



# CLEOBURY MORTIMER TOWN COUNCIL

Cleobury Country Centre  
Cleobury Mortimer  
Kidderminster  
Worc's  
DY14 8PE  
Tel no: 01299 271154



Date: 2<sup>nd</sup> January 2018

To: All Town Council members

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **MONDAY 8<sup>th</sup> JANUARY 2018, 7.00pm** at the **Cleobury Country Centre, Cleobury Mortimer**, for the transaction of business as set out in the agenda below.

The Public and Press are invited.

Yours Sincerely



Matt Sheehan  
Clerk

## AGENDA

### **01.0.18 Democratic 15-minute Public Time**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

Guest: **Cllr PETER NUTTING** Leader and Portfolio Holder for Strategy Shropshire Council

### **01.1.18 Apologies for absence**

### **01.2.18 Declaration of interests:**

#### **Disclosable Pecuniary Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

### **01.3.18 To approve the Minutes of the Town Council Meeting Monday 4<sup>th</sup> December 2017**

### **01.4.18 Matters arising from the minutes**

Clerk's Report distributed at meeting.

### **01.5.18 Councillors reports and items for future agendas**

### **01.6.18 Unitary Council Reports (Cllr G Butler / Cllr M Shingleton)**

### **01.7.18 Financial Matters**

#### **a) Accounts to be paid:**

Shropshire Council - Wages

#### **Cheques for payment: -**

Prysmian – Feeder pillars and festive lighting - £4317.98

West Mercia Energy – toilet electric (November) - £81.10

Cleobury Country – office rent and room hire - £918.76

Viking – toilet and office supplies - £170.60



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Information Commissioner's Office – Data Protection Fee - £35.00.

## b) Approve Budget and Precept requirements

### 01.8.18 Planning Matters

#### a) New Planning Applications:

Reference: 17/04875/LBC (validated: 21/11/2017)

Address: Electra House, 18 High Street, Cleobury Mortimer, DY14 8DG

Proposal: Works to facilitate the conversion of first and second floors to two residential properties to include some demolition to rear; repair works; replacement windows; replacement staircase; block up and insertion of openings and partition walling

Applicant: The G6 Partnership

### 01.9.18 Curdale Telephone Kiosk – Cllr Brown

Agree renovation of kiosk and future use.

### 01.10.18 Parish Hall Update - Cllr Thorogood

### 01.11.18 Budget for Cleobury Festival 2018– Cllrs Brown, Bodenham, French

Devolve authority for expenditure, with frequent reports to Council.

### 01.12.18 Office Security of Information – Cllr Brown

Discuss Internet security and separate broadband for Data protection & CCTV.

### 01.13.18 Policies to be agreed– Cllr Bodenham

- I. 3 Year Business Plan - Council Vision, Mission and Objectives for next 3 years. - New
- I. Health and Safety Policy and accompanying documents. - New
- II. Equality Policy - New
- III. Grant Awarding Policy - Update only
- IV. Annual Report 2016/17 - As given at annual Town meeting 2017.

### 01.14.18 Co – Option update Vacancy – Cllr Thorogood

### 01.15.18 Town Crest Update – Cllr Thorogood

### 01.16.18 Signage Application – Cllr Thorogood

Highways request for Councils views on application.

### 01.17.18 Planning for Annual Town Meeting 2018- Cllr J Bodenham

Suggested date Monday 16<sup>th</sup> April 2018

### 01.18.18 To confirm date of next Town Council meeting

The next Town Council meeting will be held on Monday 5<sup>th</sup> February 2018.

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Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.

### 01.19.18 Employees – Cllr Thorogood