



CLEOBURY MORTIMER TOWN COUNCIL

Minutes of Town Council meeting held on Monday 6th November 2017 at 7pm in Cleobury Country Centre, Cleobury Mortimer.

Present:

Cllr Sean Thorogood (Chairman), Cllr Debbie Brown, Cllr Geoff Hainsworth, Cllr Toby Kirkby, Cllr Paul French, Cllr Jon Bodenham, Cllr Andrew Goold,

Town Clerk: M Sheehan

Finance Officer: Mrs D McBride

Public: 4

11.0.17 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Mrs McCrory, from Cleobury patients voice requested that defibrillators were on the next agenda to be discussed, as she would like to move forward.

The Patients Voice are writing to the Head of Public Health and Head of Community services about the grave concern in the changes in services in the area and Ludlow Hospital, and to let people know that there will not be much of services left soon. She invited the Town Council to join in raising concerns, which was on the agenda to be discussed.

11.1.17 Apologies for absence

At this point the Chairman informed the Council that Cllr West had resigned from the Town Council, due to changes in circumstances.

The Council **RESOLVED** to accept the resignation.

11.2.17 Declaration of interests:

Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None

11.3.17 To approve the Minutes of the Town Council Meeting Monday 2nd October 2017

10.4.17 Matters arising from the minutes

Clerk's Report for November 2017 meeting

Confirmed with Fields in Trust that they are happy with our proposals for the Skate Park Area, outdoor adult Gym equipment, Dog training area and BMX track if needed. Anything to encourage use.

Organised siting of WW1 Benches and Bin. One in memorial gardens to be fitted first before Remembrance Day Parade. Other fitted after as more difficult in town.

Meeting with Cleobury Country regarding future of library.

All relevant information sent to Cemetery administrator as requested.

Set up meeting Drop In for all Housing Groups regarding Universal Credit.

Project managed Xmas lights Infrastructure, Including Brackets to be tested and certificated. Working with Prysmian to make sure that the Xmas lights are all ready to go.

Working well with Play Area, Outdoor Gym equipment, Dog training area.

Letters sent out to local landowners about Cemetery space.

Dog bins arrived, they are all situated and Jim took photo for Clarion.

References done for our two volunteers to help find work.

Asked to hand out certificates to Primary School Children trained by Police.

Lots of meetings and Training organised.

Dog Show now organised and will continue to organise Event on the Playing Field for 23rd June 2018.

More things on Council website. volunteers page, promoting it more on Facebook. Cllr Brown doing great job.

Working with Cllr Brown on new Town Crest for December Agenda.



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Xmas collection boxes have been distributed thanks to Cllr French.

Training for becoming the Dementia friendly town taken place with councillors.

Attended meeting with Owner of Manor House and Shropshire Council planning. Manor House will stay as a residential home for his family or sold as such. Where garage is next door they intend to build 1 and 2-bedroom flats.

Meetings arrange by Cllr Bodenham for Place Plan and Neighbourhood Plan. He has done and continues to do a lot of work.

Keeping Councillors up to date with issues throughout the month.

Highways/ Streetlights Issues

New memorial bench fitted by Church path opposite the Wells. Supervised replacement. Others in hand.

Ordered new School warning sign for Langland Road to be paid for by Primary School. These will be done in the New Year with the gates as concentrating on Xmas lights.

Diesis sent surveyor out to look at hedge opposite Parish Hall and found no reason to cut it back.

Meeting in Shire Hall about changes to maintenance Grant. We could be used as a model town for others.

Helped with paperwork street closure for Remembrance Day parade.

Been informed that beacons and poles on our main Zebra crossing will be upgraded to led in November.

Lime trees will be pollard week commencing 6th November.

Meeting about Men Sheds to form a relationship of working in the community.

➤ Police/ Crime / Parking Enforcement

Invited Tracy Onslow (Deputy Police & Crime Commissioner) to next Crime Group meeting. Also, the new Inspector Nigel Morgan.

More applications for CCTV information from public, Insurance companies and Police.

Chased keys for authorised personnel, but as a backup we will have access in Council office.

Attending a meeting at Police Headquarters Hindlip, for discussion on being a model town for others and chasing the Grant.

Had a visit from Stephen Loverage, Police liaison officer and very impressed with what we have done with the CCTV and community involvement.

Criminal damage to wiring for CCTV and streetlight, following up with Police and arranged callouts.

➤ Dates to note (anyone welcome, so come along)

➤ **Crime Reduction Group** – 20th November 11am Sports & Social Club

➤ **WW1 Group** - 4th December 10am Market Hall

These are all community led groups, started by the Town Council to ensure Community engagement and partnership while helping to deliver what the community needs.

Putting up the Xmas lights on 19th November, Switch on 4pm 2nd December, Take down 7th January 2018.

➤ **Diary Training Dates Booked**

<u>DATE</u>	<u>COURSE</u>	<u>LOCATION</u>	<u>TIME</u>	<u>WHOS ATTENDING</u>
Wednesday 29 th November 2017	Insurance for Town and Parish Councils	Shirehall	5:30 – 7:30pm	J Bodenham, M Sheehan

Data Protection

The new General Data Protection Regulations come into force in May 2018. Training on the key changes has been arranged for **8th November** at Shirehall.

11.5.17 Councillors reports and items for future agendas

Cllr Goold has received complaints with level of police attendance in the town, getting in touch with police for an explanation. We are experiencing a lot of thefts lately.



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Cllr French attended a planning site visit, agenda item. Received responses to neighbourhood plan questions, will circulate. Space in Medical Centre may not be taken up due to leasing arrangements. Need to look at difficulties faced by district nurses, doctors and Ludlow hospital. Agenda item.

Cllr Brown attended a course with the Clerk on Councillors as Employers to do with Policies, Inductions and appraisals. Need to call a meeting of Employment Committee. Clerk to arrange.

Cllr Hainsworth looked into issues regarding walkers refused access around Mawley Hall, found no evidence of it happening. No right to be stopped on designated footpaths. Mawley Hall had now been sold for 8 million.

Cllr Bodenham has submitted the Play Park area application for the 106 money of £17,000 and some from other associations. Adult Gym equipment from CIL of £15,000 and Mark Greaves Sport England Family Fund and was £17,000. The commission was for the children's play park, but we still need to apply for CIL funding and to housing Associations to make up the total required.

Quality council draft detailed H&S policy for next agenda. Plus, any others outstanding.

Attended a meeting of the Expos Business Marches in Bridgnorth, with the important understanding of apprenticeships, which will be important when looking at the direction of Shropshire's Economic growth for developing businesses.

Attended South Shropshire council forum and Code of Conduct training, could use for induction of councillors. Distribution for development has been circulated and needed back by December. The growth is set at 28,000 houses to be developed across the county with Cleobury Mortimer to have 200, will know suitability by Christmas. Most to be developed in the North East with Bridgnorth having 1,000. Need to respond after next meeting. Agenda item December.

Cllr Kirkby raised the issue of the dangerous road by the Blount Arms. The issue stopping it from being developed safer was the identification of the owner of a small strip of land. Clerk to look into again.

11.6.17 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)

Cllr Shineton informed the council about the Health in Shropshire meeting on November 18th in the Market Hall 9am to 12 noon. Important to go and give views to those bodies attending.

The space in the Medical Centre is nothing to do with the Doctors but the Company that now owns it and a ten-year lease is too long. Needs to be addressed with the owners. The Town council has concerns over transfer to new company and therefore can address when contacted.

Cllr Butler thanked Cllr Shineton for all the hard work regarding the Health issues. There is a 36 million shortfall next year in funding and there will be youth funding shortages. Looking at all costs, from lengths man scheme to green bin services, adult community care and the community action team. As far as land at Blount, if not registered or maintained for 5-7 years can claim it. To look into. Shropshire Council has drawn on reserves to break even this year, looking at the Budget next, looking at bringing some staff back in house. Discussions on Mental health issues, capacity hospital beds and staff shortages. New task and finish group to look at Brexit. Men in sheds looking good.

11.7.17 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

SALC – Councillor Training - £150.00

Cleobury Country – Room Hire - £65.63

Market Hall Trust - £62.00

Morris, Bufton – Safety equipment & sprayer - £78.55

D McBride – mileage - £28.80

West Mercia Energy – toilet electric, September – £51.21

Local Council Public Advisory Service – training - £90.00

Npower – Street Light Electric - £1214.86

BT Payments – Office Telephone - £262.81

M Sheehan – mileage - £86.40

RFO reported addition of; -

SALC - £50 training

Cleobury Country - £13.13p Room Hire

RESOLVED that the accounts are accepted and all payments are made



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11.8.17 Planning Matters

a) New Planning Applications:

- i) Reference: 17/04123/FUL (validated: 23/08/2017). Applicant: Gurjinder Singh Mann.
Address: Talbot Stores, 2 - 3 Talbot Square, Cleobury Mortimer.
Proposal: Erection of extensions and alterations to shop.

No Objection subject to the necessary Noise assessments being carried out and passed.

- ii) Reference: 17/04471/FUL (validated: 06/10/2017)
Address: Ever After Day Nursery, Nursery, Lower Street, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8AF
Proposal: Erection of outdoor class room to replace existing temporary class room
Applicant: Mr Hylton Smith (Brookfield Farm, Hopton Wafers, HOPTON WAFERS, DY14 0NB)

RESOLVED No Objection to this application

- iii) Reference: 17/04721/FUL (validated: 28/09/2017)
Address: Lodge Coppice, Mawley Oak, Cleobury Mortimer, Kidderminster, Shropshire, DY14 8PX
Proposal: Change of use of land for siting of 33No. static holiday caravans
Applicant: Bank Farm Holiday Park Ltd (Mr T Davies, Bank Farm, Arley, Bewdley, DY13 3ND)

RESOLVED No Objection to this application

- iv) Reference: 17/04878/FUL (validated: 16/10/2017)
Address: St Marys Place, Cleobury Mortimer, DY14 8PF
Proposal: Alterations to widen existing access and provision of 8No. parking spaces
Applicant: Thomas Consulting (Mr Matthew Johnson, Alaska Building, Sitka Drive, Shrewsbury Business Park, Shrewsbury, SY2 6LG)

RESOLVED No Objection to this application

11.9.17 Ludlow Hospital Reduction of Services. – P French

Cuts in district nursing, ShropDoc, health visitors.

Cllr French requested that the council should look at how to proceed as a Town Council with the cuts in services, to best represent its parish. Agreed that Cllr French represent and talk at the Public meeting in Ludlow.

Cllr Brown suggested formal support of the Patients Voice and a discussion is needed of what should we should not be doing with the deficit.

Cllr Goold discussed issues Kidderminster had and we now have no Shropdoc.

20.07pm RESOLVED to suspend Standing Orders

Cllr Shineton has attended meetings with MP Philip Dunn but need to talk to CCG and NHS England at the coming meeting.

Cllr Butler it is challenging that a growing community has services moved away.

It was agreed that Cllrs, Bodenham, French, Goold and Brown fact find on behalf of the Council to best find alternatives.

20.20pm RESOLVED to reinstate Standing Orders.

11.10.17 Neighbourhood Plan & Place Plan Review – J Bodenham

- i) To agree Neighbourhood Plan budget for 2017/18.

RESOLVED £4,683 to be used from reserves for this year and budget the £13,000 over the next four years.

- ii) To agree Place Plan and submit to Shropshire Council

RESOLVED with the Co-Op crossing added in.

11.11.17 Allotments – Cllr Thorogood

Agree to let allotments to outside local parishes.

RESOLVED

11.12.17 Parish Hall Update – Cllr French, Clerk

There were concerns over Health and Safety issues but Cllr Goold confirmed that this was not the case. It was agreed that Cllrs French, Kirkby, Hainsworth and Goold, work with the Parish Hall committee to look at helping if needed while work continues.



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11.13.17 **Play Areas - Cllr Thorogood**

To look at taking on Heartman Close, Whitcombe Orchard and Larks Rise Play Areas.

RESOLVED that item 4 in Shropshire council's proposal was not agreeable, that if sold in the future 100% goes back to Shropshire Council. If the Town maintains the land then it would go into our community.

11.14.17 **CEMETERY – Cllr Thorogood**

Parking outside cemetery gates, pedestrian access.

RESOLVED to have a hatched area of no parking outside the gates

Update on Cemetery software.

To look at next employment meeting.

11.15.17 **Joining People with places, – J Bodenham**

Agree recommendations for Cleobury Mortimer regarding Sustainable transport for Shropshire

RESOLVED to accept recommendations in report and send.

11.16.17 **Christmas Lights switch on – Cllr Brown, French**

Arrangements for lights switch on teas coffees in Market Hall sweets for children.

RESOLVED to pay for sweets for Children as previously and do Coffee and Tea's only if the Church are not doing it.

21.02 **RESOLVE to suspend Standing Orders.**

Mrs Reid confirmed that Mr Elcott has lights that could help the Band playing outside the church.

21.04 **RESOLVED to reinstate Standing orders.**

11.17.17 **Parking issues outside Primary School – Cllr French**

Discussions on proposals for public meeting.

RESOLVED that Cllrs, Goold, French and Kirkby put a draft letter together to go out to residents and to identify and suggest a neutral person to chair a public meeting.

11.18.17 **To confirm date of next Town Council meeting**

The next Town Council meeting will be held **on Monday 4th December 2017.**

RESOLVED

Meeting Closed at 9.14pm

Cheques written:

Shropshire Council - Wages

Cheques for payment: –

SALC – Councillor Training - £200

Cleobury Country – Room Hire - £101.26

Market Hall Trust - £62.00

Morris, Bufton – Safety equipment & sprayer - £78.55

D McBride – mileage - £28.80

West Mercia Energy – toilet electric, September – £51.21

Local Council Public Advisory Service – training - £90.00

Npower – Street Light Electric - £1214.86

BT Payments – Office Telephone - £262.81

M Sheehan – mileage - £86.40

Cleobury Country - £13.13p Room Hire

Signed: Chairman



Date: 4th December 2017