



Minutes of Town Council meeting held on Monday 1st April 2019 at 7pm in the Cleobury Country Centre, Cleobury Mortimer.

Present:

Cllr Debbie Brown (Chairman), Cllr Geoff Hainsworth, Cllr Toby Kirkby, Cllr Paul French, Cllr Jon Bodenham, Cllr Alexander Smith, Cllr Neil Tysall and Cllr Liam Roberts.

Locum Clerk: Mrs D McBride

The Chairman welcomed everyone to the April meeting.

04.00.19 Democratic 15 minutes Public Time

There were three members of public present.

- Mr C Smith had sent a written Owl Watch report (attached with Minutes) which is being discussed later – see Agenda Item 04.10.19. Following research, they would like to install owl boxes in the Cemetery and Cleobury Park trees. They will be to RSPB design and unobtrusive. Mr Smith is pleased with the quality and depth of work in the Tree Report for Mawley Hall and is awaiting the Parkland report next. He is encouraged by the collection of recently planted trees in the fields.
- Mr B Webster spoke about the lack of timetables for bus users and that the 292 service needs to be promoted. He proposes having timetables put out at venues in neighbouring parishes. Mr Webster has some Perspex holders and is happy to work with Council to improve the promotion of this valuable service. Recent closure of the A4117 meant some journeys were cancelled and some sections were missed out completely. Passengers were not told where the closure was and this lack of information is an on-going issue.

04.01.19 Apologies for absence

Cllr Andrew Goold – work commitment

Clerk, Mr Sheehan – holiday.

Unitary Cllr Gwilym Butler – another meeting.

**04.02.19 Declaration of interests:
Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr J Bodenham declared an interest in Agenda Item 04.07.19 reimbursement.

04.03.19 To approve the Minutes of the Town Council Meeting held on Monday 4th March 2019 and Extraordinary Meeting held on Tuesday 19th March 2019.

Council **RESOLVED** to approve the Minutes of 4th March 2019; duly signed by the Chairman.

Council **RESOLVED** to approve the Confidential Minutes of 4th March 2019; duly signed by the Chairman.

Council **RESOLVED** to approve the Minutes of 19th March 2019; duly signed by the Chairman.

Council **RESOLVED** to approve the Confidential Minutes of 19th March 2019; duly signed by the Chairman.

04.04.19 Matters arising from the minutes

Mr Sheehan, Clerk's Report – distributed prior to meeting

Meeting at Newbridge with Shropshire Council, Cllrs French, Bodenham and Mr Mike Longmore.

Still chasing our streetlights taken down in New Road by developers.

Requests for more CCTV footage from Police Created Discs and handed over to Police.

Signed and returned papers to MFG Solicitors regarding work for Parish Hall, confirming payment by Parish Hall.

Still working on Festival for 29th June.

Planning register, Risk Register and Complaints register are all up to date.



Assisted Cllr Bodenham, Mark Greaves and two students to mark out Bike trail. Trees marked for removal. Had complaints about block drains in Pinkham and Tenbury road, sent email to relevant departments at Shire Hall for answers as to why not being done. They are sorting it out.

Town and Parish return has been signed and sent to Gemma Davies at Shropshire Council.

Traffic incident in High street with damage to Speed sign. Reported to Police, Shropshire Council cleaned up straight away. Gained footage and registration for Police and sent footage and statement to West Mercia website as instructed by police.

Met with Hugh from the Quarry who would donate 40 ton of scalping's if needed, but may cause other concerns if used.

Clarion report done and sent to councillors before sending to Clarion.

Dealing with Charity Commission regarding Playing Field and Parish Hall. Request from Parish Hall to assist with Constitution but as legal document, signposted to Charity commission and advised getting legal advice.

Moving on with quotes for Play area, will take time until ready to bring to council.

Notified contractors to start the grass cutting agreed by council.

Arranged a meeting with contractor chosen by council to talk over fitting Dog training area to make sure happy to proceed, have to keep chasing for date to start.

Councillors training is required so please look at attending some training

Looked at traffic flow while Severn Trent is working by new nursing home and noticed that without parking restrictions from the crossroad down towards the bank, it was proving to be worse than ever.

Have had more complaints about streetlights not working in Whitcombe Orchard and passed onto Connexus, as there are 5 and have been out a long time.

Received a request for handrails on some steps in Lower street. Asked Highways to look into this.

Received enquiries as to the planning application of Mawley estate to locate bollards, as to whether it will deny access for the burial ground. Have contacted Planning officer on the case to reply. Chairman and Finance Officer have since met with the Estate Manager at Mawley Hall.

Reported pot holes and streetlight faults as needed.

New Toilets has had annual service on the doors and requested engineer check opening and closing times with Roger and adjust as necessary.

Addressed flooding issues in Pinkham with Shropshire Council Highways.

Addressed issues with CCTV system when required. Still minor glitches needing attention.

Big Thank you to the efforts of Cllr Bodenham and his volunteers for their hard work on the bike trail. Also, all other councillors and staff for their hard work supporting the community.

04.05.19 Councillors' reports and items for future agendas

- Cllr Tysall raised an issue regarding the Belisha beacons posts at the new crossing. Some mobility scooters are finding it difficult to get around one post as it is set 0.5m back from the kerb and just 1m from wall.
- Cllr Kirkby commented on the recent incidents of crime and the poor state of the High Street road surface.
- Cllr French reported the disgraceful amount of rubbish on the A4117 towards Long Bank and asked for Streetscene to litter pick this road and remove fly tipping. We could also publicise that there are Recycling Centres in Stourport, Craven Arms and Bridgnorth.
- Cllr Brown reported on a positive meeting with the Estate Manager at Mawley Hall. He is keen to engage with the community and publicise their work at the Hall. He will attend the Parish Meeting and will be invited to the next Crime Group meeting. Cllr Brown also reminded councillors that anything discussed in the 'Confidential' session at a Council meeting should not be repeated to members of the public.
- Cllr Bodenham informed the meeting that there will be a meeting on 8th April to look at nominations for the Cleobury Community Awards. Nominations should be sent to Cllr Brown, Cllr Bodenham or the Clerk who will consider them. The Dementia Friendly Town group met today and are pleased that the 10K run in July will be supporting them. The Bike Trail has had a lot of work done on it over the past three weekends. The track will be inspected by a specialist and appropriate signage supplied. We have objectives to meet for the Local Council Award Scheme and more work to enable us to meet the criteria set for Gold level.
- Cllr Roberts raised the issue of inadequate lighting in Cleobury Park. This will be added to the Projects List.
- Cllr Smith reiterated the comments regarding the poor state of the High Street – it gives a poor impression.
- Cllr Hainsworth commented on the poor state of the Bridgnorth Road and that we would have hoped for better service from the new contractors. Regarding the Parish Hall, on advice from Mary Stone, the recently vacated cottage is being cleared and refurbished before being re-let.



04.06.19 Unitary Reports

- Cllr Shingleton confirmed Council should complain about the poor state of the roads and the lack of informative signage at road closures. The Place Plan meeting is being held on 9th May. White lines to manage parking on the main street are almost completely worn away and creating parking issues. There are a number of Health meetings this week regarding GP services and care in the community. Cllr Bodenham informed Cllr Shingleton that the hedge behind Cleobury Hills does not belong to them but to Shropshire Council.

04.07.19 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

Cleobury Country – Office Rent, Room Hire and Training Fees - £1,297.50

West Mercia Energy – Toilets electric, February - £79.30

Shropshire Council – Rates - £620.04

Butlers of Cleobury – Christmas confectionery - £90.00

Andrea Pellegram – Neighbourhood Plan work - £1,800.00

J Bodenham – Neighbourhood Plan and Cleobury Park expenses - £106.86

Council RESOLVED to approve these payments and cheques were signed.

b) S.137 Expenditure

St Mary's Place Residents Association – Community Garden - £350.00. Council RESOLVED to defer this matter until another quote is received.

St Mary's Youth Project – Dance Mirrors - £1,180.00. Council RESOLVED to approve this payment and cheque was signed.

04.08.19 Planning Matters

a) New Planning Applications:

- i) Reference: 19/01112/FUL (validated: 12/03/2019)

Address: 15 Church Street, Cleobury Mortimer, Shropshire, DY14 8BX

Proposal: Change of use from butchers shop (A1) into a pizza/salad bar takeaway (A5)

Applicant: Mrs Elizabeth Griffiths (15 Church Street, Cleobury Mortimer, DY14 8BX)

Council RESOLVED to defer this matter until further information is received regarding opening hours, layout plans, extraction information, waste facilities and parking.

- ii) Reference: 19/01265/CPE (validated: 19/03/2019)

Address: Street Record, St Marys Place, Cleobury Mortimer, DY14 8PF

Proposal: Application for Lawful Development Certificate for the existing installation to 23 dwellings and communal room on a sheltered housing scheme using individual heat pumps, with shared ground loops and boreholes.

Applicant: South Shropshire Housing Association (Craven Arms, SY7 9BW)

No comment required as this is a legal matter.

- iii) Reference: 19/00896/FUL (validated: 21/03/2019)

Address: Medical Centre, Pinkham, Cleobury Mortimer, DY14 8QE

Proposal: Conversion and extension of former medical centre to create 7 no dwellings with associated parking.

Applicant: Pumhouse Birmingham Ltd (T Mandair, 10 Langley Rd, Oldbury, B68 8QP)

Council RESOLVED to have no objection subject to concerns raised over the impact on parking in town as there are only 10 parking spaces provided. Also, the applicant must follow the archaeologist's recommendations for this site.

- iv) Reference: 19/01263/FUL (validated: 25/03/2019)

Address: Mawley Hall, Cleobury Mortimer, DY14 8PN

Proposal: Installation of children's play equipment, and associated works, within woodland garden area. Applicant: N/A (c/o Agent)

Council RESOLVED to have no objection to the proposals.



b) Planning Decisions (FOR INFORMATION ONLY):

- i) Reference: 19/00207/FUL (validated: 15/01/2019)
Address: Castle Toot, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PH
Proposal: Erection of a car port
Decision: Grant Permission
- ii) Reference: 19/00409/FUL (validated: 28/01/2019)
Address: Barn North East Of Mawley Hall, Cleobury Mortimer, Shropshire
Proposal: Erection of extension to barn (for incorporation into previously approved conversion scheme to provide ancillary leisure accommodation)
Decision: Grant Permission
- iii) Reference: 19/00410/LBC (validated: 28/01/2019)
Address: Barn North East Of Mawley Hall, Cleobury Mortimer, Shropshire
Proposal: Erection of extension to barn (for incorporation into previously approved conversion scheme to provide ancillary leisure accommodation)
Decision: Grant Permission
- iv) Reference: 19/00517/VAR (validated: 01/02/2019)
Address: The Lacon Childe School, Love Lane, Cleobury Mortimer, DY14 8PE
Proposal: Variation of Condition No.1 attached to planning permission CC2008/0040 dated 12/02/2009 to allow for the retention of the demountable accommodation for a further temporary period of ten years
Decision: Grant Permission

04.09.19 Parking Issues in Town – Cllr Brown

Council discussed the parking issues by the entrance to the Nursing Home and on the High Street between the Tenbury Road junction and the Manor House. When traffic lights were in use during construction of the new zebra crossing there were many positive comments on how well the traffic flowed. Council RESOLVED to put together a working group involving councillors and residents to look at ways of making improvements to traffic flow and parking.

04.10.19 Permission for siting of Owl boxes in Skate Park and Cemetery.

Further to receiving Mr Smith's Owl Watch report, Council RESOLVED to approve the request to attach two new boxes on trees in the Cleobury Skate Park area and Cemetery.

04.11.19 Cemetery forecast – Cllr Bodenham

Cllr Bodenham explained that Council needed to make a decision on how much burial land is required as part of the Neighbourhood Plan land allocations. Council discussed the Cemetery report which covered population statistics, burial trends and future growth and RESOLVED to support earmarking land for 100 years. Using forecasted figures this equates to 0.61ha.

04.12.19 One-year plan approval - including 1 year budget summary – Cllr Bodenham

Cllr Bodenham explained it was important to have an annual plan for Council to work towards. Council discussed the proposed plan which includes the budget summary and RESOLVED to support it subject to a few minor amendments.

04.13.19 Update on Neighbourhood plan - Presentation – Cllr Bodenham

Cllr Bodenham went through the Neighbourhood Plan 'Council Update' explaining the background, key elements of the plan, current status and next steps. A 38-page draft document is being prepared and there will be a questionnaire issued at the Annual Parish Meeting and Festival which will satisfy the criteria for public consultation.



04.14.19 Health and Wellbeing Trade Card leaflet – Cllr Bodenham

Cllr Bodenham went through the proposals for the Health and Wellbeing 'Trade Card' leaflet. A contribution of up to £1,500 is requested from our Project budget to pay for the design and print costs. Cleobury Country will obtain the information and distribute the leaflets. Some organisations may sponsor the leaflet but there is no listing fee. Council RESOLVED to approve the proposals.

04.15.19 To confirm date of next Town Council meeting

The next Town Council meeting will be held on **Monday 13th May 2019.**

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

04.16.19 Neighbourhood Plan - Negotiating options – Cllr Bodenham

Council looked at Land Allocation options for the Neighbourhood Plan.

Meeting closed at 8.55 pm.

Signed Chairman:

Date: