



Minutes of Town Council meeting held on Monday 1st October 2018 at 7pm in Cleobury Country Centre, Cleobury Mortimer.

Present:

Cllr D Brown (Chairman), Cllr Andrew Goold (Vice Chairman) Cllr Paul French, Cllr Jon Bodenham, Cllr Alexander Smith, Cllr Neil Tysall.

Town Clerk: M Sheehan

RFO: D McBride

Public: 1

10.0.18 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

No one to address council.

10.1.18 Apologies for absence

Cllr Geoff Hainsworth - Reason - Holiday

Cllr Toby Kirkby - Reason - Illness

Unitary Cllr Gwilym Butler - Reason – Holiday

RFO D McBride will be late to meeting.

RESOLVED to accept apologies

10.2.18 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr J Bodenham item: 10.7.18 Financial Matters

Cllr D Brown item: 10.7.18 Financial Matters

Cllr N Tysall item: 10.8.18 Planning Matters f)

10.3.18 To approve the Minutes of the Town Council Meeting Monday 3rd September 2018

RESOLVED to approve the Draft minutes, and duly signed by the Chairman

10.4.18 Matters arising from the minutes

Clerk's Report distributed at meeting.

Attended Town & Parish Council Forum on 3rd September – reports from Danial Webb on Shropshire Council's Overview & Scrutiny function, Steve Brown on road safety schemes and environmental maintenance and Gemma Davies on the proposals for CIL Local and Economic Growth.

Chased police for wildlife camera update at cemetery – issue being resolved now. Contact with grave owner regarding unauthorised works – site meeting with builder.

Informed police of anti-social behaviour behind church and rat run issue in Ronhill Crescent/Furlongs.

Two enquiries for CCTV footage regarding incidents. Not police matter but have incident reference numbers.

Followed up issues behind church – request bin and bench are replaced – Agenda item. Put notice up to ask people to keep tidy and be mindful of slippery path and uneven ground and on risk register.

Sent requested information and stated case for highway works as infrastructure priorities prior to meeting with Steve Brown. Invited to Shirehall to meet traffic team.

Chased Steve Brown cc Chris Edwards for £10,000 outstanding.

Complaints regarding dog fouling near Telephone Exchange – more signs put up.

Complaint of dangerous goal net on Playing Field – requested removal.



Chased pot hole repairs and verge/kerb spraying with highways. Spraying not been done by Shropshire Council since Kate Adams left. Repeated pot hole reporting for Catherton Road by Madge and Phil but not actioned yet by Kier.

Concerns raised over lack of parking at east end of town to be considered by Neighbourhood Plan group. Reported fly tipping at Vaughan Road following complaints.

Forwarded reports of damage to vehicles in New Road following lorries and tractors travelling to/from the SHW containers site.

Initial discussion re library services from 2020.

Sent inventory of all our street lights to Western Power who will notify Npower to update their records and our billing accordingly.

Generator ordered.

Cllr Hainsworth attended meeting on 13th September with SC & WSP regarding new zebra crossing outside Co-op. Very good meeting and outstanding works on the Tenbury Road junction Give Way sign and road markings were agreed for action.

Wildflower information coming from the Natural Environment Team, SC. Worc's CC got money from ERDF for their Natural Networking Programme but not in Shropshire.

Meeting with School regarding CCTV issues.

Met with the Crime Commissioners ambassador for Shropshire about lack of Police presence, CCTV and lack of reporting back with updates was discussed. Will be arranging visits with officers.

Letter sent regarding damage to streetlight in Lion lane. Reported all other lights not working online with Shropshire Council and with Persimmon Homes.

Letter reply sent regarding CCTV complaint.

Contacted by SSHG regarding the Green area. SSHG to provide more information.

Received authorisation of payroll form for councillors to sign and return to Shropshire Council.

Complaints and Risk lists updated regularly as needed. Copies in packs.

Contacted by Dog warden regarding a form sent by a resident, for completing to report dog fouling authorised by Town Council. Confirmed that the Town Council has no knowledge of such a form. To address with resident.

10.5.18 Councillors reports and items for future agendas

Cllr Goold reported that everything was moving forward with the First Responders with interested member of public to help from Auto Glym and possibly Mr G Pain helping with fundraising event at the Golf Club. Cllr Butler also talking to other Parish Councils. Friends of St Mary's looking at Xmas Fayre and looking for funding for a banner. Good meeting with Dementia Group and looking to talks with Primary school and their school council.

Cllr Brown made the council aware of another letter received from the same complainant about the camera by the Primary School and the response.

Cllr Bodenham reported on the Dementia training at the Kings Arms with attendance from the police, looking at First responders and Fire service next as this is first step towards being a dementia friendly town. Also, to approach businesses to work with.

Neighbourhood plan now from Green to Amber as next phase needs lots of evidence. Land allocation is an objective assessment as local plan is only one part.

Cllr Goold questioned Lacon lack of response regarding plan.

Cllr Bodenham confirmed had no response from Lacon.

Cllr French raised the near miss of a vehicle and mobility scooter at the Co-Op Exit and was in talks confirming signage is not clear enough.

If any councillor was having difficulty accessing One drive cloud-based information to contact Paul.

10.6.18 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)



Cllr G Butler Report October 2018

1. Brexit task and finish group re opened following the governments issue of the white papers in case of a hard Brexit. The group will look at any issues that may affect Shropshire.
2. An informal task and finish has been looking at planning enforcement and compliance, the outcome of which is that a training session will be launched later in the Autumn for all Town and Parish Councils.
3. CIL is being looked at and a paper will be coming to cabinet later in the Autumn which will go out to consultation, see previous email to the clerk.
4. Council is promoting awareness of Adult and Children's social care needs and a range of posters have been supplied to the clerk for local notice boards if possible please
5. On visiting the 8 parish councils within our ward we are asking them to look at pre-casting towards overall facilities in the area such as Men's sheds, First responders Library etc. Some councils are already starting to fund some of the organisations.

Cllr M Shineton

Lots of reviews and Task & Finish groups looking at budgets in Shropshire Council. The Crossing by the Co-Op is due to be put in mid-October at Half term to limit disruption. Have consulted with residents. Cottage Gardens have a water leak, have addressed with Severn Trent and being attended to. Donated Benches along path by Lacon have now been fitted. Youth partnership meeting highlighted the need for a Scout leader or could lose altogether. There are tenders out for bus service with two replies R&B and Minsterley, holding back subsidy to Worcestershire Council at present, looking at County wide travel with numbers using the buses increased. One issue of a student having a one-hour class but bus timetable makes student have to waste valuable time waiting around.

Cllr Smith confirmed school timetable down to individual teacher.

Cllr Shineton continued. That it was her personal view of mis information given from Defend our NHS. Future fit had good results but will take six weeks to have response paper online, ongoing. Report to South and CCG would be Jan 2019.

Cllr Goold asked if information is actually collated at the A&E in hospitals with postcodes and borders an issue, as could travel around three counties for A&E.

Cllr Shineton reported that when fighting for Kidderminster Hospital and meeting with the Trust they denied any problems. We can only deal with Shropshire as have no cooperation from Worcestershire, but postcode data will be there. Short discussion on where ambulances go with 999 calls.

Wednesday South Shropshire CCG meeting for community GP's for care closer to home. Ambulance trust putting money into up skilling and transport.

10.7.18

Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

Cleobury Country – room hire and office rent - £945.00
R Price – cemetery and play area grass cutting (August) - £380.00
D Brown – reimbursement for web hosting annual fee - £86.26
Viking – toilet and office supplies - £108.76
West Mercia Energy – toilet electric August - £57.99
D&G Stone Services – memorial plaque (balance payment) - £1,710.00
PKF Littlejohn – external audit - £480.00
Prysmian – Streetlight maintenance (Jan 2017 – Aug 2018) - £5,061.53
J Bodenham – Neighbourhood plan Reimbursement - £87.39

Clerk made Council aware of additional payments.

j. Bodenham - Neighbourhood plan - £248.00
Andrea Pellegam Ltd - £1,350.00 – Neighbourhood plan
Machine Mart - £399.79 – Generator
Arien Designs - £1,242.00 – Noticeboard

b) S.137 Grant Requests



Cleobury Mortimer Primary School – outdoor play equipment - £1,000.00

Council deferred until later in the meeting when RFO is present.

c) Payments Received

Cemetery income - £350.00

RESOLVED that the accounts are accepted and all payments are made

d) Finance Committee

To receive report from Finance Committee and approve Terms of Reference.

Council deferred until later in the meeting when RFO is present.

10.8.18 Planning Matters

a) New Planning Applications:

Reference: 18/03913/FUL (validated: 24/08/2018)

Address: Mawley Hall, Cleobury Mortimer, DY14 8PN

Proposal: Restoration of the former Fountain Garden, including the erection of a summer house, landscaping and associated works.

Applicant: Mawley Hall LLP

Cllr Brown read out an observation posted on the planning portal. RESOLVED No Objection

b) Reference: 18/03914/LBC (validated: 24/08/2018)

Address: Mawley Hall, Cleobury Mortimer, DY14 8PN

Proposal: Restoration of the former Fountain Garden, including the erection of a summer house, landscaping and associated works affecting a Grade 1 listed building.

Applicant: Mawley Hall LLP

RESOLVED No Objection

c) Reference: 18/03936/FUL (validated: 23/08/2018)

Address: Hobsons Brewery, New House Farm, Cleobury Mortimer, DY14 8RD

Proposal: Erection of a single storey extension; new pedestrian access and works to car park.

Applicant: Hobsons Brewery & Co. Ltd

RESOLVED No Objection

d) Reference: 18/04014/FUL (validated: 29/08/2018)

Address: Lea Farm, Catherton Road, Catherton Park, Cleobury Mortimer, Kidderminster, Shropshire, DY14 0EA

Proposal: Change of use of a dwelling house (C3) to a mixed use of a dwelling house (C3) and holiday let (Sui Generis)

Applicant: Mr And Mrs Gatehouse (C/O Agent)

RESOLVED No Objection

e) Planning Application Reference: 18/04166/FUL

Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the erection of three lighting poles to support lighting for playing field

Location: Playing Field, Love Lane, Cleobury Mortimer, Kidderminster, Shropshire

Clerk informed council that this item required more information and is deferred.

f) Reference: 18/04239/FUL (validated: 19/09/2018)

Address: New Industrial Units At , New House Farm , Tenbury Road, Cleobury Mortimer, Shropshire, DY14 8RD

Proposal: Siting of a mobile home for use as a mess room for the charity associate members and erection of a wooden workshop shed with an adjoining decking area

Applicant: Cleobury Mortimer Men's Shed (Fa: Mr P. Blackburn, Pudding Meadow Cottage, Eagle Lane, Cleobury Mortimer, DY14 8RA)

RESOLVED No Objection

Decisions:

Reference: 18/03039/FUL (validated: 13/07/2018)

Address: The Coach House, Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14



8PN

Proposal: Alterations to former coach house, plus associated landscaping works
Decision: Grant Permission

Reference: 18/03040/LBC (validated: 13/07/2018)

Address: Coach House, Mawley Hall, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PN
Proposal: Alterations to former coach house
Decision: Grant Permission

Reference: 18/03526/LBC (validated: 31/07/2018)

Address: 32 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DQ
Proposal: Internal and external alterations in connection with the erection of a conservatory to rear affecting a Grade II Listed Building
Decision: Grant Permission

10.09.18 St Mary's closed Churchyard – Cllr Brown

To consider purchase of new bench and bin.

Clerk made councillors aware of costings and designs. It was discussed about engaging with the youth. Agreed to defer until a further meeting and two councillors to engage with the youth first.

10.10.18 Telephone Box Curdale – Cllr Brown

To consider proposals for use of phone box.

Four examples were shown and general view was to have as an information point to pick up leaflets. To talk to Steve Todd and look to engage with Men's shed for design and signage. To repair and paint, Cllr Smith and Clerk to look at but refurbish in meantime.

10.12.18 Christmas Lights – Cllr Goold

To consider process for managing sponsorship for Christmas lights.

Cllr Goold discussed that after talking to St Mary's perhaps something can be done for Christmas at the Wells. It was agreed to leave until area has been made more customer friendly. Cllr Goold offered to distribute the collection boxes and get more clarification about sponsorship of the lights.

10.13.18 CIL Funding – Cllr Brown

To discuss letter of concern from Chairman of Childs Ercall Paris Council

Cllr Brown raised the letter received about the concern for getting CIL money by another council and confirmed that it was due to be discussed at the next Shropshire Council cabinet meeting, but now taken off the agenda. Cllr Nutting, leader of Shropshire Council, statement about a proportion of everyone's CIL goes to major infrastructure caused concern as our money could be used in the North. It was agreed for the Clerk to arrange an urgent meeting with our Unitary councillors to discuss this issue informally. Also, to contact other clerks to see if there is an appetite for a joint councils meeting and arrange for Ludlow.

10.14.18 Marquees – Clerk

To consider costs for repair/replacement parts against purchasing new marquee.

Clerk explained that the cost to bring the two marquees up to scratch would be £4-500 and then have to loan out which takes up our time. Suggested buying own marquee for our use only and donate what was given to us to someone who previously borrowed it and keeps asking. Have four quotes to look at from different companies and the best value is with C&D King ltd at £790 plus VAT. For a 4x8 Commercial DIY Marquee. Next best is Toolport in Germany 4x8 Professional at £780.65. All options were discussed.

RESOLVED to purchase from C&D King ltd at £790 plus VAT. Other Marquees to be donated to other user with our new marquee for our use only.

10.15.18 Bylaws – Cllr Brown

To look at adopting model Bylaw for pleasure grounds, public walks and Open spaces.

Cllr Brown raised the issue of Bylaws and the need to review the Model Bylaws to see if any needed adoption by the council. Agreed a working group of Cllrs Brown, Cllr French and the Clerk.

10.16.18 Shropshire-Wide 20mph Campaign – Cllr Brown

To Discuss letter to adopt speed restrictions on our streets.



This was discussed and agreed for the Clerk to arrange for Professor John Whitelegg to attend a one of our Council meetings to give a 10-minute presentation. Clerk to arrange.

20.22pm RFO D McBride joined the meeting.

Items from the beginning of the Agenda will now be discussed.

10.7.18 Financial Matters

b) S.137 Grant Requests

Cleobury Mortimer Primary School – outdoor play equipment - £1,000.00

The RFO explained this application that was part of the Annual Town meeting event at the Primary School.

RESOLVED that the application is approved.

d) Finance Committee

To receive report from Finance Committee and approve Terms of Reference.

RESOLVED to adopt the Terms of Reference.

The RFO confirmed points raised and agreed at the finance meeting. The Debit card to be set up. Library request for future funding, but options and all the information must go to public consultation to see what the public want us to do. Gaining more information of a breakdown of costs. In survey Dog training area and Gym equipment came higher in priorities and that money would pay for those and other things. 300 regular users a year of the library noted. **RESOLVED** Public consultation.

10.17.18 To confirm date of next Town Council meeting

The next Town Council meeting will be held on **Monday 5th November 2018.**

The Chairman read out the following requesting the public and press be excluded for the next item.

RESOLVED.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

10.18.18 Employment matters – Cllr Brown, RFO

Meeting Closed at 8.37pm

Cheques written:

Shropshire Council - Wages

Cheques for payment: –

Cleobury Country – room hire and office rent - £945.00

R Price – cemetery and play area grass cutting (August) - £380.00

D Brown – reimbursement for web hosting annual fee - £86.26

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Andrea Pellegram Ltd - £1,350.00 – Neighbourhood plan

Machine Mart - £399.79 – Generator

Arien Designs - £1,242.00 – Noticeboard

CM Primary School - £1,000 – S137 grant

Signed Chairman: D Brown

Date: 05/11/18