

<b>STATUS REPORT</b>			
<b>NEIGHBOURHOOD PLAN TASK AND FINISH GROUP</b>			
Project Start Date: August 2017		Project End Date: April 2019 (Now Oct-Dec 2019)	
Report Date: 4 Mar 2019 Report Period: 4 <sup>th</sup> Feb 2019 – 4 Mar 2019 Project Stage: Business Case development, viability checks, Land Allocation, Plan Drafting		<b>Overall Project RAG Status: Amber</b>	
Reason for RAG Status: Amber - Timing has extended due to need to undertake land allocation but the project is otherwise going well for scope, quality and budget.			
<b>Work Group Manager</b>	Cllr. Jon Bodenham	<b>Team Composition</b>	Kate Pearse, Roger Brown, David Webb, Pete Blackburn, Kit Smith, Paran Todd, Liam Roberts Cllrs.Gwilym Butler, Geoff Hainsworth, Paul French, Neil Tysall, Matt Sheehan (Town Clerk)
<b>Project Objectives:</b>			
<ul style="list-style-type: none"> <li>• Create a Neighbourhood Development Plan (NDP) for Cleobury Mortimer Town Parish that fully engages with the community to find out what residents and businesses of the town want for the period to 2036 and is approved by referendum.</li> <li>• Ensure the plan is “adopted” and “made” by Shropshire County Council Planning Department so that it is written into Planning Law.</li> </ul>			
<b>Critical Success Factors:</b>			
<p>SHORT TERM (3 months)</p> <ul style="list-style-type: none"> <li>• Work up draft policies and supporting papers.</li> <li>• Align the Cleobury Mortimer Place Plan with the NDP proposed policies and aspirations.</li> <li>• Work on business cases for Community Hub and Community Transport and Cemetery Land requirements.</li> <li>• Start talking to developers and land owners on viability</li> <li>• Draft Land Allocation proposal</li> <li>• Complete literature review for environmental policies and establish evidence base.</li> </ul> <p>LONG TERM (3-12 months)</p> <ul style="list-style-type: none"> <li>• Write up technical plan</li> <li>• Prepare detailed draft for consultation with supporting papers.</li> <li>• Undertake public consultation.</li> <li>• Plan prepared for submission for examination by Shropshire planning and an independent assessor.</li> <li>• Create Final Plan and publish</li> <li>• Conduct a local referendum to approve the Plan</li> <li>• Have the Plan “Made” into law</li> </ul>			
<b>Activities Completed in February.</b>			
<ul style="list-style-type: none"> <li>• Work on brief for land allocation and pass to Planning consultant who will work on draft end February and pass on to County Planning for initial feedback. – <b>Nearly Complete</b> - Brief completed, first draft of allocation to be delivered by Consultant and on to County Planners this week. A lot of detailed work has been completed on environmental improvements sought.</li> <li>• Draft brief and agree meeting with agents on viability study so that we can assess timescale and interest. This is likely to be key to getting our plan assessed. <b>Part Complete</b> – Agent brief will be completed this week and meeting is set between agent and landowner this week. Briefing of developer for viability will take place following outcome of meeting with landowner and agent.</li> </ul>			

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- Agree space requirement with Town Council for Cemetery with supporting information for land allocation and environmental policies. **Part Complete**. Awaiting some data from planning department. May need to proceed without wanted data and rely on estimates.
- Identify potential consultant to assist with Community Hub business case and progress with briefing. **Complete** – Two consultancies, identified and briefed for business case support. One proposal obtained within grant making body financial guidelines, a second one is due imminently.

### **Activities Planned for March**

- Complete draft land allocation and submit to County Planning for feedback.
- Following feedback from landowners on proposed land allocation and requests for green space and land for Community Hub, submit brief to developers so that they can assess basic economic viability.
- Complete Cemetery Land requirement and include in future land assessment and plans.
- Submit funding request for work on Community Hub business case development. Progress work with SMYP and other agents to establish build costs of the Hub.
- Start collecting commercial input data and costs for the Community Hub business plan inputs eg. Competitive rates for climbing activities, dance space, music studio space, meeting room rental, café running costs and staff/volunteering costs.
- Update Cleobury Country Board on the Neighbourhood Plan and gain their input on their potential support.

Issue Log of new and emerging issues			
Issues	Description:	Impact:	Action:
New issues	No new issues this month		

**NB New Issues in Red** – Resolved issues removed month after.