

STATUS REPORT			
NEIGHBOURHOOD PLAN TASK AND FINISH GROUP			
Project Start Date: August 2017		Project End Date: April 2019 (Now Oct-Dec 2019)	
Report Date: 27 Nov 2018 Report Period: 28 th October – 27 th November Project Stage: Business Case development, viability checks, Land Allocation, Plan Drafting		Overall Project RAG Status: Amber	
Reason for RAG Status: Amber - Timing has extended due to need to undertake land allocation but the project is otherwise going well for scope, quality and budget.			
Work Group Manager	Cllr. Jon Bodenham	Team Composition	Kate Pearse, Roger Brown, David Webb, Pete Blackburn, Kit Smith, Paran Todd, Liam Roberts* Cllrs.Gwilym Butler, Geoff Hainsworth, Paul French, Neil Tysall, Matt Sheehan (Town Clerk)
Project Objectives:			
<ul style="list-style-type: none"> • Create a Neighbourhood Development Plan (NDP) for Cleobury Mortimer Town Parish that fully engages with the community to find out what residents and businesses of the town want for the period to 2026 and is approved by referendum. • Ensure the plan is “adopted” and “made” by Shropshire County Council Planning Department so that it is written into Planning Law. 			
Critical Success Factors:			
<p>SHORT TERM (3 months)</p> <ul style="list-style-type: none"> • Work up draft policies and supporting papers. • Align the Cleobury Mortimer Place Plan with the NDP proposed policies and aspirations. • Work on business cases for Community Hub and Community Transport and Cemetery Land requirements. Conduct short business needs survey. • Start talking to developers and land owners on viability <p>LONG TERM (3-12 months)</p> <ul style="list-style-type: none"> • Undertake land allocation exercise. • Complete literature review for environmental policies and establish evidence base. • Prepare detailed draft for consultation with supporting papers. • Undertake public consultation. • Plan prepared for submission for examination by Shropshire planning and an independent assessor. 			
Activities Completed in November			
<ul style="list-style-type: none"> • Explore possibility of reaching an agreement with local landowner to provide a site for hub at below market rate or free for the Community Hub – Approach made through agents– awaiting outcome • Brief a small selection of developers to look at our outline plans for housing through an agent or directly so that we get a better idea of the viability of what we are proposing. Agent requested to approach developers – Brief to be developed following land assessment. • Obtain an estimate of 25% CIL costs from Shropshire planning based on average house costs less affordable housing quota which does not attract CIL. – Outstanding – request made • Continue work on a fuller more costed out version of the Community Hub with a written brief for Architect, Visualiser and Quantity Surveyor to get a better idea of costings. – Partially complete • Agree space requirement with Town Council for Cemetery with supporting information for land allocation and environmental policies. - Outstanding • Meet with Highways Authority to ensure that the proposed policies we have identified are 			

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supported and feasible. Request a speed assessment for the areas of revised speed limits.

Outstanding – awaiting meeting date from Shropshire

- Gain a letter from the Primary School Head detailing the problems during drop off/ pick up time. Ask Council for progress on options to alleviate parking issues and anything that will need to be included in the NDP. – **Interim solution to be trialed.**
- Work further on the community Transport proposal and whether school will be involved and/or whether it will be a partnership with SMYP. **Work in Progress. (SMYP have received approval for a 3 year leased minibus which they intend to share when available in a reciprocal deal)**
- Confirm whether the school wishes to re-locate and when. Currently lack of plan suggests it is not for this round of planning, but may be considered as a marker for a longer term masterplan. **Assumption that school move is not part of plan.**
- Issue a letter of instruction to Shropshire planning to release all the relevant information and data for housing assessment for our Planning Consultant to undertake the Land Allocation exercise as part of the NDP. **Requested – Not yet received response.**
- Plan a short survey amongst businesses for employment land to test the location, accessibility and any other issues that would be required for our objective criteria for assessment. **Outstanding**
- Review our budget forecast in the light of revised costs for the Land Allocation and the Landscape literature review. – **Outstanding**
- Community Hub brief updated and architect briefed.

Activities Planned for December

- Follow up with agent on possibility of reaching an agreement with local landowner to provide a site for hub at below market rate or free for the Community Hub and reaction to proposal to request groundworks as part of the deal.
- Follow up with agent on potential developers for conducting a viability exercise on planned development
- Review our budget forecast in the light of revised costs for the Land Allocation and the Landscape literature review
- Agree a short survey amongst businesses for employment land to test the location, accessibility and any other issues that would be required for our objective criteria for assessment for placement in new year.
- Work further on business case for Community Hub.
- Work further on the community Transport proposal and whether school will be involved and/or whether it will be a partnership with SMYP.
- Meet with Highways Authority to ensure that the proposed policies we have identified are supported and feasible. Request a speed assessment for the areas of revised speed limits.
- Agree space requirement with Town Council for Cemetery with supporting information for land allocation and environmental policies
- Obtain an estimate of 25% CIL costs from Shropshire planning based on average house costs less affordable housing quota which does not attract CIL

Issue Log of new and emerging issues			
Issues	Description:	Impact:	Action:
New issues	No new issues this month		

NB New Issues in Red – Resolved issues removed month after.