey MFG who deals with Charity Law for advice regarding Parish Hall.**

**Festival went well with many thank you comments and our new marquee is extremely sturdy.**

**Jonathan Guest is starting this week on the Dog training area.**

#### **07.05.19 Councillors reports and items for future agendas**

Cllr Smith reported that the panels replaced in the phone box had been vandalised again and needed repairing.

Cllr Brown suggested that our maintenance person can help.

Cllr Hainsworth raised an issue from the Cleobury Mortimer Footpaths Association to the Unitary councillors, that they have installed thirty-six access gates and they did the work but the gates and materials were always supplied by Shropshire council. There are no further supplies and other parishes are in the same situation. Can they look into the problem?

Also, at the last Parish Hall meeting things are turning around with the letting of the cottage and have taken on a new caretaker.

Cllr Tysall asked about the questionnaire of the use of halls for Polling stations and suitability, to reply to Shropshire Council.

Cllr Brown informed the council that she would have a report from the Market Hall at the next meeting and asked that the Clerk report the weeds growing in the Church wall and opposite the Parish Hall as they are weakening the wall.

More potholes are appearing and ask that the Clerk pursue getting the school crossing person, to arrange a meeting with the Primary school head and Lacon business manager.

At the Festival Paran Todd did all our Facebook and would like to keep him as admin for our Facebook. All agreed.

Cllr Kirkby reported that the bus stops in the High street need attention and neds painting. Clerk to get quotes.

Cllr Bodenham reported about Dementia friendly town and the Mayor of Shrewsbury and Caren from Shropshire Hills support people coming together in public venues and the set up is ongoing with a meeting on 23<sup>rd</sup> September at 11am to scope out.

Community Hub business case steering group with a structured questionnaire. The Pioneer centre has lots of skills to help.

Met this morning with the Neighbourhood team and landowner's agent and looking to go on to public consultation.

Right home Right place consultation now on and closes 7<sup>th</sup> July and would encourage councillors to fill in. Will be working on the Bike trail again this week, Wednesday and Thursday evenings with lots of work to be done.



Cllr French reported that the wildflower meadow was growing well now. We also need more information boards. The clerk reported that he already contacted a local supplier for some information as we would need a new sign for the dog training area.

**07.06.19 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)**

Cllr Butler reported that he had met with the clerk and was working together to sort out the dog fouling signs to make sure that they were uniformed across the town. The yellow lines need another yellow mark of no loading double strips on the kerbs to make them more enforceable.

Cllr Brown suggested that it would be useful to bring down enforcement.

Cllr Butler will look into the issue of the kissing gates. There was then a short discussion on the costs and provision of the gates.

Cllr Shineton informed the council that all the information on the Place plan goes on a spreadsheet which shows trends,

Cllr Bodenham asked that we have adequate warning of any changes at Shropshire Council.

Cllr Butler confirmed that Shropshire Council were restructuring and recruiting for the shortage of staff. He confirmed that Keir use Assist for a lot of work but Kier had not paid assist for three months and Shropshire council are looking to bring services back in house. Kier are in breach of their contract and Shropshire Council are looking at that. Looking to get more fairer funding from government as coming to end of cycle but may not get this year. If Shropshire council does not get a fairer funding review then they will have a £58 million black hole next year.

Cllr Butler then referred to our application for CIL and the reasons it was turned down, which the Town councillors explained they had totally mixed up our application with other things. A short discussion went on.

Cllr Butler said that the next time to look at CIL was the end of August.

Cllr Shineton complimented the Town council on the Cleobury Festival, which went really well with lots of children there. She was disappointed that Shropshire council had not provided a hub at the Primary school for children with special needs as they have the space and trained staff. We should let them know the disappointment.

Cllr Brown added that it is higher than county and regionally and would work with Cllr Bodenham on a response.

Cllr Shineton confirmed the consultation on Polling stations county wide. She also raised concerns over the bulging wall at the bottom end of Childe road.

Cllr Brown confirmed that it was raised 10 years ago and had some repairs done.

Cllr Shineton explained that she is waiting for the Secretary of States report on Health.

Cllr Brown raised the issue of an Independent enquiry on maternity deaths which is now up to 500.

**07.07.19 Financial Matters**

**a) Accounts to be paid:**

West Mercia Energy – Toilet Electric, May - £56.46

SALC – Training - £54.00

Viking – Toilet and Office Supplies - £103.99

Wyre Forest District Council – Wildflower meadows - £2637.83

Cleobury Country – Meeting Room Hire - £37.50

Cleobury Country – Quarterly Rent - £866.88

R Price – Grass cutting - £340.00

M Sheehan – travel expenses - £57.60

Big Print Shop – Festival printing - £390.62

Smartwater – 10 Security Packs - £106.80

ORP Surveillance Ltd – Camera adjustments and training - £157.50

Petty Cash Top up - £200

**The Clerk notified the council of extra payments: -**

R Price should be £680.00 as another invoice received.

The Big Print shop is Cllr French Reimbursements.

Petty Cash top up is D McBride.

Alan Guest Mowing Services - £612.00 May Invoice

Anthony Arnold - £150 – Circus entertainer Festival

**RESOLVED that the accounts are accepted and all payments are made**



b) Grant applications:

Cleobury Mortimer & District First Responders – Sat Nav systems - £1,000.00

**RESOLVED to agree to the Grant application and payment made.**

**07.08.19 Planning Matters**

**New Planning Applications:**

**Reference:** 19/02499/FUL (validated: 05/06/2019)

**Address:** Wells House, 14 Church Street, Cleobury Mortimer, DY14 8BS

**Proposal:** Conversion of existing stables to form additional guest accommodation

**Applicant:** Mr And Mrs N. G. Bond (Wells House, 14 Church Street, Cleobury Mortimer, DY14 8BS)

**RESOLVED No Objection**

**Reference:** 19/02500/LBC (validated: 05/06/2019)

**Address:** Wells House, 14 Church Street, Cleobury Mortimer, DY14 8BS

**Proposal:** Alterations in conversion of existing stables to form additional guest accommodation affecting a Grade II Listed Building

**Applicant:** Mr And Mrs N. G. Bond

**RESOLVED No Objection**

**Reference:** 19/02534/FUL (validated: 07/06/2019)

**Address:** Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

**Proposal:** Installation of wall, vehicular and pedestrian access gates within the north courtyard; internal works to facilitate the refurbishment and repair of the Boot Room

**Applicant:** Mawley Hall LLP (c/o agent)

**RESOLVED No Objection**

**Reference:** 19/02535/LBC (validated: 07/06/2019)

**Address:** Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

**Proposal:** Internal refurbishment and repairs to Boot Room to include reinstatement of fireplace and internal doorways; works to windows; works to facilitate the erection of wall and gates within North Courtyard

**Applicant:** Mawley Hall LLP (c/o agent)

**RESOLVED No Objection**

**Reference:** 19/02765/TCA (validated: 20/06/2019)

**Address:** 4 Lacon Court, Childe Road, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PB

**Proposal:** Fell 1no Silver Birch within Cleobury Mortimer Conservation Area

**Applicant:** Mr Robert Robinson

**RESOLVED No Objection with the following condition.**

We recommend that the tree is felled but with the planning condition that there is a biodiversity gain (NPPF 2019). This could be achieved by planting at least two oak trees in the place of the Birch and along its hedge line. They could be planted as close as 10M to each other. These oaks will within 50-100 years achieve vital gain in biodiversity – a mature oak is host to some 500 to 100 species of wildlife. They will also provide for future proofing of the biodiversity gain when the planes reach the end of their life within the next 50 years or so.

**07.09.19 Outstanding Issues of Small Towns with Shropshire Council– Cllr Brown**



---

Cllr Brown discussed the email request to join other councils in lobbying Shropshire council about the lack of assistance in the South of the county. There is an appetite for Market Towns in South Shropshire to meet again and would be happy to contact others to start again.

**19.55pm RESOLVED to Suspend Standing orders to let Cllr Butler speak.**

Cllr Butler offered to attend any meetings but to make sure that it is not crossing with the SALC working groups. When arranged copy in Madge and Gwilym. Need to contact Cllr Bob Welch of Church Stretton Town Council to discuss further.

**19.57pm RESOLVED to reinstate Standing Orders**

**07.10.19 Parish Hall – Cllr Brown**

Lease agreement for cottage.

The Clerk updated the council on communication for legal advice with a charity law specialist at MFG solicitors.

It was **RESOLVED** that the town council sign the Tenancy agreement and to continue with the solicitor from MFG and arrange a meeting between the Parish Hall Committee, Town council and solicitor convergent in Charity law.

**07.11.19 Action Log – Cllr French, Cllr Bodenham**

Cllr Brown proposed that it would be best to keep the two action logs separate as if the action log went into the plan it would be more complicated. **RESOLVED** to have a Summary plan with own action plan and keep the action log separate with a supplementary document.

**07.12.19 Town Councillor appraisals- Cllr Brown**

Cllr Brown explained that Councillor appraisals will be needed for Gold level accreditation in Quality. If we can start doing appraisals and expand over the years but need to do something. They can be self-complete and book an appointment with a colleague to review.

To make the document in the Cleobury style and send out to look at end of August to complete.

**07.13.19 CIL – Expression of Interest Decision Report**

**This was covered earlier.**

**07.14.19 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on **Monday 5<sup>th</sup> August 2019.**

---

**Meeting closed at 8.10pm.**

**Signed Chair:**



**Date: 5<sup>th</sup> August 2019**