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**Minutes of Town Council meeting held on Monday 7<sup>th</sup> January 2019 at 7pm in Cleobury Country Centre, Cleobury Mortimer.**

**Present:**

Cllr D Brown (Chairman), Cllr Andrew Goold (Vice Chairman) Cllr Paul French, Cllr Alexander Smith, Cllr Neil Tysall, Cllr Geoff Hainsworth, Cllr Toby Kirkby.

**Town Clerk:** M Sheehan

**RFO:** D McBride

Public: 0

Unitary Councillors: Cllr G Butler, Cllr M Shineton

**01.00.19 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**No one to address council.**

**01.01.19 Apologies for absence**

Cllr Jon Bodenham Reason - Illness

**RESOLVED** to accept apologies

**01.02.19 Declaration of interests:**

**Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**Cllr D Brown item: 01.07.19 Financial Matters**

**01.03.19 To approve the Minutes of the Town Council Meeting held on Monday 3<sup>rd</sup> December 2018**

**RESOLVED** to approve the Draft and Confidential minutes, and duly signed by the Chairman

**01.04.19 Matters arising from the minutes**

Clerk's Report distributed at meeting.

Getting back to work and special thanks to Town council for support during illness.

Marquees now handed over from container

Have emailed Steve Brown SC Highways with suggested dates for a meeting at Newbridge.

Having to regularly chase Shropshire Council for repairs to roads, but it is their contractors that are slow.

Requested a meeting about the disruption putting in the new crossing. Gemma Lawley to get back to me.

Have arranged a meeting with the new Police Inspector and her new Sargent for our area. 25<sup>th</sup> 10.30am

Putting together Grass cutting specifications to go out for Quotes.

Have invited Mr Breen from Wyre Forrest to come and Quote for Wildflower garden.

Thank you to all volunteers in taking down the Christmas lights which went very smoothly.

**01.05.19 Councillors reports and items for future agendas**

**Cllr Hainsworth** reported that the Parish Hall now has the new railings done for the disabled entrance and the Solicitor is in touch with the neighbour's solicitor to get the easement sorted. It is confusing that there are Road closed signs at the junction of Tenbury road, but the road is not closed for miles, which is very confusing. Clerk to contact Highways.

Cllr Tysall reported that the traffic lights at the Catherton junction seems to have a fault with the sensors. Clerk to report to Streetlighting.



Cllr Goold thanked the volunteers for helping with the Christmas lights, Men's shed, Alan Guest Councillors and residents.

Cllr Brown suggested that we paint the Victorian post box we have in the town. Clerk to organise. A Christmas card sent to us from Ludlow Town council in conjunction with St Laurence's was a good idea and the Council should look at doing something with St Mary's which would also help them raise funds. Clerk to talk to Rev Asley Buck and gain advice from SALC and NALC.

Cllr Kirkby discussed Pot Holes and suggested doing regular street and road checks to report all faults found. Cllr French mentioned that the remedial work on the plaque was in hand and the stonemason also looked at the Wells, which found that it was in good shape with just work to replace some joints, and the archway needs a little tidy up with some repairs done with concrete and cement. The stonemason will quote for the work. Will also need to check water outlet into pudding brook.

#### **01.06.19 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)**

Cllr Butler reported that councils will soon be receiving a letter to re confirm their Cil priorities and should the council want help in filling that please let me know. Suitable preferences could be the New bridge corner alterations to stop accidents etc. 20mph speed limits if adopted as a policy by the council and probably many more. Need to be aware that you do not want to put on the list items to be funded from CIL that you may want to get under 106 agreements from developers, the items cannot be duplicated. It is also worth noting that SC may bring forward educational, highway and health issues which may weigh on CIL spend. Happy to help if needed.

Cllr Brown accepted the offer of help and pointed out that the extension to the Cemetery will depend on developers and the 20mph is to support for Shropshire. Clerk to arrange a meeting with Cllr Butler and Cllr Bodenham.

Cllr Shineton reported that there are three meetings this week with the CCG. For the new crossing Steve Brown is working with the Co Op to put information out to businesses when costs and budgets sorted and is to be done 19<sup>th</sup>, 20<sup>th</sup> February at half term. Pushing for night closure if needed.

Cllr Brown confirmed that the practice manager of the medical centre stated that they had approximately **4000** of their total patient population to the East of the proposed road closure and that this would severely impact on their ability to manage any home visits to those patients on a day to day basis. Cllr French while encouraged by Steve Brown is in talks but unhappy that there has been no consultation with the Medical Centre.

Cllr Goold asked at what point will the road closure details be decided?

Cllr Shineton answered that it will be when as soon as the Co Op gets back to Shropshire Council.

Cllr Goold asked that the Clerk is kept up to date to inform others.

Cllr Shineton added that the new toilets at the Parish Hall is a good job and perhaps if we do road surveys, we could also do pavements.

#### **01.07.19 Financial Matters**

##### **a) Accounts to be paid:**

Shropshire Council - Wages

##### **Cheques for payment: -**

West Mercia Energy – Toilet electric November - £86.05

Cleobury Country – Office Rent and room hire - £915.00

Viking – office supplies - £217.86

D Brown – reimbursement for website SSL - £115.18

SLCC – membership - £220.00

##### **RFO made Council aware of additional payments.**

Information Commissioner - £40- Data protection fee

Alan Guest - £60- Strimming around Bus shelter

Cleobury Café - £15.40 – Refreshments Xmas Lights volunteers

Kings Arms - £41.05– Refreshments Xmas Lights volunteers

Shropshire Council Occupational Health - £90

**RESOLVED that the accounts are accepted and all payments are made**



**b) S.137 Expenditure**

Cleobury Girlguiding – Programme materials - £531.00

**RESOLVED** to grant application.

Cleobury Country – printing material for Wellbeing Event - £300.00

**RESOLVED** to grant application.

**c) To approve budget and precept requirements for 2019/20.**

The RFO explained that the Finance committee has proposed a very slight increase of the Precept to go up from £112,000 to £115,000 to allow for inflation and complete some of the projects to get done. **RESOLVED** agreed.

**d) To consider external auditors report and note conclusion of audit for year ending 31<sup>st</sup> March 2018.**

The RFO explained that the external auditor PKF Littlejohn had no concerns in their report. The Notices relevant have been published. The Council noted that no actions had to be taken.

**01.08.19 Planning Matters**

**a) New Planning Applications:**

Reference: 18/05625/FUL (validated: 07/12/2018)

Address: Meadowside, Weston Farm Barns, Cleobury Mortimer, Kidderminster, DY14 8PP

Proposal: Erection of a single storey extension to the side elevation

Applicant: Mr And Mrs N. Pearson

There was a short discussion and requested it noted that there is no mention a new access as the current access to the garage at the rear, would be taken out by the proposed extension This would raise safety implications to which Highways should be consulted in our view. Otherwise we have No Objection to this application. **RESOLVED**

**b) Reference: 18/05806/LBC (validated: 18/12/2018)**

Address: 36 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DQ

Proposal: Installation of replacement windows affecting a Grade II Listed Building

Applicant: Mr Derek John Garbett

**RESOLVED** No Objection to this application.

**c) Planning Decisions (INFORMATION ONLY):**

Reference: 18/04239/FUL (validated: 19/09/2018)

Address: New Industrial Units at New House Farm, Tenbury Road, DY14 8RD

Proposal: Siting of a mobile home for use as a mess room for the charity associate members and erection of a wooden workshop shed with an adjoining decking area

Decision: Grant Permission

**01.09.19 Place Plan – Cllr Bodenham**

To consider proposed revisions to Place Plan info and priorities.

Due to Cllr Bodenham being ill, this was deferred to the February meeting.

**01.10.19 'Motion' to support 20mph limits in Cleobury Mortimer - Cllr Brown**

"Cleobury Mortimer Town Council recognises the benefits associated with a 20 miles per hour speed limit in residential areas rather than a default of 30 mph which exists in most parts of the town and County. There are fewer fatalities and injuries, greater survivability in traffic collisions, improved air quality, reduced fuel use and greater willingness of the population to walk or cycle – which has associated health benefits. The Town Council therefore supports the "20 is Plenty" campaign and asks that Shropshire Council investigates how best the 20 miles per hour limit can be introduced to the streets of Cleobury Mortimer."



**Motion agreed and RESOLVED**

**01.11.19** Donation towards Sculpture display in St Mary's Church - Cllr French  
Cllr French explained that the WW1 Sculpture has been on display in St Mary's Church since the beginning of December and suggested that the council give a donation towards the organisers responsible for bringing it and the pleasure of having it in Cleobury. **RESOLVED** to donate £100 towards transportation costs from WW1 monies.

**01.12.19** Streetlight Lion Lane- Cllr Brown  
After a short discussion with points raised of cost to pursue, in time and legal fees, it was **RESOLVED** to contact Mr Poyner and offer to split the bill 50/50.

**01.13.19** Website accessibility compliance - Cllr Brown  
Cllr Brown explained to the council that we have received some information on new legislation on website accessibility that we need to do by 2020 and have already started with new accessibility buttons on the website for visually impaired that increases the size of the text. Have spent a lot of hours with phone calls and work but now we also have a secure website with everything encrypted.  
Cllr Hainsworth congratulated Cllr Brown for all the hard work on our website.

**01.14.19 To confirm date of next Town Council meeting**  
The next Town Council meeting will be held on **Monday 4<sup>th</sup> February 2019.**

**The Chairman read out the following requesting the public and press be excluded for the next item. RESOLVED.**

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the items.

- 01.15.19 Employee Matters – Cllr French, Cllr Brown**
- 01.16.19 Parish Hall – Cllr Hainsworth**
- 01.17.19 Police Response to complaint letters – Cllr Brown**
- 01.18.19 New Allegations – Cllr Brown**

**Meeting Closed at 9.01pm**

**Cheques written:**

Shropshire Council - Wages

**Cheques for payment: –**

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- Cleobury Country – Office Rent and room hire - £915.00
- Viking – office supplies - £217.86
- D Brown – reimbursement for website SSL - £115.18
- SLCC – membership - £220.00
- Information Commissioner - £40
- Alan Guest - £60
- Cleobury Café - £15.40
- Kings Arms - £41.05
- Shropshire Council Occupational Health - £90
- Cleobury Girlguiding – Programme materials - £531.00 - S137 grant
- Cleobury Country – printing material for Wellbeing Event - £300.00- S137 grant

**Signed Chairman:**



**Date: 4<sup>th</sup> February 2019**