



Minutes of Town Council meeting held on Monday 2nd JULY 2018 at 7pm in Cleobury Country Centre, Cleobury Mortimer.

Present:

Cllr D Brown (Chairman), Cllr Geoff Hainsworth, Cllr Toby Kirkby, Cllr Paul French, Cllr Andrew Goold, Cllr Jon Bodenham, Cllr Alexander Smith, Cllr Neil Tysall.

Town Clerk: M Sheehan

Public: 5

Presentation – NALC Quality status Award by Katrina Baker, (Chairman of the Accreditation Panel)

Cllr Brown welcomed Katrina Baker MBE to the Town Council meeting and invited her to speak.

Katrina thanked the Council for the invitation as Chair of the accreditation panel to award the Certificate. She wanted to encourage all councils to apply for the award with so much to benefit.

The first order of business when a panel gets together is to elect a chairman first and she was proud to have chaired this particular application which was outstanding. All elements were passed with ease, with an easy to navigate website, dedicated Chair and councillors, working as a team and showing such commitment shown with the community, and the Clerks hard work bringing it together. Congratulations and an easy decision to make.

Cllr Brown commented of the useful experience and taking on board recommendations made by the panel. Thank you to Clerk and Cllr Bodenham for all the hard work and please that the Council have come through a massive transformation to achieve this and only second council in Shropshire to do so.

Katrina informed the Council that they can now use the Logo for Quality status from the information pack sent from NALC and show that the Council puts the community before anything else.

07.0.18 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Cllr Brown asked if anyone would like to speak in public time.

Lesley Burnside addressed the council as a founder member of the Archery Club, Cleobury Archers. In 2016 the club received financial support from the Town council which helped keep it going and has since received other match funded grants and has seen membership increase 5-fold with archers gaining County, Junior champion and Novice champion. The Club are in talks with Lacon to stay there and would welcome the Councils support if required.

Councillors French, Hainsworth and Cllr Butler offered support if required, to notify clerk.

07.1.18 Apologies for absence

Cllr Shingleton - Another meeting

RFO - Holiday

07.2.18 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr J Bodenham 07.07.18 Financial Matters

Cllr P French 07.07.18 Financial Matters

Cllr G Hainsworth 07.9.18 Rights of Way

07.3.18 To approve the Minutes of the Town Council Meeting Monday 4th JUNE 2018

RESOLVED to approve the minutes, and duly signed by the Chairman.



07.4.18 Matters arising from the minutes

Clerk's Report distributed at meeting.

Clerk's Report for JULY 2018 meeting

Assisted Police with CCTV due to an incident of criminal action that involved Cleobury Mortimer, subsequently received an email from Shrewsbury Police CID to thank us for assistance in their enquiries and confirm the benefit of our new system which helped immeasurably. Still receiving requests for assistance.

Now upgraded CCTV have some need to upgrade recording capacity and received quote to be looked at. Met with Alice Croft, Shropshire Council and Cllr Brown to go over proposals for Disabled Parking, speed limits and other Highways issues.

Met with land owner of fallen tree in Skate Park, arranged removal of damaged tree and raise concerns over remaining trees to be risk assessed.

Offer of assistance from Scouts to help in the town and have done good job with Church flower beds.

Have quotes returned for Adult Gym equipment to assess and next step to look at funding options. Looking at other projects that we have also ongoing, play area, BMX track and Dog training area.

Received more correspondence from resident concerning CCTV. Agenda item.

Informed of issues with old medical centre by concerned resident, to contact new owner.

Working with Prysmian with next round of concrete column replacements and School sign. 16 now done from the 22 we have.

Have confirmed that the two Marquees have been donated to the Town Council.

Received backing from Selattyn and Gobowen Parish Council regarding carrying Dog waste bags.

Festival day went really well with increased attendance, compliments and praise received from public.

Traffic Calming Gates are now fitted at the top of the Town.

Continuing to work with Homepoint regarding Local connection concerns.

Football posts have damaged brackets so had all removed for public safety and notified Football team.

Dealing with all day to day issues as they arise. Risk register available to view at meeting.

Will start getting ready for Christmas lights.

Put together first report in the Clarion as sent out in Draft to all councillors.

Dates to Note:

Local Plan Review - Wednesday 4th July at 6pm - Cleobury Country

Neighbourhood Plan Task and Finish Group 7pm - 8.30 Monday 9th July 2018 Cleobury Country

Crime Reduction Group – 11am Monday 6th August at Sports and Social Club

07.5.18 Councillors reports and items for future agendas

Cllr Hainsworth asked about Give Way Sign still missing from Tenbury Road junction. Clerk to chase
Cllr Tysall discussed state of Manor House and parking issues. Clerk to contact owner and report back.
Cllr Brown raised the following. Old telephone Box at Curdale, next agenda to discuss. Bus Shelters need cleaning and facelift, to put on maintenance list.

The activated warning sign for the bad bend at the bottom of Cleobury needs to be brought back to the drawing board after a meeting with Prysmian, due to size, location. Need a meeting with Steve Brown Shropshire Council and evidence of volume of incidents.

Need to contact owner of Manor House for an update and to tidy up. Clerk to follow up.

After a meeting of LJC and discussion of potholes, we need to report again to make sure they are on the list.

Thank you to Cllr French for doing the flowers in the Memorial Gardens ready for the Festival.

Cllr Bodenham mentioned being a Dementia friendly Town and working with the new nursing home and staff at Severn Hospice to be trained. Need volunteers to help with a steering group. To defer being a Stroke aware town for now. Looked into loading bays in town with Alice Croft from Shropshire Council and has to be a no go for now due to space taken up. Have information now for Neighbourhood plan and finally have a timetable set for Policy reviews.

Cllr French commented on the parking in Catherton road causing issues for residents. The action log is in hand. Could the council look again at a Council banner, agenda item next meeting. Royal British Legion looking at an annual donation for upkeep of memorial gardens. Roger watering plants daily.



The Wells working group will meet soon, looking for sponsorship and Rowan tree fouling BT lines so needs reducing. Looking at prices for generator, agenda item next meeting. Festival committee are very please with this year and will be meeting soon for next year.

07.6.18 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)

Cllr Butler mentioned the vehicle activated signs and information sent out to councils. The community enablement team is not a done deal yet as cabinet told to review again. Thinking about Tree Preservation Orders and locally row of pine trees on Clavas, that were planted for a reason need preserving. Town council to support and discuss with tree warden.

07.7.18 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

West Mercia Energy – toilet electric – April & May - £145.12

SALC – councillors training - £50.00

Market Hall – Festival & WW1 meetings - £24.00

Prysmian – CCTV electrical work - £608.26

P French – reimbursements for Festival expenses - £173.64

Viking – toilet office supplies - £483.24

M Sheehan – travel expenses - £22.50

G R Shorthouse – skips for cemetery - £576.00

Cleobury Country – rent and room hire - £885.00

R Price – grass cutting – May - £380.00

Cleobury Clarion – annual advertising space - £180.00

J Bodenham – Neighbourhood plan & Festival expenses - £701.31

The Clerk confirmed some extra payments: -

R Price – Grass cutting June - £380.00

Alan Guest – Grass cutting - £612.00

P French – Reimbursements memorial garden - £80.00

Old Comrades – Silent Soldiers - £200.00

RESOLVED that the accounts are accepted and all payments are made

b) S.137 Grant Applications

I. 1st CM Scouts - £2,989 for electrical work at Pump House

Deferred to next meeting when RFO is back

II. CM Men's Shed - £1,000 towards set-up of site.

RESOLVED to agree to application.

c) To note report from Finance meeting

Deferred to next meeting when RFO is back

d) To confirm re appointment of Internal Auditor

RESOLVED to appoint Dianne Malley

07.8.18 Planning Matters

a) New Planning Applications:

I. **Reference:** 18/02292/FUL (validated: 12/06/2018)

Address: Woodside, Milson, Kidderminster, Shropshire, DY14 0BU

Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the change of use of existing agricultural shed for use as cattery

Applicant: Mr Peter James Hughes (Woodside Fishery, Milson, Kidderminster, Shropshire, DY14 0BU)

RESOLVED No Objection



- II. **Reference:** 18/2522/LBC (validated: 19/06/2018)
Address: Market Hall, Church street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8BS
Proposal: Erection of commemorative plaque to front elevation of Market Hall
Applicant: Mrs Alison Sheffield
RESOLVED No Objection noted corporate trustee.

- III. **Reference:** 18/02345/OH (validated: 22/05/2018)
Address: Hopton Wafers Shropshire
Proposal: To uprate 8 spans of 2 wire 11000-volt overhead wire to 3 wires.
Applicant: Western Power Distribution
RESOLVED No Objection

b) Planning Decisions:

- Reference:** 18/01435/FUL (validated: 12/04/2018)
Address: Former Public Conveniences, Eagle Lane, Cleobury Mortimer, Shropshire, DY14 8RA
Proposal: Conversion of existing domestic outbuilding to residential annex.
Decision: Grant Permission

07.9.18 Rights of Way

- I. To comment on proposed alterations to Footpath 05 18/46A (part) Parish of Cleobury Mortimer.
After a short discussion RESOLVED to reply: -

We as a Walkers are Welcome community and have a healthy walkers tourism, which is growing, so therefore request that the walkers' views and Footpaths association are fully taken into account by Shropshire Council when making any decisions.

- II. To note confirmation of the Modification Order 2013 (Footpath FP44R Deletion and Addition, parishes of Neen Savage and Cleobury Mortimer and Footpath Addition, parish of Cleobury Mortimer.

07.10.18 Market Hall – Cllr Brown

Maternity leave and sick cover.

Cllr Brown informed the Council that Derek was off sick and asked that Roger help and Invoice time to Market Hall. **RESOLVED.**

As the Manageress will have maternity leave it was agreed that the Market Hall committee decide the cover and report back to council. Cllr Smith to be added to committee, replacing Cllr Thorogood.

07.11.18 Councillor Vacancy – Cllr Brown

Cllr Brown confirmed the receipt of Cllr Thorogood's resignation. Clerk to begin Co Option proceedings.

07.12.18 Review of Committees and Working Groups – Cllr Bodenham

Cllr Bodenham reported to the council that at the quality presentation, it was suggested to look at forming committees.

RESOLVED to put together a formal Finance Committee.

07.13.18 To adopt updated Code of Conduct – Cllr Bodenham

RESOLVED to adopt with review date and Quality logo added.

07.14.18 Local Plan Review representation and update – Cllr Brown

Cllr Bodenham confirmed that a meeting was set with one of the principal planners Eddie West Shropshire Council, to look at the Parish plan and link with Neighbourhood plan to create a long-term development plan. Then consult residents and have feedback so we have influence over any future developments. Need to look at demographics of age and needs.

07.15.18 Storage of equipment and location of new Notice board

RESOLVED that trailer we own can be secured in school car park for ease of access, also and new notice board can have just Town Council logo and quality logo added to be located by post box as agreed.

07.16.18 Silent Soldier Armistice 2018 – Cllr French, Cllr Brown

RESOLVED that Cllr French and Clerk arrange siting of Silent Soldiers by White gate at Cemetery and at the other end of town by Yieldside.



07.17.18 To confirm date of next Town Council meeting

The next Town Council meeting will be held on **Monday 6th AUGUST 2018**.

The Chairman read out the following requesting the public and press be excluded for the next item

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

07.18.18 Review of Complaint

Meeting Closed at 8.57pm

Cheques written:

Shropshire Council - Wages

Cheques for payment: –

West Mercia Energy – toilet electric – April & May - £145.12

SALC – councillors training - £50.00

Market Hall – Festival & WW1 meetings - £24.00

Prysmian – CCTV electrical work - £608.26

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Alan Guest – Grass cutting - £612.00

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Signed Chairman:



Date: **6th August 2018**