

## Minutes of Town Council meeting held on Monday 5<sup>th</sup> February 2018 at 7pm in Cleobury Country Centre, Cleobury Mortimer.

### Present:

Cllr Sean Thorogood (Chairman), Cllr Debbie Brown, Cllr Geoff Hainsworth, Cllr Paul French, Cllr Andrew Goold, Cllr Jon Bodenham

**Town Clerk:** M Sheehan

**RFO:** D McBride

Public: 8

### 02.0.18 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Mr Peter Hughes explained about his planning application on the Agenda for Woodside. It is proposed to convert the building into an on-site club where it would concentrate on Wedding functions, corporate events, suggesting 3 days a week, Friday, Saturday and Sunday.

Cllr Shingleton asked about the provision of food.

Mr Hughes confirmed that food would not be prepared on site but would be done by outside caterers. Just providing the Alcohol.

Hi business partner Mr Gould explained that with the fishing pools it is for families but main target is to provide a wedding venue as main use open from 7pm to 12.30. it is 2 miles outside Cleobury and can accommodate 80 to 100 vehicles.

Chairman thanked Mr Hughes and Mr Gould for attending.

Mr Hinwood explained that his planning application was for himself to live and work on the farm.

### 02.1.18 Apologies for absence

**Cllr T Kirkby Reason: Not Well**

**RESOLVED** to accept the apology.

### 02.2.18 Co – Option – Cllr Thorogood

At this point the councillors were given ballot papers with all three candidates listed to vote in order of choice to fill the two vacancies. Collected and counted by the Vice Chairman.

**RESOLVED** that Alexander Smith and Neil Tysall are duly Co-Opted onto the Town Council. They signed their acceptance, witnessed by the Chairman and Clerk and joined the meeting.

### 02.3.18 Declaration of interests:

#### Disclosable Pecuniary Interests

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**None**

### 02.4.18 To approve the Minutes of the Town Council Meeting Monday 8<sup>th</sup> January 2018

Council **RESOLVED** to approve the Minutes; duly signed by the Chairman.

### 02.5.18 Matters arising from the minutes

Clerk's Report distributed at meeting.

#### Clerk's Report for February 2018 meeting

Looking at extra additions to Xmas lights for next year's display. Agenda item

Attended a Primary School council meeting with Cllr Goold.

Attended Market Town Clerks meeting at Shrewsbury with report sent to councillors.

Nothing back about cabinet for Defibrillator.

Three candidates for Co-Option, arranged interviews and met with them to give full picture of involvement.

Continue to send out anything that comes through the office and may be of interest to the public.

New letters sent out to all local Funeral Directors and stonemasons.

Still getting queries through our website and reply straight away. Working well.

Could all councillors, before booking meeting rooms, contact the RFO so that allocation of payments can be checked.



Have had a member of the parish offer help on a voluntary basis when can, to help in the office or litter picking.

Setting up a meeting with Darren Reynolds Head at Lacon, to build closer ties and partnership working. GDPR continues to be talked about with the new Data protection laws coming out in May, but still disagreements over who can be the Data Protection officer.

Working on Festival Logo, also asked Art teacher Lacon to consider getting students as a project.

Dealing with FOI request from resident.

Have ordered Broadband for office and also works mobile phone as agreed.

Working with Cllr Bodenham to get everything ready for Quality status. Also, all policies and procedures.

Arranged meeting with Darren Reynolds Head at Lacon, to strengthen working relationships.

## **Highways/ Streetlights Issues**

Still lobbying Shropshire Council about maintenance Grant and its importance.

All streetlights faulty repaired with LED lights fitted.

All Pot holes reported for repair.

Many complaints about mud on road from two development sites and bad parking. Followed up with Highways, Police and Planning enforcement.

Had meeting with Prysmian on replacing concrete streetlights, having warning signs fitted and speed calming gates. Hope to have completed by end of March April 2018.

Attended meeting with Highways to go over issues needing attention i.e. Re surfacing of Main Street, Langlands Road, Furlongs, Catherton road and Junction, New road, Hurst.

Footpath in College close that causes flooding some properties when we have heavy rain.

Dropped Kerb by the Parish Hall, which they will get done as soon as possible now.

Talbot Car Park, also steps at top of car park that are breaking apart as for the future there will need to be work done there.

Proposed Footpath Tenbury Road, and on main road from Vaughan road to Catherton lights' Op crossing, Other footpaths like Langland road, that need attention.

Damaged wall outside the Market Hall, which they will get repaired.

Another joint push to get the Diocese to tidy up the ivy and trees opposite the Parish Hall

Received new proposed Zebra crossing feasibility study. Agenda item.

## ➤ **Police/ Crime / Parking Enforcement**

Enquiry from Ludlow Council to look at our CCTV so arranged a visit that went well. ORP checking system regularly.

Followed up with the Criminal damage to wiring for CCTV and streetlight, Payback to the community has completed.

Continue to offer training for CCTV to our keyholders.

Crime Reduction meeting went well again with good attendance.

Received confirmation of Grant success and have given go ahead to have final 12 cameras fitted around the town.

Had very informative meeting with Crime Commissioners Ambassador Graham. Have requested use of their logo on our crime reduction info and Agenda's. Also, they will be helping with other issues.

## **Dates to note**

**Crime Reduction meeting – Monday 21<sup>st</sup> May 2018 11am Sports & Social Club**

**Men in Sheds 7pm Wednesday 7th February 2018 at the Market Hall Meeting Room.**

## **02.6.18 Councillors reports and items for future agendas**

Cllr Brown asked for an update on fitting the other WW1 bench and litter bin.

Clerk has been informed it will be done in the next couple of weeks.

Cllr Brown reported more potholes and out on outlying roads. Noted by the Clerk.

Cllr Bodenham reported that the Neighbourhood plan meeting was well attended by 61 people.

The Annual Parish meeting will be April 20<sup>th</sup> with a junior expo in the afternoon at the school followed by the main meeting in the evening. The Primary School are looking to do a display about Dog fouling. The PTA are looking at Awards for All grant applications.



Cllr Goold raised that past the fire station on the pavement, a GPO cover is a real trip hazard.  
Justin Parker is moving on and we should recognise his service to the community.  
Will update the Action log to go over with Clerk.

Chairman of Cleobury Patients Voice has stood down so taken over as Chair.

## **02.7.18 Unitary Council Reports (Cllr G Butler / Cllr M Shingleton)**

Cllr Shingleton reported she had attended the Youth partnership meeting and welcomes any support for the fight to keep the community enablement team. Letter to the leader of Shropshire Council. Public health budget is minus £8 million. Shropshire Council gets 41p per head while Telford and Wrekin get 71p per head. Was part of a delegation from SALC that met with MP'S. Concerns over care in the community and 2L bus service, sending a formal complaint to the travel commissioner again.

Cllr Bodenham asked if we could contact Worcestershire Council directly.

Cllr Shingleton confirmed that we can and will send contact details.

Cllr Shingleton congratulated Cllr Bodenham on the Neighbourhood plan meeting.

New Contractor for Shropshire Council starts in April.

Cllr Hainsworth asked if anything had been done about Ringway breaching their Contract.

Cllr Shingleton will ask again. If there was it would cost a lot in council time and may not be worth chasing up. If have complaints to use the ELGIN website.

## **02.8.18 Financial Matters**

### **a) Budget 2018/19**

To confirm allocation of 2% increase and approve finalised budget.

**RESOLVED to agree Budget and increase to be put in reserves. Budget to be put on the website**

Cllr Brown suggested a finance meeting be held asap.

### **b) Accounts to be paid:**

Shropshire Council - Wages

### **Cheques for payment: -**

Cleobury Country – room hire for meetings - £63.76

Viking – office supplies - £66.50

Market Hall Trust – room hire for meetings - £24.00

Right Way Up – Council logo design work - £300.00

Andrea Pellegram – neighbourhood Plan work - £1,347.60

Mrs D McBride – re-imbusement Christmas fixings - £31.92

Npower – Streetlighting- £1215.00

BT – Office telephone - £203.17

**RFO added** M Sheehan – mileage - £28.80

**RESOLVED that the accounts are accepted and all payments are made**

### **c) S137 Grant Applications**

Crucial Crew – Children's' safety course - £290.00

**RESOLVED to accept the grant application.**

CM Footpath Association – Walkers are Welcome membership fee - £30.00

**Cllr Hainsworth Declared an interest.**

After a short discussion it was agreed to defer to the next meeting to gain more information.

### **d) Capital Receipt Grant Application**

Parish Hall – building works - £6,552.00

Agreed that this need to come back to the next meeting.

## **02.8.18 Planning Matters**

### **a) New Planning Applications:**

**Reference: 18/00034/TCA (validated: 04/01/2018)**

**Address: Lacon House, 27 High Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8DQ**

**Proposal: To remove 3 No Conifer trees within the Cleobury Mortimer Conservation Area**

**Applicant: Mr Simon Harper**

**RESOLVED No Objection**

- b) **Reference: 17/06090/FUL (validated: 12/01/2018)**  
**Address: Farm Office, Withypool Farm, Hollywaste, Shropshire, DY14 0DB**  
**Proposal: Change of use of farm office to a dwelling**  
**Applicant: Mr Hinwood (c/o agent)**

## RESOLVED No Objection

- c) **Reference: 17/05758/FUL (validated: 25/01/2018)**  
**Address: Woodside, Milson, Kidderminster, Shropshire, DY14 0BU**  
**Proposal: Change of use of existing agricultural shed for use as entertainment**  
**Applicant: Mr Peter James Hughes (Woodside Fishery, Milson, Kidderminster, Shropshire, DY14 0BU)**

The Town Council noted that the information given on the portal application is very vague. The Council have No Objection in principal to this application having change of use, subject that Shropshire Council consults fully with all neighbours, taking into account their views. It may be useful to have a meeting with our councillors and the planning officer involved. **RESOLVED**

### 02.9.18 Xmas Lights – A Goold

To look at adding to display for next year.

Agreed to bring back to next Agenda with more information on funds available.

### 02.10.18 Proposed Pedestrian crossing – Cllr Thorogood

Agree site for crossing from feasibility study

### 20.20pm RESOLVED to suspend Standing Orders.

Cllr Shineton explained about the better visibility in crossing by the Telephone exchange

### 20.22pm RESOLVED to reinstate Standing Orders

**RESOLVED** to agree with study that Site A by the Telephone Exchange is where the crossing should be located.

### 02.11.18 Consultation Maintenance Grant – Cllr Thorogood

Agree format for sending Town Council response

### 20.24pm RESOLVED to Suspend Standing Orders.

Cllr Shineton reiterated how important it is to support the enablement team.

### 20.30pm Reinstate Standing Orders.

**RESOLVED** that the Clerk work with Chris Edwards to put together a response.

### 02.12.18 Electric charging points – Cllr Hainsworth

Cllr Hainsworth expressed the need for more charging points and that there is a grant of 75% towards siting the charging points. Councils are looking at this but Shropshire Council is not.

### 20.34pm RESOLVED to Suspend Standing Orders.

Cllr Shineton explained that the Talbot car park would be a good place to put one and we should suggest sites and inform Shropshire Council.

Cllr Brown also suggested the Medical Centre and Nursing home.

### 20.36pm Re instate Standing Orders

Agreed for Cllr Hainsworth to put a proposal together for Shropshire Council.

### 02.13.18 CCTV – Cllr Thorogood

Costs to provide CCTV footage, Data protection issues.

**There was a short discussion about the cost of supplying footage.**

**RESOLVED** to charge £25 for any initial work to look at the CCTV upon a request and a further cost of £25 if we could supply some useful footage. Clerk to also chase the key for access.

### 02.14.18 Streetlights– Cllr Thorogood, Cllr Bodenham

I. Upgrade update, costs.

The Council were made aware that 8 concrete streetlights would be done at a cost of £1050 each before April and then another 8 for the next financial year.



## II. Request for moving streetlight in Lion Lane

**At this point Cllr Thorogood declared an interest and took no part in the discussions.**

This was discussed and it was **RESOLVED** that the Council have no objection to the streetlight being moved but would not bear the cost to the community. The landowner would have to pay the cost.

### **02.15.18 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on Monday 5<sup>th</sup> March 2018.

## Meeting Closed at 8.50pm

### **Cheques written:**

Shropshire Council - Wages

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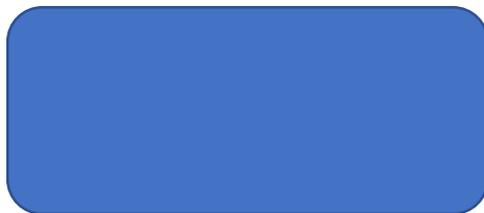
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M Sheehan – mileage - £28.80

**Signed Chairman:**



**Date: 5<sup>TH</sup> March 2018**