



Cleobury Country Centre
Cleobury Mortimer
Kidderminster
Worc's
DY14 8PE
Tel no: 01299 271154



Date: 29th May 2018

To: All Town Council members

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **MONDAY 4th JUNE 2018, 7.00pm** at the **Cleobury Country Centre, Cleobury Mortimer**, for the transaction of business as set out in the agenda below.

The Public and Press are invited.

Yours Sincerely



Matt Sheehan
Clerk

AGENDA

06.0.18 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Playing Field Group – (Rugby, Football, Cricket) to talk to council about future projects.

06.1.18 Apologies for absence

06.2.18 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

06.3.18 To approve the Minutes of the Town Council Meeting Monday 14th MAY 2018

06.4.18 Matters arising from the minutes

Clerk's Report distributed at meeting.

06.5.18 Councillors reports and items for future agendas

06.6.18 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)

06.7.18 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

Security Wise – toilets annual maintenance charge - £105.60

J Bodenham – expenses for Festival and Neighbourhood Plan - £352.42

Hollywoods Sheds & Fencing – white traffic gates - £300.00

Start Traffic Ltd – 26 no waiting cones - £134.16



Shropshire Council – rates - £592.47
Plant-tech Hire – Mini digger - £72.00

b) Review and Update Mandate for Playing Fields Bank Account

c) Audit

- i) Confirm no conflict of interests with PKF Littlejohn LLP
- ii) Consider Internal Auditor's Report
- iii) Consider and approve AGAR Section 1 Annual Governance Statements 2017/18.
- iv) Consider and approve Accounts and Bank Reconciliation for year ending 31st March 2018.
- v) Consider and approve AGAR Section 2 Accounting Statements 2017/18

06.8.18 Planning Matters

a) New Planning Applications:

b) Decisions:

Reference: 17/04721/FUL (validated: 28/09/2017)

Address: Lodge Coppice, Mawley Oak, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PX

Proposal: Change of use of land for siting of 33No. static holiday caravans

Decision: Grant Permission

Reference: 18/01902/HRM (validated: 24/04/2018)

Address: Hedgerow Removals, Land to The East Of Ditton Mill Caravan Park, Doddington, Shropshire

Proposal: To remove (and replant) 4 No 10m sections of hedgerow.

Decision: No Objection

06.9.18 IT/ email protocol – Cllr Brown

06.10.18 Clee Hill Quarry workforce - Cllr Brown

06.11.18 Plastics – Cllr Tysall

Separate bins

06.12.18 Festival Update – Cllr French

Generator, marquee straps and pegs

06.13.18 Newsletter – Cllr Brown

Replacement of Newsletter to report monthly in Clarion.

06.14.18 Silent Soldier Armistice 2018 – Cllr French, Cllr Brown

06.15.18 Parking Issues Update, Enforcement– Cllr French, Cllr Goad

Primary School issues, Town enforcement.

06.16.18 To confirm date of next Town Council meeting

The next Town Council meeting will be held on **Monday 2nd JULY 2018.**