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**Minutes of Town Council meeting held on Monday 3<sup>rd</sup> June 2019 at 7pm in the Cleobury Country Centre, Cleobury Mortimer.**

**Present:**

Cllr Debbie Brown (Chair), Cllr Neil Tysall (Vice Chair) Cllr Geoff Hainsworth, Cllr Toby Kirkby, Cllr Paul French, Cllr Jon Bodenham, Cllr Alexander Smith, Cllr A Goold and Cllr Liam Roberts.

**Town Clerk:** M Sheehan

**RFO:** D McBride

Public: 10

Unitary Councillors: Cllr G Butler, Cllr M Shineton

The Chair welcomed everyone to the April meeting.

**06.00.19 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Mr Jones from the Cleobury Rugby club explained that he had sent a letter which the councillors will be aware of about the playing field and that in the winter due to drainage issues, the pitch cannot be used too much as it would ruin the pitch, therefore go and Hire the Astro Turf. There is a grant for 80% of the cost to improve the facilities of drainage and spotlights, which would leave a shortfall of £4,500. Looking for the Council to contribute this and the Club will do all the paperwork. The funds have to be paid upfront of £30,000 within 60 days but can-do staged payments if needed.

Cllr Goold explained about the Leader project and the reason to pay upfront.

Mr Jones confirmed that it was available until October.

Cllr Brown suggested a meeting with the Clerk and RFO to look at together and bring back to the council.

The RFO pointed out that three tenders will be required

Mr Evans of Mortimer Gardens wanted to talk on behalf of the residents about the planning application on the Agenda. He urged the council to look at this as the proposal is for five houses which would change completely the area of elderly and vulnerable people and thought that bungalows would be more appropriate and in keeping with the area.

**Short Presentation by Mr Smith (Tree warden) on the Tree Charter**

Mr Smith gave a PowerPoint presentation explaining that the Council has been invited by NALC (National Association of Local Councils) to look at signing up and he believes that the Council should sign up.

He mentioned the three points which are in alignment now **1. Charter for Trees Woods and for People 2017** **2. National Planning Policy Framework NPPF 2018-19** and **3. Cleobury Neighbourhood Plan 2018-2020**

- Signing up to the Charter could help us in many ways Open our eyes -A mature oak tree is a host for over 800 different species
- If we don't plant now, they will not be there in 100-250years
- Let's celebrate our great trees and countryside
- Why not create an Oak avenue into the Town and skyline trees
- Tree Protection Orders for the veteran trees
- Create green spaces and turn new developments into woods
- Take full advantage of the good that trees can do us
- Plant new trees and hedges to fortify Wildlife Corridors
- Watch out for diseases e.g. Ash dieback
- Use trees to generate even better habitats and biodiversity
- Include new Planning policies in the Neighborhood Plan e.g. 20% shade cover – lower density housing.

Mr Smith concluded that The Tree Charter adds to the biodiversity and to the quality of life of the people of Cleobury.

**06.01.19 Apologies for absence**



None

**06.02.19 Declaration of interests:**

**Disclosable Pecuniary Interests**

**Cllr Bodenham 06.07.19 Financial Matters**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**06.03.19 To approve the Minutes of the Town Council Meeting held on Monday 13<sup>th</sup> May 2019**

Council **RESOLVED** to approve the Minutes of 13<sup>th</sup> May 2019; duly signed by the Chairman.

Council **RESOLVED** to approve the Confidential Minutes of 13<sup>th</sup> May 2019; duly signed by the Chairman.

**06.04.19 Matters arising from the minutes**

Clerk's Report distributed at meeting.

Checked with Primary School about employing a Lollypop person and the Trust is reluctant to employ one so we may have to employ the person ourselves. More investigations required.

Received answers to questions from the Charity Commission on our relationship with the Parish Hall. We are not Trustees or corporate trustees and the running of the Hall is down to the Trustees (the Parish Hall management committee). Advice given to Councillors.

Reported two littering offences to Shropshire council for action and been informed that letters have been sent to offenders.

Assisted police with more CCTV and identified vehicles involved in thefts around Cleobury. Footage put on Disc and collected by Police.

Still Chasing our streetlight removed in New road by developer.

Clarion report done and sent to Clarion.

Assisted by councillors to put up, check and mark marquee ready for Cleobury Festival. Thank you to Cllrs, Goold, Smith and Tysall.

Chase the Newbridge project and continue to do so.

Have put up Cleobury Mortimer Town council for NALC's Star Councils Awards 2019.

Started looking at Parking issues and traffic management with Cllr Tysall and now have a form to help.

Attended a meeting at Mawley Hall for an update on what they are up to and supplied report. All very positive and a good asset for local employment and wildlife.

Had complaints about trees and hedges being cleared around an old bungalow with asbestos. Notified relevant authorities.

Attended GDPR training at Shrewsbury.

Chasing information from Severn Trent about any planned upgrade to our Sewage Works.

Looking into the cost of our streetlights with Shropshire Council to see if we can make any savings by switching.

Met with resident next to Cemetery to look at a tree that may cause an issue.

Put out tree work advised from the Risk report, to get Quotes so we can get all work done in one go.

The Parish Annual meeting was another good success thanks to Cllrs Bodenham and French for their efforts.

Chased Tenbury road development and will be arranging an on site meeting with councillors.

Councillors training is required, so please look at attending some training listed below if possible.

<b>SALC Training</b>	(up until end of July)	
7 June (2pm)	Basic Planning following by CIL	Council Chamber, Shirehall
26 June (9 am)	Neighbourhood Planning	Lord Hill
2 July (5.30 pm)	Fundamentals for Councillors	Ludlow Room, Shirehall
3 July (10 am)	Chairmanship	Sambrook Centre, Stirchley & Brookside PC



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**06.05.19 Councillors reports and items for future agendas**

Cllr Hainsworth raised an issue with the advice from the Charities Commission and the Conveyancing document, which he had discussed with Justin Parker as the Council have the title in the Land registry documents.

The Council will put some specific questions together and employ Mr Parker to sort this out and ask for specific advice on Charity Law. **RESOLVED.**

Cllr Roberts had met with an experienced Bike trail rider who had given advice on the bike trail and now just need volunteers to make changes before it is looked at for a safety report.

He had some complaints about broken glass and rubbish in the Skate park area and had a request to regularly sweep the area.

Cllr Bodenham mentioned that Caron Rogers had offered to do 6 or 7 workshops with Businesses. The Neighbourhood plan is moving along and there is a Right Home Right Place housing survey with a link on social media. Have seen land agents and Highways but no response to date. Chasing the business grant for early July. The annual town did very well again. A report will be circulated and councillors asked to comment on what went well and not so well so we can inform next year's plans.

Cllr Kirkby informed the council that he was half way through the road survey and raised two points. Rea View the road has still not been completed and one drain cover is missing.

Cllr French added that the houses adjacent to the footpath are experiencing flooding which never happened before. Flooding may have been caused by the removal of trees and hedges and addition of tarmac

Cllr Butler added that Shropshire Council would not adopt the road until all issues were sorted.

Cllr Smith mentioned the grassed areas around Cleobury are overgrown.

The Clerk confirmed he was chasing but Shropshire Council are well behind.

Cllr Brown requested that the Crossing position for the Primary School be put on the July agenda and we need a discussion with Mrs Mayfield. Concerning the trees cut down in Ronhill we need photos. Clerk to sort out.

Cllr Tysall updated that we had looked at the CCTV with the Clerk and produced a document to help filter results. Traffic was brought to complete halt with parking on pavements and double yellow lines.

Cllr Hainsworth explained that the Parish Hall management committee were reviewing the Conveyancing document. The CMFA were invited to a borders meeting on 13<sup>th</sup> June if any councillor was interested in attending.

Cllr French raised the issue of overgrown trees at Newbridge and to talk to CMFA. Have been to a meeting with resident of Betjeman way concerning the huge rise in service charges. Agents from SDL Holdings came to try and explain which they took on in 2015. They had to put up charges to keep things in good order. Cllr Shingleton has also been looking at this but they have found an expert on the subject and will be arranging a meeting.

Cllr Goold explained that he attended assembly at the Primary School every class has now done Dementia Friends AWARENESS and a dementia-based activity. Very pleased with school.

**06.06.19 Unitary Council Reports (Cllr G Butler / Cllr M Shingleton)**

Cllr Shingleton reported that the resident of Betjeman ways issue had been passed to senior housing officers to look at and our MP is also interested and replied. She is concerned over the basic profiteering ethos. She is a Mortimer Gardens resident now. The review of the Local plan is ongoing. Future Fit is being appraised by minister and awaiting their view. Have received a reply from Worcestershire council concerning the Bus service.

There was a Youth partnership meeting and no one from council.

Clerk confirmed that there is no dedicated councillor so best to send to Clerk to see if anyone is available.

Cllr Butler advised that the people of Betjeman way should question what they are getting for their money. The Place plan review is back and looking at the Strategic plan. There is a new structure with Highways and all items should go through Fiona Horton. After a letter from a resident he was looking at the Dog fouling signs and will meet with the Clerk to go through it. Cllr Butler added that with the work at Mawley there would be CIL payable to the community.

**06.07.19 Financial Matters**

**a) Accounts to be paid:**

West Mercia Energy – toilet electric – April 2019 - £74.48

J Bodenham – reimbursement Annual Parish Meeting printing - £23.94

Mr & Mrs B Davies – Annual Parish Meeting refreshments - £130.00



Annual Insurance - Came & Company - £2,153.95

**The RFO informed the council of the following additions: -**

Security wise - **Annual** checks New toilets locking system - £108

Prysmian – Xmas lights - £1107.29

Clarion – Annual fee - £180

Alan Guest mowing Svcs – Grass cutting - £612

Annual Insurance amendment - Came & Company - £1,794.39

The RFO explained that £1,707.17 for the three-year Long-term agreement, a saving of £87.22 off that revised quote.. **RESOLVED** agreed to three-year plan.

**06.08.19 Planning Matters**

**New Planning Applications:**

a) Reference: 19/02014/FUL (validated: 09/05/2019)

Address: 10 Furlongs Close, Cleobury Mortimer, Shropshire, DY14 8AS

Proposal: Erection of single storey side extension; alterations to access

Applicant: Mr L Rollings (10 Furlongs Close, Cleobury Mortimer, DY14 8AS)

**RESOLVED** No Objection

b) Reference: 19/02088/FUL (validated: 17/05/2019)

Address: Saddlers Barn Farm, Redthorne Hill, Cleobury Mortimer, Kidderminster, DY14 8QL

Proposal: Erection of two replacement dwellings, five replacement agricultural buildings# installation of a new drive, landscaping and associated works

Applicant: Mawley Hall LLP (C/O Agent)

**RESOLVED** No Objection.

c) Reference: 19/02246/FUL

Address: Proposed Residential Development Land to The East of Mortimer Gardens Cleobury Mortimer Shropshire

Proposal: Erection of 5no dwellings

Applicant: Mr H Smith

The Clerk informed the council of an objection online and the council discussed the application with the concerns raised by residents and looking at material considerations.

**20.24pm RESOLVED to suspend Standing orders.**

Cllr Shingleton suggested that the council lists objections and put to planning committee.

Cllr Butler suggested the council put what we prefer as well as objection listing material considerations, overdevelopment and research from Neighbourhood plan.

**20.28 RESOLVED to reinstate Standing Orders.**

The Council **RESOLVED** that the Clerk put together an Objection listing the concerns raised in draft and sent to all councillors to agree before submitting to planning.

**d) Planning Decisions (INFORMATION ONLY):**

Reference: 19/01263/FUL (validated: 25/03/2019)

Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

Proposal: Installation of children's play equipment, and associated works, within woodland garden area

Decision: Grant Permission

Reference: 19/00540/FUL (validated: 15/02/2019)

Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

Proposal: Erection of a range of stables to accommodate up to 22 horses with associated groom's and estate office accommodation, erection of an indoor riding arena; storage barn; outdoor riding manage; energy centre; landscaping and associated works

Decision: Grant Permission

Reference: 19/01454/FUL (validated: 04/04/2019)

Address: Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN

Proposal: Works in connection with the siting of two shepherds huts to be used as an annex to Mawley Hall



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Decision: Grant Permission

**06.09.19 Shropshire Food Policy Alliance – Cllr Brown**

Cllr Brown explained about the Food Policy alliance and the statistics show that there are people from Cleobury Mortimer area that uses food banks in Tenbury and other areas. Perhaps it is something for the council to look at and become part of a registered scheme. Other points raised were people only able to access local shops with their budget, the poor bus service. The amount of food shops throws away and that food from Cleobury goes to food banks out of Cleobury.

It was **RESOLVED** for the council to meet with the Shropshire Food poverty. Clerk to arrange.

**06.10.19 Playing Field – Cllr Brown**

Drainage and Flood lights for Field.

Cllr Brown suggested that the Clerk and RFO meet with Mr Jones from the Rugby club and look at the proposal.

**20.40pm RESOLVED to suspend Standing Orders**

Mr Jones explained that they hope to have a second team and grow the club to even have a ladies' team. The cost to use the Astro turf is about £2,500 a year so perhaps the club could put some funds to help facilitate the offer.

**20.46pm RESOLVED to reinstate Standing Orders.**

The council confirmed that the Clerk and RFO would meet with Mr Jones and report back to council.

**06.11.19 Festival Review- Cllr French**

Cllr French confirmed that there is a window dressing competition with three judges from the community. The council would pay £100 to a charity of the winners' choice and they will have a small trophy. Sorting out the fliers. The Glass blowing cannot attend due to unforeseen events. There was a short discussion about the possibility of a raffle to win a day at glass blowing but could not facilitate.

**06.12.19 Town Council to debate about signing up to the Tree Charter – Cllr Brown**

After seeing the presentation by Mr Smith, the council **RESOLVED** to sign up to the charter.

**06.13.19 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on **Monday 1<sup>st</sup> JULY 2019.**

**Meeting closed at 8.58 pm.**

Signed Chairman:



**Date: 1<sup>st</sup> JULY 2019**