



# CLEOBURY MORTIMER TOWN COUNCIL

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**Minutes of Town Council meeting held on Monday 4<sup>th</sup> December 2017 at 7pm in Cleobury Country Centre, Cleobury Mortimer.**

**Present:**

Cllr Sean Thorogood (Chairman), Cllr Debbie Brown, Cllr Geoff Hainsworth, Cllr Toby Kirkby, Cllr Paul French, Cllr Andrew Goold.

**Town Clerk:** M Sheehan

**Finance Officer:** Mrs D McBride

Public: 3

**12.0.17 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

**12.1.17 Apologies for absence**

Cllr Bodenham Reason: Hospital

**RESOLVED** to accept Apologies.

**12.2.17 Declaration of interests:  
Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**None**

**12.3.17 To approve the Minutes of the Town Council Meeting Monday 6<sup>th</sup> November 2017**

**RESOLVED** to approve the minutes, and duly signed by the Chairman.

**12.4.17 Matters arising from the minutes**

Clerk's Report.

**Clerk's Report for December 2017 meeting**

Project managed Xmas lights Infrastructure, Brackets have been tested and certificated.

Worked with volunteers to put up Xmas lights and the 2 donated trees. All checked and double checked for switch on.

Working well with Play Area, Outdoor Gym equipment, Dog training area. Ongoing to arrange meeting.

Letters sent out to local landowners about Cemetery space, now receiving replies.

Asked to hand out certificates to Primary School Children trained by Police.

Arranged for hedge love lane by play area cut back at no cost.

Attending Shropshire Clerks meeting as guest speaker on Bullying and Harassment.

Attended LJC meeting to give talk on roll as Environmental Crime reporting.

Attended South Shropshire Housing panel meeting to discuss grant applications.

Assisted local residents by signposting and assisting as and when needed.

Questionnaire for adult gym equipment will be going out to get idea of what the public want.

Had a meeting with concerned parents about Dog mess issues.

Attended Employers training with Cllr Brown.

Attended Neighbourhood group meeting.

Met with new owners of Old library who want to help in the community. Agenda item.

**Highways/ Streetlights Issues**

New memorial bench fitted by Junction Hurst and main road.

We have been informed that the re vamping of the Talbot Car park is going ahead.

Attended meeting in Shrewsbury about changes to maintenance Grant.



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## ➤ Police/ Crime / Parking Enforcement

Crime Group meeting went very well with Tracy Onslow (Deputy Police & Crime Commissioner), Inspector Nigel Morgan, and others. Well attended as usual.

More applications for CCTV information from public, Insurance companies and Police.

Chased keys for authorised personnel, but as a backup we now have access in the Council office fitted by ORP.

Attended a meeting at Police Headquarters Hindlip regarding CCTV and justified grant application.

Still following up with the Criminal damage to wiring for CCTV and streetlight.

## ➤ Dates to note

**Xmas lights Switch on 4pm 2<sup>nd</sup> December, Take down 7<sup>th</sup> January 2018.**

### **12.5.17 Councillors reports and items for future agendas**

Cllr Kirkby reported the mirror missing on the main road at the junction of the Hurst. The Clerk confirmed it has been reported to Shropshire Council Highways.

There has also been another accident by the Bridgnorth junction the bottom of Cleobury.

Cllr Goold reported that Specials Inspector Phillipa Jackman Day who attended the Crime Group meeting would attend a Town council meeting to discuss local issues. Also looking at helping local businesses like Ludlow and Craven Arms by setting up a What's app group. Also spoken to Mrs Mayfield and their children's council would like to be involved with the Town council and issues relating to parking. Cllr French and the Clerks talk at the School was something to keep going.

Cllr Hainsworth updated the Parish Hall works with the boiler house and extension for the ladies toilets going well and Cllr Thorogood and Cllr French to attend the next meeting.

Cllr Brown asked that when replacing the mirror at the bottom of the Hurst, could Highways consider one at the exit of New Road. Clerk to follow up.

Could we have WW1 put on next month's agenda.

Cllr Thorogood reported that four men with balaclavas had been to Mawley farm and stolen a quad bike and also an attempted break in at Larks rise.

Cllr Brown informed that Bewdley had addressed its burglary issue with more police presence which has moved it on.

Cllr Goold confirmed that there is no handover between forces covering other areas, there are more shed burglaries reported by the new Inspector who came over well at the Crime meeting. Need to keep pushing CCTV but these individuals are intent on taking risks.

Cllr French reported that the open meeting regarding Ludlow hospital was well attended and groups are lobbying the NHS and CCG. There was an event at the Market Hall which unfortunately the CCG did not attend. Good public turnout with good information from Cleobury Patients Voice.

Concerning WW1 group did think may have to go to council for a donation towards commemoration plaque but have raised £2,000 plus and an applied grant application to the Co Op for £1,350 has been successful. Have spoken to Neen Savage council who want to work with the town council on issues like the bus shelter but have to sort themselves out first.

Had a very successful meeting at the Cubs which was well received.

### **12.6.17 Unitary Council Reports (Cllr G Butler / Cllr M Shingleton)**

#### **Shropshire Council Update from Cllr Butler.**

1. Youth commissioning funding reduction is out for consultation which will result in the rural areas losing all funding as it is prioritised around the central urban corridor. Both Madge and myself are lobbying against this and I would urge all parish councils to submit their thoughts on the consultation on the Council website.

With this in mind the youth partnership in our area does an excellent job and I would welcome councils to precept some budget within the next round to enable this service to continue. We believe for every £1 donated we obtain £3 in outcomes as we can match fund donations with grants and get volunteers to help to. If you precept £500 it will deliver £1500 worth of outcomes to our youth. This can be spent on events, transport, food, mentoring, training and education and specific parish needs if qualified., to name but a few.



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2. Lengthmans scheme. The lengthmens scheme will shortly be scrutinised by Cllr Motleys committee. There is a general feeling that the service should be retained however with a revenue budget shortfall of now £36 million savings will have to be made. Again, I wish we were not in this position but I would recommend that councils put a precept amount in their budget for the scheme should funding be withdrawn. I do believe that if the scheme remains a service level agreement on what should be undertaken will be part of the new scheme if approved. Should you wish to make comment please email Councillor Motley via the council website.

3. Cleobury Town council are undertaking a Neighbourhood plan. Any neighbouring parishes that use any services or visit Cleobury will be welcomed to comment in the consultation in due course. The plan is designed to enhance growth and design and is not about stopping development but having a vision for the development of a sustainable community with appropriate services as expansion continues which is inevitable. Under the new allocation figures under the SAMDEV Cleobury is allocated a further 200 houses by 2036 although approximately 70 of those are already under permission leaving a further circa 130.

4. In my role of Chair for Scrutiny for Places enterprise and growth I have recently set up two task and finish groups. The first is looking at Brexit and how it will effect Shropshire with a purpose of leading into consultation with central government when new policies are set out for consultation under white papers with the first expected in December. The second is looking at the retention of business rates which along with Herefordshire and Telford and Wrekin we have applied to become a government pilot. The business rates retention will replace the government grant and is at present causing us a huge budget gap.

5. A new project has been launched in Cleobury, Men's Shed. It is a worldwide scheme looking at developing a space for men to meet and undertake hobbies and undertake volunteering in recycling furniture and to provide an outlet for loneliness amongst men. This is noted as very severe within the agricultural community and please advertise the project as best you can. Should you wish to donate a small amount via your precept please do. Peter Blackburn local volunteer is the lead but contact can be made via Vicky Turner our action officer.

6. BUDGET. At the Performance Management Scrutiny this week we had a budget update as we try to look at ways to deliver a balanced budget for 2018/19.

In 2009 we had a controllable budget of £206 million pounds. This is outside the ring-fenced budget for children, schools, Adult social care circa £450 million. Out of that £206 million we have cut £186 million since 2009!!

Now the Revenue support grant of around £50 million which is the top up we get on our collected business rates is being withdrawn by 2020 which will at present leave us a shortfall of £36 million next year without further savings. This takes in to account raising the council tax by 4.99% year on year over the next few years the maximum allowed. We are awaiting Decembers cabinet for proposals of how this will be done and it will be out for consultation thereafter. Watch this space!

Cllr Brown commented on item 1 of the report about youth funding and consultation was on the Town Council Facebook page. Cleobury will lose youth funding from Shropshire Council. Agenda item for January. RFO to get figures on how much Cleobury will lose.

Cllr Goold raised point 2 and that there was a lack of understanding of what Shropshire Council was getting rid of and we should make the public aware of what we are up against.

Cllr Thorogood added that we may are also losing library funding, services, maintenance and CIL, Cllr Brown confirmed that CIL funding must be allocated asap.

The Clerk reported that CIL funding is now on hold while Shropshire Council look at ways to get more from that. Also attended the meeting at Shire Hall on behalf of the Town Council to fight to keep the maintenance funding from Shropshire Council.



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## 12.7.17 Financial Matters

### a) Accounts to be paid:

Shropshire Council - Wages

### Cheques for payment: -

Viking – toilet and office supplies - £163.72

SLCC – annual membership - £185.00

West Mercia Energy – toilet electric (October) - £58.20

Lewis Arborcare – pleaching lime trees - £2700.00

SALC – Employer training and guide books - £152.00

D McBride – travel expenses - £7.30

D McBride – reimbursement Christmas lights and filing cabinet - £735.95

The Poppy Appeal – donation for Wreath - £100.00

Mr G Print – flag raising - £50.00

Alan Guest – grass cutting (October) - £444.00

J Bodenham – travel expenses - £28.80

Market Hall Trust – room hire (October) - £28.00

### RFO confirmed some extra payments:-

ORP Surveillance – Vandalism callout £367.20

Kings Arms – Volunteers Christmas lights - £15

M Sheehan – Mileage - £90.90

R Potter – Mileage - £10.80

**RESOLVED that the accounts are accepted and all payments are made**

## 12.8.17 Planning Matters

### a) **New Planning Applications:**

Reference: 17/04874/FUL (validated: 21/11/2017)

Address: Electra House, 18 High Street, Cleobury Mortimer, DY14 8DG

Proposal: Conversion of first and second floors to form two residential apartments to include some demolition; elevational alterations; replacement windows and roof works to existing rear extension

Applicant: The G6 Partnership (Fao: Mr W Rahman, Electra House, 18 High Street, Cleobury Mortimer, DY14 8DG)

**RESOLVED No Objection providing listed building application consent is valid.**

### b) Reference: 17/05546/FUL (validated: 16/11/2017)

**Address: Land to The East of Ditton Mill Caravan Park, Doddington, Shropshire**

**Proposal: Installation of outfall/dissipation structure adjacent to Hopton Brook.**

**Applicant: Severn Trent Water Ltd (C/o Agent)**

**RESOLVED No Objection**

## 12.9.17 Cleobury Patients Voice - Cllr Brown, Cllr French

Discuss Council support for CPV

**RESOLVED to minute full support for Cleobury Patients Voice.**

## 12.10.17 Neighbourhood Plan & Place Plan Review – J Bodenham

To be agreed and signed, witnessed by Council

**RESOLVED** to clarify, agree and complete on email.

## 12.11.17 Defibrillator Update – Cllr French

Cllr French confirmed that money had been raised for the defibrillator in the town.

### **19.50pm RESOLVED to suspend Standing Orders**

The Chair of the patients Voice confirmed that money had been raised for a cabinet, also a grant from Viola and a cheque from Jack's army.

There was a discussion about location in the High street with, Butler's, Swifts and the Kings Arms mentioned.

Other points raised were the people trained to use it and whether it should be lockable or not.

It was agreed that Cleobury Patients Voice would purchase the cabinet. Clerk to look at locations and report back.



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20.10pm Cllr Shineton joined the meeting.

20.15pm **RESOLVED** to reinstate Standing Orders.

**12.12.17 Town Crest – Cllr Brown**

Agree Graphics designer to design Town Crest based on examples provided

**RESOLVED** to use John Renfrew to design Town Crest based on the samples supplied, cost around £250. Also, to put it in the same design format as Bridgnorth Council.

**12.13.17 Policies to be agreed– Cllr Bodenham**

- 3 Year Business Plan - Council Vision, Mission and Objectives for next 3 years. - New
- Health and Safety Policy and accompanying documents. - New
- Equality Policy - New
- Grant Awarding Policy - Update only
- Annual Report 2016/17 - As given at annual Town meeting 2017.

**RESOLVED** to defer to next meeting.

**12.14.17 Primary School Parking- Cllr French, Cllr Thorogood**

Confirm draft letter for public meeting.

**RESOLVED** to use letter with noted changes.

**20.40pm RESOLVED to Suspend Standing orders**

Cllr Shineton suggested Mayor of Bridgnorth Mr Whittle.

**20.43pm RESOLVED to reinstate Standing Orders**

Clerk to contact local council Mayors or Chairs to get an independent Chair for public meeting.

**12.15.17 Distribution for Development Consultation – J Bodenham**

To agree proposed consultation on 'preferred scale and distribution' of housing & economic development land in Local Plan.

**RESOLVED** agreed consultation document.

**12.16.17 Parish Hall – Cllr Thorogood, Clerk**

Confirmation of access arrangements with new neighbours.

**RESOLVED** that Clerk and Justin work together for agreement letter.

**12.17.17 Future of Rural Bus services – J Bodenham**

**RESOLVED** agreed for draft report to send to Professor John Whitelegg

**12.18.17 Planning for Annual Town Meeting 2018- Cllr J Bodenham**

**RESOLVED** to defer to next meeting.

**12.19.17 Confirm Christmas Shutdown - Clerk**

Same as Shropshire Council, closed from end of day on 22<sup>nd</sup> December until Tuesday 2<sup>nd</sup> January.

**RESOLVED**

**12.20.17 To confirm date of next Town Council meeting**

The next Town Council meeting will be held on Monday 8<sup>th</sup> January 2018.

**RESOLVED**

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

**12.21.16 Employees – Cllr Thorogood, Cllr Brown, Cllr French**



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## Meeting Closed at 9.10pm

### Cheques written:

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Kings Arms – Volunteers Christmas lights - £15

M Sheehan – Mileage - £90.90

R Potter – Mileage - £10.80

Signed Chairman:



Date: 8<sup>th</sup> JANUARY 2018