



CLEOBURY MORTIMER TOWN COUNCIL

Cleobury Country Centre
Cleobury Mortimer
Kidderminster
Worc's
DY14 8PE
Tel no: 01299 271154




Date: 28th November 2017

To: All Town Council members

You are summoned to attend the **TOWN COUNCIL** meeting to be held on **MONDAY 4th December 2017, 7.00pm** at the **Cleobury Country Centre, Cleobury Mortimer**, for the transaction of business as set out in the agenda below.

The Public and Press are invited.

Yours Sincerely


Matt Sheehan
Clerk

AGENDA

12.0.17 Democratic 15-minute Public Time

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).

12.1.17 Apologies for absence

12.2.17 Declaration of interests: Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

12.3.17 To approve the Minutes of the Town Council Meeting Monday 6th November 2017

12.4.17 Matters arising from the minutes

Clerk's Report distributed at meeting.

12.5.17 Councillors reports and items for future agendas

12.6.17 Unitary Council Reports (Cllr G Butler / Cllr M Shineton)

12.7.17 Financial Matters

a) Accounts to be paid:

Shropshire Council - Wages

Cheques for payment: -

Viking – toilet and office supplies - £163.72

SLCC – annual membership - £185.00

West Mercia Energy – toilet electric (October) - £58.20

Lewis Arborcare – pleaching lime trees - £2700.00



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SALC – Employer training and guide books - £152.00
D McBride – travel expenses - £7.30
D McBride – reimbursement Christmas lights and filing cabinet - £735.95
The Poppy Appeal – donation for Wreath - £100.00
Mr G Print – flag raising - £50.00
Alan Guest – grass cutting (October) - £444.00
J Bodenham – travel expenses - £28.80
Market Hall Trust – room hire (October) - £28.00

12.8.17 **Planning Matters**

a) **New Planning Applications:**

Reference: 17/04874/FUL (validated: 21/11/2017)

Address: Electra House , 18 High Street, Cleobury Mortimer, DY14 8DG

Proposal: Conversion of first and second floors to form two residential apartments to include some demolition; elevational alterations; replacement windows and roof works to existing rear extension

Applicant: The G6 Partnership (Fao: Mr W Rahman, Electra House, 18 High Street, Cleobury Mortimer, DY14 8DG)

b) **Reference: 17/05546/FUL (validated: 16/11/2017)**

Address: Land To The East Of Ditton Mill Caravan Park, Doddington, Shropshire

Proposal: Installation of outfall/dissipation structure adjacent to Hopton Brook.

Applicant: Severn Trent Water Ltd (C/o Agent)

12.9.17 **Cleobury Patients Voice - Cllr Brown, Cllr French**

Discuss Council support for CPV

12.10.17 **Neighbourhood Plan & Place Plan Review – J Bodenham**

To be agreed and signed, witnessed by Council

12.11.17 **Defibrillator Update – Cllr French**

12.12.17 **Town Crest – Cllr Brown**

Agree Graphics designer to design Town Crest based on examples provided

12.13.17 **Policies to be agreed– Cllr Bodenham**

- 3 Year Business Plan - Council Vision, Mission and Objectives for next 3 years. - New
- Health and Safety Policy and accompanying documents. - New
- Equality Policy - New
- Grant Awarding Policy - Update only
- Annual Report 2016/17 - As given at annual Town meeting 2017.

12.14.17 **Primary School Parking- Cllr French, Cllr Thorogood**

Confirm draft letter for public meeting.

12.15.17 **Distribution for Development Consultation – J Bodenham**

To agree proposed consultation on 'preferred scale and distribution' of housing & economic development land in Local Plan.

12.16.17 **Parish Hall – Cllr Thorogood, Clerk**

Confirmation of access arrangements with new neighbours.

12.17.17 **Future of Rural Bus services – J Bodenham**

Agree draft report to send to Professor John Whitelegg

12.18.17 **Planning for Annual Town Meeting 2018- Cllr J Bodenham**

12.19.17 **Confirm Christmas Shutdown - Clerk**

Same as Shropshire Council, closed from end of day on 22nd December until Tuesday 2nd January.

12.20.17 **To confirm date of next Town Council meeting**

The next Town Council meeting will be held on Monday 8th January 2018.

Under section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Act by virtue of the paragraph specified against the item.



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12.21.16 Employees – Cllr Thorogood, Cllr Brown, Cllr French

