STATUS REPORT
NEIGHBOURHOOD PLAN TASK AND FINISH GROUP

Project Start Date: August 2017	Project End Date: April 2019

Report Date: 26 June 2018 **Report Period: 5th - 26 June 2018** **Project Stage: Survey Analysis, Policy Development, First draft report, Preparing for consultation.**	**Overall Project RAG Status: Green**

Reason for RAG Status Change: No change

Work Group Manager	Cllr. Jon Bodenham	**Team Composition**	Kate Pearse, Roger Brown, David Webb, Pete Blackburn, Kit Smith, Paran Todd, Liam Roberts	
			Cllrs.Gwilym Butler, Geoff Hainsworth, Paul French, Neil Tysall, Matt Sheehan (Town Clerk)	

Project Objectives:

- Develop a Neighbourhood Plan for Cleobury Mortimer Town Parish that fully engages with the community to find out what residents and businesses of the town want for the period to 2026 and is approved by referendum.
- Ensure the plan is "adopted" and "made" by Shropshire County Council Planning Department so that it is written into Planning Law.

Critical Success Factors:

SHORT TERM (3 months)
- Developing data gathering from National and County stats.
- Complete analysis of The Big Cleobury Survey and Qualitative engagement meetings with individuals, community groups and businesses.
- Have a draft plan in place ready for consultation, structured to meet planning needs
- Plan consultation on draft plan

LONG TERM (3-12 months)
- Consultation should provide amendments and a plan prepared for submission for examination by Shropshire planning and an independent assessor.
- Have a referendum planned and completed

Activities Completed in June

- Complete analysis of Survey and qualitative input. - Complete
- Compile most of the desk research data needed – Some Outstanding
- Finalise policy ideas with evidence references – First draft complete
- Brief Planning Consultant so that they can produce a first draft plan for review by the team. - Completed
- Complete grant application for remainder of grant not used last financial year – Completed
- Hold re-election for chair of task and finish group – Deferred as meeting cancelled
- Plan consultation of draft plan - Outstanding
- Begin publishing highlights of survey results – Started at Festival and Local Joint Council LJC
- Produce issue 2 of the Newsletter and begin distribution - Outstanding
- Continue work on policy development for areas identified within the plan EG Community Transport, Youth Hub. – Ongoing
- New recruit inducted (Liam Roberts)
- Met with Land Agent (Halls) acting for the majority of land offered for development – Positive response from land owner whose land is in the areas most favoured by the survey for development.
- Tree Group being formed, led by Kit Smith, Consulted with Church Stretton who are advanced in this process

- Plastics Reduction Group established and working on discovery and recommendations

Activities Planned for July

- Identify any outstanding data collection, desk research needs
- Follow up on Grant application
- Hold re-election of chair
- Plan consultation of draft plan – Outstanding
- Review consultants first draft policies as written up from brief
- Produce issue 2 of the Newsletter and begin distribution - Outstanding
- Continue work on policy development for areas identified within the plan EG Community Transport, Youth Hub, Environmental policies, Health and Wellbeing Strategy
- Update the Q&A
- Write article for Clarion – staged release of results and recommendations
- Develop results presentation and outline policy recommendations for community groups
- Secure meeting with Planning department as part of Shropshire consultation on Local Plan partial review.

Issue Log of new and emerging issues			
Issues	**Description:**	**Impact:**	**Action:**
Existing issues			
Capturing input from those without a vote but key stake in Cleobury and the use of its facilities.	Those under 18 are the future of Cleobury but will not get the vote. Businesses provide services and some pay taxes but do not get to vote. Those on Caravan and Static home sites are a significant body of people who use the services but many do not get a vote. Surrounding Parishes use the School, Medical Centre, shops and facilities but do not contribute financially or get a vote	Planning is based around Cleobury being a Key Market Town. It has to provide the services to sustain itself and be capable of serving the broader community who use it. To accept further growth it needs to both understand the impact of growth in surrounding parishes.	Ensure consultation with these groups. Consider a planned parallel vote for these communities. This will be non-binding but informative and recognise them as stakeholders.
Strategic Land Allocation map errors	We have identified one definite error in the map issues as part of local plan. Clarvers land is incorrectly drawn showing some land not offered for development as well as not showing land that was offered. Catholic Church Land still showing as being offered for development. Planners have now confirmed this as withdrawn	Without amendment we could be using an incorrect map in our assumptions and survey which would damage credibility of the process.	Approaching Senior Planner to point out and obtain a corrected or at least clarified map for our use. – Not achieved Some conflict on Facebook related to Clarvers Field. **Get updated plan for final publication.**
Gaps in Data	BT for Broadband and Lack of detailed data for Mobile coverage and Severn Trent have not responded to requests.	Gaps in data that we will need for policy development and report.	Keep probing. Seek alternative sources.
Delays in meeting with Planning Department	A meeting was offered but at short notice and other Councillors could not attend.	Not able to test policy areas and plans and correct maps. Could cause delays	Press for revised meeting date in July or early August.