

## Minutes of Town Council meeting held on Monday 5<sup>th</sup> March 2018 at 7pm in Cleobury Country Centre, Cleobury Mortimer.

### Present:

Cllr Sean Thorogood (Chairman), Cllr Debbie Brown, Cllr Geoff Hainsworth, Cllr Paul French, Cllr Andrew Goold, Cllr Jon Bodenham, Cllr Alexander Smith, Cllr Neil Tysall, Cllr Toby Kirkby.

**Town Clerk:** M Sheehan

Public: 4

### 02.0.18 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Councillor Brown informed the Council and public that Draft minutes were now displayed on the website, so please look and report any inaccuracies.

### 02.1.18 Apologies for absence

**D McBride RFO Reason: another engagement.**

**RESOLVED** to accept the apology.

### 02.2.18 Declaration of interests: Disclosable Pecuniary Interests

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**Cllr Hainsworth item: 02.7.18 c) S137 Grant Applications**

### 02.3.18 To approve the Minutes of the Town Council Meeting Monday 5<sup>th</sup> February 2018

Council **RESOLVED** to approve the Minutes; duly signed by the Chairman.

### 02.4.18 Matters arising from the minutes

Clerk's Report distributed at meeting.

#### Clerk's Report for March 2018 meeting

Looking at extra additions to Xmas lights for next year's display. Agenda item

Had meeting at Kings Arms to agree location of cabinet for Defibrillator. Checking on site locations suitability.

Continue to send out anything that comes through the office and may be of interest to the public.

Still getting queries through our website and reply straight away. Working well.

Good meeting with Darren Reynolds Head at Lacon, now working together.

GDPR continues to be talked about with the new Data protection laws coming out in May. Agenda Item

Festival Logo agreed and moving on to organise Festival.

Broadband now in office and also works mobile phone is now in operation as agreed.

Working with Cllr Bodenham to get everything ready for Quality status.

Had meeting with Play Area and Skate park project group. All projects moving ahead with consultations either done or being done. Cllr Bodenham instrumental with proposals.

Cllr Bodenham met with myself and some children sent by parents, to sort out route for proposed BMX track.

Roger cleared snow in Cleobury and we offered help in the community for the vulnerable.

Looking into Public Protection Orders, Dog Control, dog fouling and Bylaws. Agenda item.

Visit from Ludlow councillors to look at our CCTV system.

Letter received from Market Hall to retain Notice Board in lieu of storing Xmas lights. Agenda item.

Booked training for councillors and myself as requested.

Set up Emergency contact group with Cllr Brown for community members to join.

#### Highways/ Streetlights Issues

All streetlights faulty repaired with LED lights fitted.

All Pot holes reported for repair.

Replacing first batch of concrete streetlights 28<sup>th</sup> March, also warning signs fitted and speed calming gates.

Replied to new proposed Zebra crossing feasibility study, so now with Shropshire Council.  
New Zebra crossing LED lights fitted to improve visibility.  
Further issues with streetlight in Lion Lane and access. Working with Shropshire Council.  
Worked with Highways to get assistance with Gritting around Cleobury.  
Spending time with research to deal with land owners request for the Council to move a streetlight.

## ➤ **Police/ Crime / Parking Enforcement**

Have received confirmation to use Crime Commissioner logo on our crime reduction info and Agenda's.  
From Crime Group New Pub and shop watch groups have been set up.  
All funding for second phase of CCTV cameras. Confirmed location with contractor and agreed help from Shropshire Council streetlighting and Mr Robinson who is sponsoring one camera. Meetings set up with Shropshire Council streetlighting and CCTV engineers to ready locations.  
Worked on issue with Skate park camera with contractor.  
Visits from Police weekly for updates and fully supporting our CCTV.  
Confirmed support with logo for Crime reduction group by, PCC as well as Police.

### **Dates to note**

#### **Crime Reduction meeting – Monday 21<sup>st</sup> May 2018 11am Sports & Social Club**

The Clerk informed the Council that he would be on annual leave for two weeks and to look at going on training courses over the coming year as it is part of their duties to attend training.

#### **02.5.18 Councillors reports and items for future agendas**

Cllr Goold informed the council that he had spoken to Elliot at the Co-Op and he would attend the Parish AGM to explain community involvement. Also, about using notice board in the Co-Op for Neighbourhood plan information.

Cllr Goold also raised the issue of an Emergency community help list to adopt a strategy with a working group. Cllr Brown confirmed that this was started over Facebook the weekend and continuing with the Clerk.

The Cemetery has many mole hills and Roger has put traps down but some have gone missing.

Cllr Hainsworth raised an issue of inconsiderate house owners clearing their driveway of snow but blocking the footpath.

Cllr Brown raised the point that CoCo work with the venerable so could work in partnership with volunteers.

Cllr Hainsworth noticed that new LED lights fitted on Tenbury road do not have enough light shining outwards. Clerk to investigate.

Cllr Bodenham reported good progress with Neighbourhood plan, may have to give some funds back and apply again due to sometime restraints, but not a big issue.

BMX trail up for consultation after meeting with resident's children and Clerk on site.

Attended SALC meeting in Shrewsbury, talked a lot about Award scheme and found information useful.

Cllr Kirkby Potholes are an issue and Bridgnorth road is quite bad. Clerk to report to Neen Savage.

The metal band around the tree on the green on Langland road is too tight.

Cllr Goold raised were that there are 22 A boards in the High street to advertise businesses

There was a short discussion on deliveries to shops over the bad weather with snow period.

Cllr Tysall thanked the Clerk for sharing positive comments about Ronhill.

Cllr French confirmed GPO cover done thanked Clerk.

Presented leaving present to Justin Parker from donations from councillors and staff.

At the WW1 meeting the centenary was discussed and having cut-outs around Cleobury. April agenda item.

#### **02.6.18 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)**

Cllr Shineton reported that the Budget book for Shropshire Council is on their website. Long discussions on Core work and economic growth to also help businesses with help and advice. There is a Rural fund for Youth to bid for of £30 – 33,000. There is a review on IT and Social Care looking at better linking Hospitals and GP's There is a deficit of 13 million. Annual review of Rural Community Council and looking to help anyone with their fuel bills. More flexibility in law changes to tackle issues with homelessness and sofa surfers. Working on bringing Community, health and nurses together.

Cllr Brown raised a point of duplication and some boundaries are not clear as to the people they serve.

Cllr Butler informed the council that Shropshire Council has a budget of £568 million and have had to switch 5 million from Highways. Northants council are in special measures and another 16 councils are close to that, a wake up for the government. No maintenance grant for this year but can look at again next year.

Need to find a long-term solution. Saved community enablement team for another 12 months.

Northants still have District councils and may go to Unitary.

Cllr Kirkby pointed out that some councils in the south have stopped doing road repairs.

Cllr Butler confirmed that Ringway have overspent by £32 million, new contractor Kier starts 1<sup>st</sup> April, working behind schedule on many jobs. Pushing for fairer funding for rural areas as more funding for urban areas has given inequality in funding. Have 13 million in bank for CIL funding.

Cllr Bodenham reported that Cleobury has applications already in for our CIL money and now on hold.

There was a discussion on CIL and not being able to access it to put back into local infrastructure.

Cllr Butler confirmed that it can only be used for new infrastructure.

Halo who run the Severn Centre in Highley are looking at putting in a splash and pay area and looking for funds. Shropshire Council are looking for allocation areas for extra care homes, perhaps something for Neighbourhood plan.

The LJC have a drop-in session at the Market Hall on Saturday 17<sup>th</sup> 10am to 12noon.

## **02.7.18 Financial Matters**

### **a) Accounts to be paid:**

Shropshire Council - Wages

### **Cheques for payment: -**

Cleobury Country – room hire for meetings - £56.26

Viking – office and toilet supplies - £206.65

## **Clerk added added**

NALC – Local Council award registration fee - £60.00

West Mercia Energy – Toilets Electricity Jan - £80.47

West Mercia Energy – Toilets Electricity Dec - £80.47

CCL – Rent Quarter - £840.00

## **RESOLVED that the accounts are accepted and all payments are**

### **c) S137 Grant Applications**

CM Footpath Association – Walkers are Welcome membership fee - £30.00

## **RESOLVED to agree to grant application.**

### **d) Capital Receipt Grant Application**

Parish Hall – decking and hand rail - £2,370.00

## **RESOLVED to agree to grant application.**

## **02.8.18 Planning Matters**

### **a) New Planning Applications:**

Reference: 18/00405/LBC (validated: 24/01/2018)

Address: 37 Lower Street, Cleobury Mortimer, DY14 8AB

Proposal: Replace 4no windows and 2no bays on the front elevation and 4no windows on the rear elevation affecting a grade II listed building.

Applicant: Mr & Mrs GARETH AND JANE MCCLEAN (37, LOWER STREET, CLEOBURY MORTIMER, KIDDERMINSTER, DY14 8AB, United Kingdom)DY14 0BU)

## **RESOLVED NO Objection**

### **Decisions:**

Reference: 18/00034/TCA (validated: 04/01/2018)

Address: Lacon House, 27 High Street, Cleobury Mortimer, Shropshire, DY14 8DQ

Proposal: To remove 3No Conifer trees within the Cleobury Mortimer Conservation Area

Decision: No Objection

## **02.9.18 Consider and agree Grass Cutting Contract 2018 – 2019- Cllr Brown**

Cllr Brown explained that the Clerk, RFO and herself had been through the quotes and put into a spreadsheet that all councillors received in their packs, with the proposals. Also, that the Cemetery grass cutting was put back on the list for a contractor to do.

**RESOLVED that the Play Area and Cemetery be awarded to quote A. Skate Park, Playing Field and St Mary's be awarded to Quote B. Cemetery expense be taken from 2% Precept increase.**

**02.10.18 Local Council Award Scheme – J Bodenham**

Approval of Training and Development Policy

**RESOLVED with addition of councillors.**

Approval of application for quality status.

**RESOLVED**

Interim Councillors on working Groups, committees

**RESOLVED to correct status of groups from Committees to working groups and to be reviewed as normal in May.**

**02.11.18 Cleobury Mortimer Welcome pack – J Bodenham, D Brown**

**RESOLVED that packs were to be personally delivered to new developments by a Councillor or the clerk and if we become aware of anyone moving into existing properties and rented properties they will get one as well.**

**02.12.18 Confirmation Council meeting dates 2018-2019 – Cllr Thorogood**

Confirm Parish AGM date of Friday 20<sup>th</sup> April 2018, venue, budget and format.

**RESOLVED to confirm date of 20<sup>th</sup> April at Lacon Childe school.**

**02.13.18 Xmas Lights – A Goold**

To look at adding to display for next year.

Cllr Goold explained that there will be about £1,000 budget for improvements, additions. To look at having a hanging display across the street coming into Cleobury Mortimer.

**20.40pm RESOLVED to Suspend Standing Orders.**

Mr Guest proposed that the council look at business sponsorship.

Cllr Good explained a concept of using Loyalty cards.

Agreed a working party to talk to Tenbury Town Council of Cllr Goold, Paran Todd, Cllr Tysall, Cllr French, Alan Guest and Clerk.

**20.45pm Reinstate Standing Orders.**

**02.14.18 General Data Protection Regulations – Cllr Thorogood, Cllr Brown**

Nominate working group to ready documents to suit our specific circumstances for April meeting.

**RESOLVED Clerk and Cllr Tysall to form working group.**

**02.15.18 Town Council emails – Cllr Brown**

Using council emails and etiquette.

**RESOLVED for councillors to use standard end for emails as proposed by Cllr Brown.**

**02.16.18 Town Council Notice board – Cllr Brown**

Consider proposal from Market Hall to take over our board in lieu of storing Xmas lights and documents and purchase a new one for the council.

**RESOLVED to hand over to Market Hall and to identify cost and location of a new Notice board to bring back at a future meeting.**

**02.17.18 Parish Hall Disabled Parking – Cllr Brown**

Consider request to extend disabled bay for additional parking for Festival.

Cllr Brown explained the need for extra disabled parking outside the Parish Hall on June 23<sup>rd</sup>.

**RESOLVED to ensure extra spaces are available with cones. Clerk to discuss with Highways.**

**02.18.18 Public Spaces Protection Orders – Cllr Brown**

Nominate a working group to review Dog control orders and dog fouling issues.

Cllr Brown explained the extra powers used by Wyre Forrest to ensure Dog owners carry dog mess bags and areas dogs must be on a lead.

**RESOLVED to look at as a working group of Clerk, Cllr Goold and Cllr Brown and bring back proposals to council.**

**02.19.18 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on **Monday 9<sup>th</sup> April 2018.**



## Meeting Closed at 9.05 pm

### Cheques written:

Shropshire Council - Wages

### Cheques for payment: –

Cleobury Country – room hire for meetings - £56.26

Viking – office and toilet supplies - £206.65

NALC – Local Council award registration fee - £60.00

West Mercia Energy – Toilets Electricity Jan - £80.47

West Mercia Energy – Toilets Electricity Dec - £80.47

CCL – Rent Quarter - £840.00

Cleobury Mortimer Footpaths Association - £30

CM Parish Hall - £2,370.00

Signed Chairman:



Date: 9<sup>th</sup> APRIL 2018